

**AGENDA OF A REGULAR MEETING - NATIONAL CITY CITY COUNCIL/
COMMUNITY DEVELOPMENT COMMISSION – HOUSING AUTHORITY OF
THE CITY OF NATIONAL CITY**



**COUNCIL CHAMBERS
CIVIC CENTER
1243 NATIONAL CITY BOULEVARD
NATIONAL CITY, CALIFORNIA
TUESDAY, JULY 3, 2018 – 6:00 PM**

RON MORRISON
Mayor

ALBERT MENDIVIL
Vice Mayor

JERRY CANO
Councilmember

MONA RIOS
Councilmember

ALEJANDRA SOTELO-SOLIS
Councilmember

ORDER OF BUSINESS: Public sessions of all Regular Meetings of the City Council / Community Development Commission - Housing Authority (hereafter referred to as Elected Body) begin at 6:00 p.m. on the first and third Tuesday of each month. Public Hearings begin at 6:00 p.m. unless otherwise noted. Closed Sessions begin at 5:00 p.m. or such other time as noted. If a workshop is scheduled, the subject and time of the workshop will appear on the agenda. The Mayor and Council members also sit as the Chairperson and Members of the Board of the Community Development Commission (CDC).

REPORTS: All open session agenda items and reports as well as all documents and writings distributed to the Elected Body less than 72 hours prior to the meeting, are available for review at the entry to the Council Chambers. Regular Meetings of the Elected Body are webcast and archived on the City's website www.nationalcityca.gov.

PUBLIC COMMENTS: Prior to the Business portion of the agenda, the Elected Body will receive public comments regarding any matters within the jurisdiction of the City and/or the Community Development Commission. Members of the public may also address any item on the agenda at the time the item is considered by the Elected Body. Persons who wish to address the Elected Body are requested to fill out a "Request to Speak" form available at the entrance to the City Council Chambers, and turn in the completed form to the City Clerk. The Mayor or Chairperson will separately call for testimony of those persons who have turned in a "Request to Speak" form. If you wish to speak, please step to the podium at the appropriate time and state your name and address (optional) for the record. The time limit established for public testimony is three minutes per speaker unless a different time limit is announced. Speakers are encouraged to be brief. The Mayor or Chairperson may limit the length of comments due to the number of persons wishing to speak or if comments become repetitious or irrelevant.

**1243 National City Blvd.
National City
619-336-4240**

**Meeting agendas and
minutes available on web**

WWW.NATIONALCITYCA.GOV

WRITTEN AGENDA: With limited exceptions, the Elected Body may take action only upon items appearing on the written agenda. Items not appearing on the agenda must be brought back on a subsequent agenda unless they are of a demonstrated emergency or urgent nature, and the need to take action on such items arose after the agenda was posted.

CONSENT CALENDAR: Consent calendar items involve matters which are of a routine or noncontroversial nature. All consent items are adopted by approval of a single motion by the City Council. Prior to such approval, any item may be removed from the consent portion of

the agenda and separately considered upon request of a Councilmember, a staff member, or a member of the public.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact the City Clerk's Office at (619) 336-4228 to request a disability-related modification or accommodation. Notification 24-hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Spanish audio interpretation is provided during Elected Body Meetings. Audio headphones are available in the lobby at the beginning of the meeting.

Audio interpretación en español se proporciona durante sesiones del Consejo Municipal. Los audífonos están disponibles en el pasillo al principio de la junta.

Spanish to English interpretation services are available to members of the public who wish to speak to the City Council during the meeting. "Request to Speak" forms requesting interpretation must be filed within the first two hours of the meeting.

Español a los servicios de interpretación Inglés de audio está disponibles para los miembros del público que desean hablar con el Ayuntamiento durante del Consejo Municipal. "Solicitud para hablar de" formas solicitud de interpretación deben ser presentadas dentro de las dos primeras horas del Consejo Municipal.

COUNCIL REQUESTS THAT ALL CELL PHONES AND PAGERS BE TURNED OFF DURING CITY COUNCIL MEETINGS.

OPEN TO THE PUBLIC

A. CITY COUNCIL

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS (THREE-MINUTE TIME LIMIT)

PROCLAMATIONS

1. [Alzheimer's and Brain Awareness Month](#)

AWARDS AND RECOGNITIONS

PRESENTATIONS

INTERVIEWS / APPOINTMENTS

2. [Interviews and Appointments: Various Boards & Commissions. \(City Clerk\)](#)

CONSENT CALENDAR

3. [Motion of the City Council of the City of National City approving the waiving of the reading of the text of the Ordinances considered at this meeting and providing that such Ordinances shall be introduced and/or adopted after a reading of the title only. \(City Clerk\)](#)
4. [Approval of the Minutes of the Regular Meetings of the City Council and Community Development Commission - Housing Authority of the City of National City of March 6, 2018 and March 20, 2018 and the Minutes of the Special Meeting of the City Council of the City of National City of June 19, 2018. \(City Clerk\)](#)
5. [Investment transactions for the month ended April 30, 2018. \(Finance\)](#)
6. [Warrant Register #46 for the period of 05/09/18 through 05/15/18 in the amount of \\$2,278,667.82. \(Finance\)](#)
7. [Warrant Register #47 for the period of 05/16/18 through 05/22/18 in the amount of \\$2,010,408.78. \(Finance\)](#)

8. [Warrant Register #48 for the period of 05/23/18 through 05/29/18 in the amount of \\$438,048.02. \(Finance\)](#)

PUBLIC HEARINGS: ORDINANCES AND RESOLUTIONS

9. [Public Hearing and Introduction of an Ordinance of the City Council of the City of National City amending National City Municipal Code Title 13, Section 13.22.060, Subsection "A" pertaining to public improvement requirements for single building permits. \(Engineering/Public Works\)](#)
10. [Public Hearing and Adoption of a Resolution of the City Council of the City of National City confirming the assessment and ordering the levy for the Landscape Maintenance District No. 1 \(Mile of Cars\) for Fiscal Year 2018/19. \(Planning\)](#)
11. [Public Hearing and Adoption of a Resolution of the City Council of the City of National City accepting the National City 2018/2019 Tax Roll Sewer Service Fees report, which identifies by parcel number, each parcel of real property receiving sewer services and the amount of sewer charges for each parcel for FY 2018-19 as required by the California Health and Safety Code Section 5473, Et Seq., pertaining to collection of sewer charges on the tax roll, directing the City Clerk to file the report with the San Diego County Auditor, and directing the City Engineer to file a certification of the sewer service charges with the San Diego County Auditor. \(Engineering/Public Works\)](#)
12. [Public Hearing, as required by the Tax Equity and Fiscal Responsibility Act of 1982 \(TEFRA\), and Adoption of a Resolution of the City Council of the City of National City approving the issuance by the California Statewide Communities Development Authority of Multifamily Housing Revenue Bonds with no fiscal impact to the City in a not to exceed amount of \\$120,000,000 in outstanding aggregate principal to finance the acquisition and rehabilitation of two existing affordable senior rental housing projects known as Kimball and Morgan Towers respectively located at 1317 "D" Avenue and 1415 "D" Avenue in National City. \(Housing & Economic Development\)](#)

NON CONSENT RESOLUTIONS

13. [Resolution of the City Council of the City of National City rescinding the National City policy entitled Sexual and Other Forms of Harassment and adopting City Council Policy 604 as the City Council Discrimination and Harassment Policy. \(Continued from the May 15, 2018 City Council Meeting\) \(Human Resources\)](#)

NEW BUSINESS

14. [Notice of Decision – Planning Commission approval of a Conditional Use Permit to operate a church at an existing building located at 1624 East 18th Street. \(Applicant: George Brambila\) \(Case File 2018-07 CUP\) \(Planning\)](#)
15. [Temporary Use Permit - Care Fair South Bay hosted by First Baptist Church at 635 E. 7th Street on August 11, 2018 from 10 am to 2 pm with no waiver of fees. \(Neighborhood Services\)](#)
16. [Update on December 19, 2017 staff report where City Staff was directed by City Council through a unanimous vote to bring back a contract with YALLA San Diego, Inc., acting as fiscal agent to Mundo Gardens \(MG FAY\), for legitimizing “Joe’s Pocket Farm” and a separate contract to maintain and operate the proposed Paradise Creek Park Community Garden \(PCPCG\). Staff is seeking further direction based on updates and changes explained in the following report and the attached City Attorney investigation report. \(City Manager\)](#)
17. [League of California Cities Annual Conference - Designation of Voting Delegate and Alternate\(s\). \(City Manager\)](#)

B. COMMUNITY DEVELOPMENT COMMISSION - HOUSING AUTHORITY

CONSENT RESOLUTIONS - HOUSING AUTHORITY

PUBLIC HEARINGS: RESOLUTIONS - HOUSING AUTHORITY

NON CONSENT RESOLUTIONS - HOUSING AUTHORITY

NEW BUSINESS - HOUSING AUTHORITY

C. REPORTS

STAFF REPORTS

MAYOR AND CITY COUNCIL

CLOSED SESSION REPORT

ADJOURNMENT

Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City - Tuesday - July 17, 2018 - 6:00 p.m. - Council Chambers - National City, California.

City Council Legislative Recess:

August 7, 2018 - City Council Meeting - Dispensed With

August 21, 2018 - City Council Meeting - Dispensed With

The following page(s) contain the backup material for Agenda Item: Alzheimer's and Brain Awareness Month

Item # ____

07/03/18

ALZHEIMER'S AND BRAIN AWARENESS MONTH

Proclamation Forthcoming

The following page(s) contain the backup material for Agenda Item: Interviews and Appointments: Various Boards & Commissions. (City Clerk)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO. |

ITEM TITLE:

Interviews and Appointments: Various Boards & Commissions. (City Clerk)

PREPARED BY: Michael R. Dalla

DEPARTMENT: City Clerk

PHONE: 619-336-4226

APPROVED BY:  _____

EXPLANATION:

See attached.

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO. |

APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Interview and appoint as desired.

BOARD / COMMISSION RECOMMENDATION:

ATTACHMENTS:

Explanation
Applications |

BOARDS & COMMISSIONS – CURRENT VACANCIES AND EXPIRED TERMS

July 3, 2018

COMMUNITY AND POLICE RELATIONS COMMISSION - CPRC

(Appointing Authority: Mayor, subject to confirmation by City Council)

There are three (3) vacancies on the CPRC. There are three new applicants **(Zachary Gomez, Coyote Moon and Andy Sanchez)**.

<u>Name</u>	<u>Interviewed</u>
Coyote Moon	Yes (currently on Traffic Safety)
Zachary Gomez	Yes (currently on PRSCAB)
Andy Sanchez	No

LIBRARY BOARD OF TRUSTEES

(Appointing Authority: Mayor subject to confirmation by City Council)

There is one (1) vacancy on the Library Board and no current application.

TRAFFIC SAFETY COMMITTEE

(Appointing Authority: Mayor, subject to confirmation by City Council)

There is one (1) vacancy **(Sandy Barajas)** on the Traffic Safety Committee and there is one new applicant **(Richard Sherman)**.

<u>Name</u>	<u>Interviewed</u>
Richard Sherman	No

VETERANS AND MILITARY FAMILIES ADVISORY COMMITTEE (VMFAC)

(Appointing Authority: Mayor, subject to confirmation by City Council)

There are two (2) unfilled positions on the Veterans and Military Families Advisory Committee. There are seven (7) applicants.

<u>Name</u>	<u>Interviewed</u>
Sherry Gogue	No
Scott Kesselring	No
James Slade	No
Bert Andrade	Yes
Harold Aranda	Yes
Victor Barajas	Yes
Vilavanh Sanginthirath	Yes

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

☐ Community Police Relations Commission* (CPRC)
☐ Library Board of Trustees
☒ Parks, Recreation & Senior Citizens Advisory Board
☒ Veterans & Military Families Advisory Committee*

☐ Civil Service Committee
☐ Planning Commission
☐ Public Art Committee*
☐ Traffic Safety Committee

- > Applicants must be residents of the City of National City except for those marked by an * and all applicants must be U.S. Citizens.
 > Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Sherry Gogue E-Mail: Sherry.gogue619@gmail.com

Home Address: 311 E 8th St, National City CA 91912 Tel. No.: 619 743-6505

Business Affiliation: Gogue Ins Agency Title: Owner/Agent

Business Address: 9628 Campo Rd A, Spring Valley CA 91977 Tel. No.: 619 337-0721

Length of Residence in National City: 15 yrs San Diego County: 34 yrs California: 34 yrs

Educational Background: High School - Tech School

Occupational Experience: Automotive Industry, Army Veteran
Tasmanian Agent

Professional or Technical Organization Memberships: _____

Civic or Community Experience, Membership, or Previous Public Service Appointments: member American
Lar Palmer LL Board Member 5 years National City Girls Softball Board member

Experience or Special Knowledge Pertaining to Area of Interest: Been involved with
local sports and rec. Sponsored SUHS Football 2 years

Have you ever been convicted of a felony crime? No ☒ Yes: _____ misdemeanor crime? No: ☒ Yes: _____
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 6-18-18

Signature: Sherry Gogue

Please feel free to provide additional information or letters of endorsement.

Return completed form to: Office of the City Clerk, 1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.

BOARDS, COMMISSIONS & COMMITTEES

Meeting Times and Locations

CIVIL SERVICE COMMISSION

Second Thursday of every other month
5:30 p.m. – City Hall Large Conference Room

COMMUNITY AND POLICE RELATIONS COMMISSION

Third Thursday of February, May, August & November
6:00 p.m. – City Council Chambers

LIBRARY BOARD OF TRUSTEES

Second Wednesday of every month
4:30 p.m. – National City Public Library

PARKS, RECREATION & SENIOR CITIZENS ADVISORY BOARD

Third Thursday of every month
4:00 p.m. – City Hall Large Conference Room

PLANNING COMMISSION

First and Third Monday of every month
6:00 p.m. – City Council Chambers

PUBLIC ART COMMITTEE

Fourth Tuesday of January, April, July, October
3:00 p.m. – City Hall Large Conference Room

TRAFFIC SAFETY COMMITTEE

Second Wednesday of every month
2:00 p.m. – City Hall Large Conference Room

VETERANS & MILITARY FAMILIES ADVISORY COMMITTEE

Quarterly
Dates, time and location to be determined

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- | | |
|---|---|
| <input checked="" type="checkbox"/> Community & Police Relations Commission* (CPRC) | <input type="checkbox"/> Civil Service Committee |
| <input type="checkbox"/> Library Board of Trustees | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board | <input type="checkbox"/> Public Art Committee* |
| <input type="checkbox"/> Veterans & Military Families Advisory Committee* | <input type="checkbox"/> Traffic Safety Committee |

- > Applicants must be residents of the City of National City except for those marked by an * and all applicants must be U.S. Citizens.
- > Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Zachary F. Gomez E-Mail: zacharygomez@rocketmail.com

Home Address: 429 E Ave, National City, CA 91950 Tel. No.: 619-942-9512

Business Affiliation: Executive board at CleverTalks Title: Director of Development

Business Address: CleverTalks, 600 B St, Ste 300, San Diego, CA 92101 Tel. No.: 619-942-9512

Length of Residence in National City: 10+ San Diego County: 24 California: 24

Educational Background: High school Diploma - / Continuing education -
Bachelors degree

Occupational Experience: Marketing, Executive director of 501c3 non-profit

Professional or Technical Organization Memberships: N/A

Civic or Community Experience, Membership, or Previous Public Service Appointments:

Currently: Parks, Recreation and Senior Citizens advisory Board -

Experience or Special Knowledge Pertaining to Area of Interest: I serve the military with my non-profit - but we also focus on firefighters, police and first responders.

Have you ever been convicted of a felony crime? No: ☒ Yes: ☐ misdemeanor crime? No: ☒ Yes: ☐
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

N/A

Date: 06/26/2018

Signature: Zachary Gomez

Please feel free to provide additional information or letters of endorsement.

Return completed form to: Office of the City Clerk, 1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.

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BOARDS, COMMISSIONS & COMMITTEES

Meeting Times and Locations

CIVIL SERVICE COMMISSION

Second Thursday of every other month
5:30 p.m. – City Hall Large Conference Room

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TRAFFIC SAFETY COMMITTEE

Second Wednesday of every month
2:00 p.m. – City Hall Large Conference Room

VETERANS & MILITARY FAMILIES ADVISORY COMMITTEE

Quarterly
Dates, time and location to be determined

Zachary Gomez

Supplemental Application:
National City Community and Police Relations Commission

The National City Community and Police Relations Commission serves as an independent, unbiased and impartial office that is readily available to the public. It is an organization for the improvement of police and community relations and the facilitation of disputes whenever possible. It provides a forum for citizens to voice their concerns, comment about police conduct, practices and policies and improves communication between citizens and the National City Police Department.

The National City Community and Police Relations Commission is empowered to receive and review complaints regarding National City Police Department Personnel for alleged misconduct, and to recommend appropriate changes of Police Department policies and procedures toward the goals of safeguarding the rights of persons and promoting higher standards of competency, efficiency and justice in the provision of community policing services.

Applicants must be completely forthright and truthful during the application process. Applicants may be disqualified in the background process as a result of dishonesty and/or purposely omitting information regarding one's criminal history. Given the complexity of this Commission and its duties, it is necessary to pass a criminal background check prior to appointment by City Council and/or swearing in as Commissioner. The Human Resources department will contact you to schedule the criminal background process when, and if appropriate. It is important to note that you fill out this application completely and honestly to the best of your abilities. Failure to disclose your criminal history may result in disqualification. If a conviction has been expunged disclosure is not required.

Have you ever been convicted of a felony crime: No ☒ Yes: ☐

Have you been convicted of a misdemeanor: No ☒ Yes: ☐

If any convictions were expunged disclosure is not required.

Please feel free to provide an explanation or information regarding yes answers to the above two questions.

N/A

There may be circumstances that could disqualify an applicant from the background process beyond the listed crimes below. Each incident is evaluated in terms of the circumstances and facts surrounding its occurrence and its degree of relevance to the position.

Disqualifying criteria for Community and Police Relations Commissioner:

** See attached table

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2018 JUN 26 P 5:41
CITY OF NATIONAL CITY

Disqualifying Criteria for National City Community and Police Relations Commission

<u>Felonies</u>		<u>Lifetime</u>	<u>20 years</u>	<u>15 years</u>	<u>10 years</u>	<u>5 years</u>
Crimes against Persons	*including but not limited to					
	Assault & Battery	x				
	Domestic Violence	x				
	Elder/Child Abuse	x				
	Manslaughter			x		
	Murder	x				
	Sexual Acts w/ Minor	x				
	Rape	x				
Crimes against Property	*including but not limited to					
	Arson		x			
	Burglary			x		
	Embezzlement			x		
	Extortion			x		
	Fraud			x		
	Forgery & Counterfeiting			x		
	Possession of stolen property			x		
	Theft			x		
Crimes involving Drugs	*including but not limited to					
	Illegal Drug Use			x		
	Possession or Sales			x		
	Production of Drugs			x		
Crimes against Public Justice						
	Bribery & Corruption			x		
	Impersonating a Peace Officer			x		
<u>Misdemeanors</u>		<u>Lifetime</u>	<u>20 years</u>	<u>15 years</u>	<u>10 years</u>	<u>5 years</u>
Crimes of Moral Turpitude	*including but not limited to					
	Burglary				x	
	Embezzlement				x	
	Forgery				x	
	Fraud				x	
	Possession of stolen property				x	
	Theft				x	
Crimes involving Drugs or Alcohol	*including but not limited to	<u>Lifetime</u>	<u>20 years</u>	<u>15 years</u>	<u>10 years</u>	<u>5 years</u>
	Disorderly Conduct					x
	Under the Influence					x
	Unlawful Possession					x
Crimes against Persons	*including but not limited to					
	Assault & Battery					x
	Manslaughter				x	

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- ☒ Community & Police Relations Commission* (CPRC)
☐ Library Board of Trustees
☐ Parks, Recreation & Senior Citizens Advisory Board
☐ Veterans & Military Families Advisory Committee*

- ☐ Civil Service Committee
☐ Planning Commission
☐ Public Art Committee*
☐ Traffic Safety Committee

- Applicants must be residents of the City of National City except for those marked by an * and all applicants must be U.S. Citizens.
➤ Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Coyote moon E-Mail: coyotemoon@gmail.com

Home Address: 2219 E 11th St. Tel. No.: (619) 540-5473

Business Affiliation: n/a Title: _____

Business Address: _____ Tel. No.: _____

Length of Residence in National City: 16+3 San Diego County: 63yrs California: 63yr

Educational Background: Bachelors Information Systems

Occupational Experience: Energy Industry, power plant operator,
portfolio manager, trader, scheduler

Professional or Technical Organization Memberships: _____

Civic or Community Experience, Membership, or Previous Public Service Appointments:

Traffic Commission

Experience or Special Knowledge Pertaining to Area of Interest: No police experience, and
no criminal experience, so no bias, open mind and critical think Ski,

Have you ever been convicted of a felony crime? No: ☒ Yes: _____ misdemeanor crime? No: ☒ Yes: _____
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

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JUN 20 2018

Date: Jun 20, 2018 Signature: [Signature] Office of the City Clerk
City of National City

Please feel free to provide additional information or letters of endorsement.

Return completed form to: Office of the City Clerk, 1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.

BOARDS, COMMISSIONS & COMMITTEES

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Second Wednesday of every month
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VETERANS & MILITARY FAMILIES ADVISORY COMMITTEE

Quarterly
Dates, time and location to be determined

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Supplemental Application:
National City Community and Police Relations Commission

The National City Community and Police Relations Commission serves as an independent, unbiased and impartial office that is readily available to the public. It is an organization for the improvement of police and community relations and the facilitation of disputes whenever possible. It provides a forum for citizens to voice their concerns, comment about police conduct, practices and policies and improves communication between citizens and the National City Police Department

The National City Community and Police Relations Commission is empowered to receive and review complaints regarding National City Police Department Personnel for alleged misconduct, and to recommend appropriate changes of Police Department policies and procedures toward the goals of safeguarding the rights of persons and promoting higher standards of competency, efficiency and justice in the provision of community policing services.

Applicants must be completely forthright and truthful during the application process. Applicants may be disqualified in the background process as a result of dishonesty and/or purposely omitting information regarding one's criminal history. Given the complexity of this Commission and its duties, it is necessary to pass a criminal background check prior to appointment by City Council and/or swearing in as Commissioner. The Human Resources department will contact you to schedule the criminal background process when, and if appropriate. It is important to note that you fill out this application completely and honestly to the best of your abilities. Failure to disclose your criminal history may result in disqualification. If a conviction has been expunged disclosure is not required.

Have you ever been convicted of a felony crime: No: ☒ Yes: ☐

Have you been convicted of a misdemeanor: No: ☒ Yes: ☐


If any convictions were expunged disclosure is not required.

Please feel free to provide an explanation or information regarding yes answers to the above two questions.

There may be circumstances that could disqualify an applicant from the background process beyond the listed crimes below. Each incident is evaluated in terms of the circumstances and facts surrounding its occurrence and its degree of relevance to the position.

Disqualifying criteria for Community and Police Relations Commissioner:

** See attached table


coyote mason

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CITY OF NATIONAL CITY

Disqualifying Criteria for National City Community and Police Relations Commission

<u>Felonies</u>		<u>Lifetime</u>	<u>20</u> <u>years</u>	<u>15</u> <u>years</u>	<u>10</u> <u>years</u>	<u>5</u> <u>years</u>
Crimes against Persons	*including but not limited to					
	Assault & Battery	x				
	Domestic Violence	x				
	Elder/Child Abuse	x				
	Manslaughter			x		
	Murder	x				
	Sexual Acts w/ Minor	x				
	Rape	x				
Crimes against Property	*including but not limited to					
	Arson		x			
	Burglary			x		
	Embezzlement			x		
	Extortion			x		
	Fraud			x		
	Forgery & Counterfeiting			x		
	Possession of stolen property			x		
	Theft			x		
Crimes involving Drugs	*including but not limited to					
	Illegal Drug Use			x		
	Possession or Sales			x		
	Production of Drugs			x		
Crimes against Public Justice						
	Bribery & Corruption			x		
	Impersonating a Peace Officer			x		
<u>Misdemeanors</u>		<u>Lifetime</u>	<u>20</u> <u>years</u>	<u>15</u> <u>years</u>	<u>10</u> <u>years</u>	<u>5</u> <u>years</u>
Crimes of Moral Turpitude	*including but not limited to					
	Burglary				x	
	Embezzlement				x	
	Forgery				x	
	Fraud				x	
	Possession of stolen property				x	
	Theft				x	
Crimes involving Drugs or Alcohol	*including but not limited to	<u>Lifetime</u>	<u>20</u> <u>years</u>	<u>15</u> <u>years</u>	<u>10</u> <u>years</u>	<u>5</u> <u>years</u>
	Disorderly Conduct					x
	Under the Influence					x
	Unlawful Possession					x
Crimes against Persons	*including but not limited to					
	Assault & Battery					x
	Manslaughter				x	

CITY OF NATIONAL CITY

RECEIVED

JUN 20 2018

APPLICATION FOR APPOINTMENT
TO CITY BOARDS, COMMISSIONS, AND COMMITTEESOffice of the City Clerk
City of National City

<input type="checkbox"/> Community & Police Relations Commission* (CPRC)	<input type="checkbox"/> Civil Service Commission
<input type="checkbox"/> Library Board of Trustees	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board	<input type="checkbox"/> Public Art Committee*
<input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee*	<input type="checkbox"/> Traffic Safety Committee

Note: Applicants must be residents of the City of National City except for those marked by an *

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Scott D. Kesselring

E-Mail: Scott.Kesselring@Gmail.Com

Home Address: 2801 B St. #210, San Diego CA 92102

Tel. No.: 619-204-5923

Business Affiliation: Former Owner Total-Ownage Cell & PC Repair 2010 -2016; located 1504 National City Blvd.

Title: Owner

Business Address: 2801 B St. #210, San Diego CA 92102

Tel. No.: 619-204-5923

Length of Residence in National City: 5 Years **San Diego County:** 15 Years **California:** 22 Years

Educational Background: BS Electrical Engineering SDSU; Currently Holding 4 Valid CA Teaching Credentials; Enrolled MBA Structural Organization Harvard Extended Studies Program

Occupational Experience: US Navy Veteran 1994-2001; Teacher, Adult Div SUHSD 2004-12; Small Business Owner 2010-2016

Professional or Technical Organization Memberships: Former Veterans Educational Program Administrator SUHSD 2006-10; Current CompTIA Advisory Board Member for A+, N+ and Sec+; Cisco Network Academy Instructor, Cisco Systems, CCNA and CCNA Security; CEH (Certified Ethical Hacker) Advisory Committee Chair 2015-Present. Former (ISC)² Advisory Committee Member

Civic or Community Experience, Membership, or Previous Public Service Appointments:

Assoc. Dir Surfers for Autism 2014-Present

Experience or Special Knowledge Pertaining to Area of interest: Worked directly with Muskogee OK VA Educational Program as well as Private and Post-Secondary Board of Education Sacramento CA for Veterans Course Development; Currently working with US Dept of Consumer Affairs Rental Fraud Division to protect Active Duty and Veteran Service Members from Rental Scams.

Have you ever been convicted of a felony crime? No: ☒ **Yes:**__ **misdemeanor crime?** No: ☒ **Yes:**__

I can pass a Livescan background check readily, having done so almost yearly as a requirement for Independent Network Security Consulting work and to maintain my Teaching Credentials.

Date: 18 June 2018 **Signature:** 

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- ☒ Community & Police Relations Commission* (CPRC) ☐ Civil Service Committee
☐ Library Board of Trustees ☐ Planning Commission
☐ Parks, Recreation & Senior Citizens Advisory Board ☐ Public Art Committee*
☐ Veterans & Military Families Advisory Committee* ☐ Traffic Safety Committee

- Applicants must be residents of the City of National City except for those marked by an * and all applicants must be U.S. Citizens.
➤ Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: ANDY Y. SANCHEZ E-Mail: asanchezwf@gmail.com

Home Address: 6889 PANAMINT ROW, SAN DIEGO, CA 92139 Tel. No.: (619) 957-8427

Business Affiliation: _____ Title: _____

Business Address: _____ Tel. No.: _____

Length of Residence in National City: 9425 San Diego County: 22423 California: 30-625

Educational Background: SOUTHWESTERN COLLEGE - 1 YEAR, HIGH SCHOOL DIPLOMA

Occupational Experience: INSURANCE AGENT, SECURITY GUARD

Professional or Technical Organization Memberships: WORLD FINANCIAL GROUP, SOUTH BAY HEALTH & INSURANCE SERVICES

Civic or Community Experience, Membership, or Previous Public Service Appointments: NATIONAL CITY POLICE EXPLORER 2004-2009

Experience or Special Knowledge Pertaining to Area of Interest: NCPD EXPLORER

Have you ever been convicted of a felony crime? No: ☒ Yes: _____ misdemeanor crime? No: ☒ Yes: _____
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 06/14/2018 Signature: Andy Sanchez

Please feel free to provide additional information or letters of endorsement.

Return completed form to: Office of the City Clerk, 1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.

BOARDS, COMMISSIONS & COMMITTEES

Meeting Times and Locations

CIVIL SERVICE COMMISSION

Second Thursday of every other month
5:30 p.m. – City Hall Large Conference Room

COMMUNITY AND POLICE RELATIONS COMMISSION

Third Thursday of February, May, August & November
6:00 p.m. – City Council Chambers

LIBRARY BOARD OF TRUSTEES

Second Wednesday of every month
4:30 p.m. – National City Public Library

PARKS, RECREATION & SENIOR CITIZENS ADVISORY BOARD

Third Thursday of every month
4:00 p.m. – City Hall Large Conference Room

PLANNING COMMISSION

First and Third Monday of every month
6:00 p.m. – City Council Chambers

PUBLIC ART COMMITTEE

Fourth Tuesday of January, April, July, October
3:00 p.m. – City Hall Large Conference Room

TRAFFIC SAFETY COMMITTEE

Second Wednesday of every month
2:00 p.m. – City Hall Large Conference Room

VETERANS & MILITARY FAMILIES ADVISORY COMMITTEE

Quarterly
Dates, time and location to be determined

RECEIVED
CITY CLERK

2018 JUN 19 P 12:21

CITY OF NATIONAL CITY

Supplemental Application: National City Community and Police Relations Commission

The National City Community and Police Relations Commission serves as an independent, unbiased and impartial office that is readily available to the public. It is an organization for the improvement of police and community relations and the facilitation of disputes whenever possible. It provides a forum for citizens to voice their concerns, comment about police conduct, practices and policies and improves communication between citizens and the National City Police Department.

The National City Community and Police Relations Commission is empowered to receive and review complaints regarding National City Police Department Personnel for alleged misconduct, and to recommend appropriate changes of Police Department policies and procedures toward the goals of safeguarding the rights of persons and promoting higher standards of competency, efficiency and justice in the provision of community policing services.

Applicants must be completely forthright and truthful during the application process. Applicants may be disqualified in the background process as a result of dishonesty and/or purposely omitting information regarding one's criminal history. Given the complexity of this Commission and its duties, it is necessary to pass a criminal background check prior to appointment by City Council and/or swearing in as Commissioner. The Human Resources department will contact you to schedule the criminal background process when, and if appropriate. It is important to note that you fill out this application completely and honestly to the best of your abilities. Failure to disclose your criminal history may result in disqualification. If a conviction has been expunged disclosure is not required.

Have you ever been convicted of a felony crime: No: ☒ Yes: ☐
Have you been convicted of a misdemeanor: No: ☒ Yes: ☐

If any convictions were expunged disclosure is not required.

Please feel free to provide an explanation or information regarding yes answers to the above two questions.

There may be circumstances that could disqualify an applicant from the background process beyond the listed crimes below. Each incident is evaluated in terms of the circumstances and facts surrounding its occurrence and its degree of relevance to the position.

Disqualifying criteria for Community and Police Relations Commissioner:

** See attached table

Disqualifying Criteria for National City Community and Police Relations Commission

<u>Felonies</u>		<u>Lifetime</u>	<u>20</u> <u>years</u>	<u>15</u> <u>years</u>	<u>10</u> <u>years</u>	<u>5</u> <u>years</u>
Crimes against Persons	*including but not limited to					
	Assault & Battery	x				
	Domestic Violence	x				
	Elder/Child Abuse	x				
	Manslaughter			x		
	Murder	x				
	Sexual Acts w/ Minor	x				
	Rape	x				
Crimes against Property	*including but not limited to					
	Arson		x			
	Burglary			x		
	Embezzlement			x		
	Extortion			x		
	Fraud			x		
	Forgery & Counterfeiting			x		
	Possession of stolen property			x		
	Theft			x		
Crimes involving Drugs	*including but not limited to					
	Illegal Drug Use			x		
	Possession or Sales			x		
	Production of Drugs			x		
Crimes against Public Justice						
	Bribery & Corruption			x		
	Impersonating a Peace Officer			x		
<u>Misdemeanors</u>		<u>Lifetime</u>	<u>20</u> <u>years</u>	<u>15</u> <u>years</u>	<u>10</u> <u>years</u>	<u>5</u> <u>years</u>
Crimes of Moral Turpitude	*including but not limited to					
	Burglary				x	
	Embezzlement				x	
	Forgery				x	
	Fraud				x	
	Possession of stolen property				x	
	Theft				x	
Crimes involving Drugs or Alcohol	*including but not limited to	<u>Lifetime</u>	<u>20</u> <u>years</u>	<u>15</u> <u>years</u>	<u>10</u> <u>years</u>	<u>5</u> <u>years</u>
	Disorderly Conduct					x
	Under the Influence					x
	Unlawful Possession					x
Crimes against Persons	*including but not limited to					
	Assault & Battery					x
	Manslaughter				x	

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- | | |
|---|--|
| <input type="checkbox"/> Community & Police Relations Commission* (CPRC) | <input type="checkbox"/> Civil Service Committee |
| <input type="checkbox"/> Library Board of Trustees | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board | <input type="checkbox"/> Public Art Committee* |
| <input type="checkbox"/> Veterans & Military Families Advisory Committee* | <input checked="" type="checkbox"/> Traffic Safety Committee |

- > Applicants must be residents of the City of National City except for those marked by an * and all applicants must be U.S. Citizens.
- > Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Richard Sherman E-Mail: r.sherman54@yahoo.com

Home Address: 929 1/2 Hoover Ave. Tel. No.: 619 381-0223

Business Affiliation: — Title: —

Business Address: — Tel. No.: —

Length of Residence in National City: 56 yrs San Diego County: — California: —

Educational Background: High School

Occupational Experience: DRIVER

Professional or Technical Organization Memberships: N/A

Civic or Community Experience, Membership, or Previous Public Service Appointments: N/A

Experience or Special Knowledge Pertaining to Area of Interest: N/A

Have you ever been convicted of a felony crime? No: ☒ Yes: — misdemeanor crime? No: ☒ Yes: —
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 2018 JUN 19 P Signature: RS

Please feel free to provide additional information or letters of endorsement.

Return completed form to: Office of the City Clerk, 1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.

BOARDS, COMMISSIONS & COMMITTEES

Meeting Times and Locations

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Second Wednesday of every month
2:00 p.m. – City Hall Large Conference Room

VETERANS & MILITARY FAMILIES ADVISORY COMMITTEE

Quarterly
Dates, time and location to be determined

RECEIVED
CITY CLERK

2018 JUN 19 P 2:28

CITY OF NATIONAL CITY

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- | | |
|--|---|
| <input type="checkbox"/> Community & Police Relations Commission* (CPRC) | <input type="checkbox"/> Civil Service Committee |
| <input type="checkbox"/> Library Board of Trustees | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board | <input type="checkbox"/> Public Art Committee* |
| <input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee* | <input type="checkbox"/> Traffic Safety Committee |

- Applicants must be residents of the City of National City except for those marked by an * and all applicants must be U.S. Citizens.
- Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: JAMES SLADE E-Mail: j.slade@nationalcity.gov

Home Address: 6784 AMHERST STREET Tel. No.: 619-250-1753

Business Affiliation: CITY OF NATIONAL CITY Title: SR. CONST. INSPECTOR

Business Address: 1243 NATIONAL CITY BLVD. Tel. No.: 619-376-4900

Length of Residence in National City: 0 San Diego County: 42 yrs California: 47 yrs

Educational Background: ARCHITECTURE (AA) PROPRIETARY PRIVATE SECURITY

Occupational Experience: ARCHITECTURAL DRAFTSMAN, SR. ENGINEERING TECH
NAVY ENGINEERING AIR, SR. CONSTRUCTION INSPECTOR

Professional or Technical Organization Memberships: AMERICAN CONSTRUCTION
INSPECTORS ASSOCIATION

Civic or Community Experience, Membership, or Previous Public Service Appointments:

SEIU CHAPTER PRESIDENT, PRO MENTORS, ADHOC VET COMMITTEE

Experience or Special Knowledge Pertaining to Area of Interest:

30 YEAR ACTIVE DUTY AND RESERVE U.S. NAVY SEABEE

Have you ever been convicted of a felony crime? No: ☒ Yes: ☐ misdemeanor crime? No: ☒ Yes: ☐
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 20 JUNE 18

Signature: [Signature]

Please feel free to provide additional information or letters of endorsement.

Return completed form to: Office of the City Clerk, 1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.

RECEIVED
CITY CLERK
2018 JUN 26 PM 3:30
CITY OF NATIONAL CITY

BOARDS, COMMISSIONS & COMMITTEES

Meeting Times and Locations

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Second Wednesday of every month
2:00 p.m. – City Hall Large Conference Room

VETERANS & MILITARY FAMILIES ADVISORY COMMITTEE

Quarterly
Dates, time and location to be determined

The following page(s) contain the backup material for Agenda Item: Motion of the City Council of the City of National City approving the waiving of the reading of the text of the Ordinances considered at this meeting and providing that such Ordinances shall be introduced and/or adopted after a reading of the title only. (City Clerk)

Item # ____
07/03/18

**MOTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL
CITY APPROVING THE WAIVING OF THE READING OF THE
TEXT OF THE ORDINANCES CONSIDERED AT THIS MEETING
AND PROVIDING THAT SUCH ORDINANCES SHALL BE
INTRODUCED AND/OR ADOPTED AFTER A READING
OF THE TITLE ONLY.**

(City Clerk)

The following page(s) contain the backup material for Agenda Item: Approval of the Minutes of the Regular Meetings of the City Council and Community Development Commission - Housing Authority of the City of National City of March 6, 2018 and March 20, 2018 and the Minutes of the Special Meeting of the City Council of the

Item # ____
07/03/18

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL AND COMMUNITY DEVELOPMENT
COMMISSION – HOUSING AUTHORITY OF THE CITY OF
NATIONAL CITY OF MARCH 6, 2018 AND MARCH 20, 2018
AND THE MINUTES OF THE SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF NATIONAL CITY OF
JUNE 19, 2018.**

(City Clerk)

DRAFT DRAFT DRAFT
**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL AND COMMUNITY DEVELOPMENT COMMISSION –
HOUSING AUTHORITY OF THE CITY OF NATIONAL CITY**

March 6, 2018

The Regular Meeting of the City Council and Community Development Commission – Housing Authority of the City of National City was called to order at 6:09 p.m. by Mayor / Chairman Ron Morrison.

ROLL CALL

Council / Board members present: Cano, Mendivil, Morrison, Rios, Sotelo-Solis.
Administrative Officials present: Dalla, Deese, Denham, Duong, Manganiello, Morris-Jones, Parra, Raulston, Roberts, Rodriguez, Stevenson, Vergara, Williams, Ybarra.

Others present: City Treasurer Mitch Beauchamp and Student Representative Erika Gastelum.

PLEDGE OF ALLEGIANCE TO THE FLAG BY MAYOR RON MORRISON

ADDITION TO THE AGENDA: City Attorney Agnil Morris-Jones advised the City Council that, pursuant to Government Code Section 54954.2, they may add a matter to the agenda for action that did not appear on the March 6, 2018 posted agenda. She advised them to add The Federal Opportunity Zone Program to the agenda under 'New Business' as Item No. 18a. The purpose of the item is for the City Council to provide staff direction and authorization to submit Council's comments to the Governor. The proposed item meets all the legal requirements and findings to be added to the agenda: The item arose after the agenda was posted; there is a need to take immediate action and the need for action came to the attention of the City after the agenda was posted.

ACTION: Motion by Rios, seconded by Sotelo-Solis, to add the item regarding the Federal Opportunity Zone Program to the agenda as Item No. 18a based on the findings. Carried by the following vote, to-wit: Ayes: Mendivil, Morrison, Rios, Sotelo-Solis. Nays: None. Absent: Cano. Abstain: None.

PUBLIC COMMENTS

Christian Ramirez, San Diego, offered thanks and appreciation to the City Council for what they have done to ensure National City is a Welcoming Community for immigrants and refugees and with special recognition to Council Members Rios and Sotelo-Solis for their leadership.

CITY COUNCIL

CONSENT CALENDAR

ADOPTION OF CONSENT CALENDAR. Item No. 1 (NCMC), Item No. 2 (Minutes), Item Nos. 3 and 4 (Resolution Nos. 2018-27 and 2018-28), Item Nos. 5 and 6 (Temporary Use Permits), Item Nos. 7 and 8 (Warrant Registers). Motion by Sotelo-Solis, seconded by Cano, to approve the Consent Calendar except for Item Nos. 5, Item #6 with correction. Carried by unanimous vote.

MUNICIPAL CODE 2018 (506-2-33)

1. MOTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY APPROVING THE WAIVING OF THE READING OF THE TEXT OF THE ORDINANCES CONSIDERED AT THIS MEETING AND PROVIDING THAT SUCH ORDINANCES SHALL BE INTRODUCED AND/OR ADOPTED AFTER A READING OF THE TITLE ONLY. (City Clerk)

ACTION: Approved. See above.

APPROVAL OF THE MINUTES (103-2-1)

2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL AND COMMUNITY DEVELOPMENT COMMISSION - HOUSING AUTHORITY OF THE CITY OF NATIONAL CITY OF OCTOBER 17, 2017 AND SPECIAL MEETINGS OF AUGUST 15, 2017 AND OCTOBER 17, 2017. (City Clerk)

ACTION: Approved. See above.

CONTRACT (C2005-65)

3. Resolution No. 2018-27. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SAN DIEGO OFFICE OF HOMELAND SECURITY AND THE CITY OF NATIONAL CITY, AND AUTHORIZING THE ESTABLISHMENT OF AN APPROPRIATION AND CORRESPONDING REVENUE BUDGET IN THE AMOUNT OF \$76,134 FROM THE FY17 URBAN AREA SECURITY INITIATIVE (UASI) GRANT FUNDS FOR THE REIMBURSABLE GRANT PURCHASE OF EQUIPMENT, PLANNING, AND TRAINING FOR THE POLICE AND FIRE DEPARTMENTS. (Fire)

ACTION: Approved. See above.

CONSENT CALENDAR (cont.)

ENCROACHMENT AGREEMENT ADMIN 2016 – 2020 (903-14-10)

4. Resolution No. 2018-28. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY APPROVING AND AUTHORIZING THE MAYOR TO SIGN AN ENCROACHMENT PERMIT AND AGREEMENT WITH GERMINIANO F. TUBAO TO INSTALL AN EXTERIOR PATIO WITH FENCE AND AWNINGS WITHIN THE PUBLIC RIGHT-OF-WAY ON "A" AVENUE AS PART OF TENANT IMPROVEMENTS TO THE EXISTING 8TH STREET PUBLIC MARKET BUILDING LOCATED AT 41 E. 8TH STREET (APN 556-331-20 AND 556-331-21). (Engineering/Public Works)
ACTION: Approved. See above.

TEMPORARY USE PERMITS 2018 (203-1-34)

5. Temporary Use Permit (TUP) - National Day of Prayer sponsored by First Christian Church of National City at Kimball Park Bowl on May 3, 2018 with no waiver of fees. (Neighborhood Services)
TESTIMONY: Coyote Moon, National City, expressed concerns that the City is endorsing one religion which she believes is wrong and unconstitutional.
ACTION: Motion by Mendivil, seconded by Morrison to approve the TUP. Carried by unanimous vote.

TEMPORARY USE PERMITS 2018 (203-1-34)

6. Temporary Use Permit (TUP) - St. Anthony of Padua Church presentation of the "Live Stations of the Cross" starting at 410 W. 18th Street on March 30, 2018 from 3 p.m. to 4 p.m. with no waiver of fees. (Neighborhood Services)
TESTIMONY: Director of Neighborhood Services Armando Vergara, noted a correction to the Conditions of Approval to reflect a) one police officer rather than two and, b) final revised total fees of \$555.40.
ACTION: Approved. See above.

WARRANT REGISTER JULY 2017 - JUNE 2018 (202-1-32)

7. Warrant Register #30 for the period of 01/17/18 through 01/23/18 in the amount of \$807,494.69. (Finance)
ACTION: Ratified. See above.
8. Warrant Register #31 for the period of 01/24/18 through 01/30/18 in the amount of \$2,170,166.64. (Finance)
ACTION: Ratified. See above.

ITEM NO. 19 WAS BROUGHT FORWARD

STAFF REPORTS

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

19. Report to the City Council on the Certification of the Sufficiency of Signatures on Voter Initiatives. (City Clerk) **Companion Items #9 through #16**

STAFF REPORT: City Clerk Dalla advised that two voter initiatives listed below have been certified by the Registrar of Voters to have sufficient signatures. Therefore, as provided by the Elections Code, the legislative body shall submit the initiatives without alteration to the voters pursuant to sub-division (a) or (b) of Section 1405 of the Elections Code.

Initiative 1: A Measure to Repeal the Existing Voter-Approved Limit of three consecutive four-year terms upon the Office of the Mayor, and in its place, impose a limit of two consecutive four-year terms upon the Offices of the Mayor, City Councilmembers, City Clerk and City Treasurer.

Initiative 2: A Measure to Preserve the Existing Voter-Approved Term Limit of three consecutive four-year terms upon the Office of the Mayor, to impose a limit of three consecutive four-year terms upon the Offices of City Councilmember, City Clerk, and City Treasurer, and to limit the Offices of the Mayor, City Councilmember, City Clerk and City Treasurer to a lifetime total of six four-year terms in all of those offices combined.

ACTION: No action taken on the report.

NON CONSENT RESOLUTIONS

Motion by Rios, seconded by Sotelo-Solis, to take testimony and action on Item Nos. 9 through 16 (Resolution Nos. 2018-29 through 2018-36) at the same time. Carried by unanimous vote.

TESTIMONY: The following individuals spoke in opposition to the repeal of existing term limits for Mayor; in support of new term limits for City Council or were opposed to the need for an election: Katrina Baca, Alma Sarmiento, Gloria Jean Neito, Mark Lane, Margarita Moreno, Irvin Martinez, Klaus Gohlke, Andria Damglay, H. Bradley Bang, Marisol Natividad, Andrew Mckercher, Sandy Naranjo, Coyote Moon, Lee Hernandez, and Eddie Perez.

The following individuals spoke in support of having the people decide at the polls: Jesus Aguirre, Mike Montoya, Rita Heuss.

ACTION: Motion by Sotelo-Solis, seconded by Cano, to adopt Resolution Nos. 2018-29 through Resolution No. 2018-36. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: Rios. Absent: None. Abstain: None.

NON CONSENT RESOLUTIONS (cont.)

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

9. Resolution No. 2018-29. BALLOT MEASURE ALTERNATIVE 1 (Special Election): RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY ORDERING THE SUBMISSION OF A MEASURE TO THE QUALIFIED VOTERS OF THE CITY OF NATIONAL CITY AT THE SPECIAL MUNICIPAL ELECTION TO BE HELD ON JUNE 5, 2018, RELATING TO APPROVAL OF AN ORDINANCE REPEALING THE EXISTING VOTER-APPROVED LIMIT OF THREE CONSECUTIVE FOUR-YEAR TERMS UPON THE OFFICE OF THE MAYOR, AND IN ITS PLACE, IMPOSING A LIMIT OF TWO CONSECUTIVE FOUR-YEAR TERMS UPON THE OFFICES OF THE MAYOR, CITY COUNCILMEMBERS, CITY CLERK, AND CITY TREASURER. (City Attorney)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: See above.

ACTION: Adopted. See above.

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

10. Resolution No. 2018-30. BALLOT MEASURE ALTERNATIVE 1 (Special Election): RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY CALLING AND GIVING NOTICE OF THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 5, 2018 FOR THE PURPOSE OF SUBMISSION OF A BALLOT MEASURE TO THE VOTERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES. (City Attorney)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: See above.

ACTION: Adopted. See above.

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

11. Resolution No. 2018-31. BALLOT MEASURE ALTERNATIVE 1 (Special Election): RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO TO CONSOLIDATE A SPECIAL MUNICIPAL ELECTION TO BE HELD ON JUNE 5, 2018 WITH THE STATEWIDE SPECIAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTION CODE. (City Attorney)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: See above.

ACTION: Adopted. See above.

NON CONSENT RESOLUTIONS (cont.)

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

12. Resolution No. 2018-32. BALLOT MEASURE ALTERNATIVE 1 (Special Election): RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AUTHORIZING THE FILING OF AN IMPARTIAL ANALYSIS AND WRITTEN ARGUMENTS RELATING TO A MEASURE TO APPROVE AN ORDINANCE REPEALING THE EXISTING VOTER-APPROVED LIMIT OF THREE CONSECUTIVE FOUR-YEAR TERMS UPON THE OFFICE OF THE MAYOR, AND IN ITS PLACE, IMPOSING A LIMIT OF TWO CONSECUTIVE FOUR YEAR TERMS UPON THE OFFICES OF THE MAYOR, CITY COUNCILMEMBERS, CITY CLERK, AND CITY TREASURER. (City Attorney)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: See above.

ACTION: Adopted. See above.

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

13. Resolution No. 2018-33. BALLOT MEASURE ALTERNATIVE 2 (Special Election): RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY ORDERING THE SUBMISSION OF A MEASURE TO THE QUALIFIED VOTERS OF THE CITY OF NATIONAL CITY AT THE SPECIAL MUNICIPAL ELECTION TO BE HELD ON JUNE 5, 2018, RELATING TO APPROVAL OF AN ORDINANCE PRESERVING THE EXISTING VOTER-APPROVED TERM LIMIT OF THREE CONSECUTIVE FOUR-YEAR TERMS UPON THE OFFICE OF THE MAYOR, IMPOSING A LIMIT OF THREE CONSECUTIVE FOUR-YEAR TERMS UPON THE OFFICES OF CITY COUNCILMEMBER, CITY CLERK, AND CITY TREASURER, AND LIMITING THE OFFICES OF THE MAYOR, CITY COUNCILMEMBER, CITY CLERK AND CITY TREASURER TO A LIFETIME TOTAL OF SIX FOUR-YEAR TERMS IN ALL OF THOSE OFFICES COMBINED. (City Attorney)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: See above.

ACTION: Adopted. See above.

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

14. Resolution No. 2018-34. BALLOT MEASURE ALTERNATIVE 2 (Special Election): RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY CALLING AND GIVING NOTICE OF THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 5, 2018 FOR THE PURPOSE OF SUBMISSION OF A BALLOT MEASURE TO THE VOTERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES. (City Attorney)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: See above.

ACTION: Adopted. See above.

NON CONSENT RESOLUTIONS (cont.)

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

15. Resolution No. 2018-35. BALLOT MEASURE ALTERNATIVE 2 (Special Election): RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO TO CONSOLIDATE A SPECIAL MUNICIPAL ELECTION TO BE HELD ON JUNE 5, 2018 WITH THE STATEWIDE SPECIAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE.
(City Attorney)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: See above.

ACTION: Adopted. See above.

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

16. Resolution No. 2018-36. BALLOT MEASURE ALTERNATIVE 2 (Special Election): RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AUTHORIZING THE FILING OF AN IMPARTIAL ANALYSIS AND WRITTEN ARGUMENTS RELATING TO A MEASURE TO APPROVE AN ORDINANCE PRESERVING THE EXISTING VOTER-APPROVED TERM LIMIT OF THREE CONSECUTIVE FOUR-YEAR TERMS UPON THE OFFICE OF THE MAYOR, IMPOSING A LIMIT OF THREE CONSECUTIVE FOUR-YEAR TERMS UPON THE OFFICES OF CITY COUNCILMEMBER, CITY CLERK, AND CITY TREASURER, AND LIMITING THE OFFICES OF THE MAYOR, CITY COUNCILMEMBER, CITY CLERK AND CITY TREASURER TO A LIFETIME TOTAL OF SIX FOUR-YEAR TERMS IN ALL OF THOSE OFFICES COMBINED.
(City Attorney)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: See above.

ACTION: Adopted. See above.

RECESS

A recess was called at 7:38 p.m. The meeting reconvened at 7:49 p.m. All members were present.

CONTRACT (C2018-10)

CITY ACQUISITION OR RENTAL / PROPERTY ADMIN (1001-1-6)

17. Resolution No. 2018-37. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY RATIFYING THE PURCHASE AND SALE AGREEMENT EXECUTED ON FEBRUARY 7, 2018; AUTHORIZING THE PURCHASE OF REAL PROPERTY LOCATED AT 302 W. 19TH STREET, IN ORDER TO SAVE ON SUBSTANTIAL SEWER INFRASTRUCTURE IMPROVEMENTS FOR THE EXPANSION OF PARADISE CREEK PARK,

NON CONSENT RESOLUTIONS (cont.)

CONTRACT (C2018-10)

CITY ACQUISITION OR RENTAL / PROPERTY ADMIN (1001-1-6)

17. Resolution No. 2018-37 (continued)
FROM MR. FRANK SAFELY FOR A TOTAL SALES PRICE OF \$905,000
AND THE PAYMENT OF CLOSING COSTS NOT TO EXCEED \$4,000;
AND AUTHORIZING THE ESTABLISHMENT OF AN APPROPRIATION
NOT-TO-EXCEED \$909,000 BASED ON THE AVAILABLE FUND
BALANCE OF THE SEWER SERVICE FUND. (Housing & Economic
Development)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: None.

ACTION: Motion by Rios, seconded by Cano, to adopt the Resolution. Carried by unanimous vote.

NEW BUSINESS

GENERAL PLAN 2014-2018 (405-8-7)

18. 2017 Annual Progress Report on the implementation of the Housing
Element of the General Plan pursuant to California Government Code
Section 65400(a) (2). (Planning)

RECOMMENDATION: Accept and file the Report.

TESTIMONY: Paula Martinez Montes spoke about the need for more
low income housing and engaging the community.

ACTION: Motion by Sotelo-Solis, seconded by Cano, to accept and
file the report. Carried by unanimous vote.

CITY ATTORNEY REPORTS (509-1-3)

- 18a. Federal Opportunity Zone Program. (City Attorney)

RECOMMENDATION: Consider replacing a census track east of Highland
Avenue with one that takes in Plaza Blvd.

ACTION: Motion by Sotelo-Solis, seconded by Mendivil, to support
with direction for staff to consider refinement to replace and or add to
the proposed area. Carried by unanimous vote.

B. COMMUNITY DEVELOPMENT COMMISSION - HOUSING AUTHORITY

NO HOUSING AUTHORITY BUSINESS.

C. REPORTS

STAFF REPORTS

ELECTION JUNE 2018 TERM LIMIT MEASURES (505-7-4)

19. Report to the City Council on the Certification of the Sufficiency of
Signatures on Voter Initiatives. (City Clerk) **Companion Items #9 through
#16**

ACTION: Taken up earlier in the meeting.

STAFF REPORTS (cont.)

ELECTION NOV 2018 ADMIN (505-25-4)

20. Anticipated November, 2018 Ballot Measure: Proposed Constitutional Initiative Concerning State and Local Government Taxes and Fees.
(City Manager)

NEIGHBORHOOD SERVICES DEPT ADMIN (1104-1-15)

21. Update on Proposed Homeless Outreach Workshop - City Council Meeting, April 17, 2018 at 4:00 p.m. (Neighborhood Services)

TESTIMONY: Eddie Perez, National City, suggested that resident input would be very helpful in addressing homeless issues.

MAYOR AND CITY COUNCIL

Member Sotelo-Solis reviewed the three very important items on the agenda this evening that will be coming up in the future: the ballot measures, homelessness and housing, and encouraged people to be engaged and have their voices heard.

Member Rios thanked all who attended and participated in the meeting and said it will be important to hear from the public going forward on the important issues of the day.

Mayor Morrison reported on a Regional Homeless Outreach meeting that he attended that featured the former Mayor of Houston and her efforts to address the homeless issue.

CLOSED SESSION REPORT

There was no Closed Session.

ADJOURNMENT

The meeting was adjourned in honor of Ms. Laurel Charles from Sweetwater High School.

Motion by Sotelo-Solis, seconded by Mendivil, to adjourn the meeting to the next Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City - Tuesday – March 20, 2018 - 6:00 p.m. - Council Chambers - National City, California. Carried by unanimous vote.

Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City - Tuesday - March 20, 2018 - 6:00 p.m. - Council Chambers - National City, California.

The meeting closed at 9:32 p.m.

City Clerk

The foregoing minutes were approved at the Regular Meeting of July 3, 2018.

Mayor

BUDGET SCHEDULE - FY 2019

Tuesday, May 8, 2018, 5:00 p.m. - Budget Workshop / Preliminary Budget Presentation

Tuesday, May 29, 2018, 5:00 p.m. - Budget Workshop

Tuesday, June 12, 2018, 6:00 p.m. - Budget Hearing / Adoption

UPCOMING SPECIAL MEETINGS

Monday, March 26, 4:00 p.m. - Housing Workshop

Tuesday, April 3, 4:00 p.m. - CIP Needs Assessment Workshop

DRAFT DRAFT DRAFT

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL AND COMMUNITY DEVELOPMENT COMMISSION –
HOUSING AUTHORITY OF THE CITY OF NATIONAL CITY**

March 20, 2018

The Regular Meeting of the City Council and Community Development Commission – Housing Authority of the City of National City was called to order at 6:07 p.m. by Mayor / Chairman Ron Morrison.

ROLL CALL

Council / Board members present: Cano, Mendivil, Morrison, Sotelo-Solis.

Council / Board members absent: Rios.

Administrative Officials present: Dalla, Deese, Denham, Duong, Manganiello, Morris-Jones, Parra, Raulston, Roberts, Rodriguez, Stevenson, Vergara, Williams, Ybarra.

Others present: City Treasurer Mitch Beauchamp and Student Representative Erika Gastelum.

Mayor Morrison announced that the meeting will be adjourned in honor of former Councilmember Fideles Ungab. City flags will be lowered on Friday, March 23, 2018, in his honor.

PLEDGE OF ALLEGIANCE TO THE FLAG BY MAYOR RON MORRISON

PUBLIC COMMENTS

Karen Azhocar McManus and Ray Juarez, Board members of the Maytime Band Review, announced plans for the 60th Annual Maytime Band Review Parade which will be held October 6, 2018 and expressed thanks to the Council for supporting the event.

Coyote Moon, National City, expressed her displeasure with discriminatory actions and treatment by a public official regarding code violations and non-compliance issues.

Jose Viesca, Binational Rotary Club of Coronado, expressed thanks to the Mayor for supporting them in the planting of twenty fruit trees at El Toyon Park. Mayor Morrison expressed his thanks and appreciation to Mr. Viesca and the Rotary Club.

Vivian Dunbar, San Ysidro, expressed her concerns over the recent arrest of a National City resident by Immigration officials and suggested how National City should take action in light of this event.

Mark Lane, National City, expressed his displeasure with Member Cano, and requested an independent investigation to look into what happened in regards to code enforcement involving Mr. Cano's property.

PUBLIC COMMENTS (cont.)

Jill Milligan, National City, invited the City Council to come out and support the SUHI '76 Craft Fair on April 7th, 2018 from 10 a.m. – 3 p.m. in the old gymnasium at Sweetwater High School. Ms. Milligan expressed her concerns regarding parking issues on her street and individual rooms being rented out in houses without the owners living in the homes.

Larry Emerson, National City, invited staff to attend and participate at the Electric Vehicles Association Meeting at the Center for Sustainability on March 21, 2018, and advised that there are numerous rebate programs available for the purchase of electric vehicles in which disadvantaged communities and the City fleet may qualify.

Salvador Candilla, National City, expressed his support and appreciation towards Member Cano for the support he provided to his family.

Andrew McKercher, National City, said he was discouraged the City is not doing enough to better protect the immigrant community.

Ramona Jones, Founder and President of Dream Builders Youth Mentoring Network, discussed the network's background and purpose and invited the Mayor and Council to attend an event on April 7th at the EDD Job Center on Imperial Avenue.

Fabio Rojas, National City, expressed his concerns over the City not taking action in regards to the current issue of arrests in the immigrant community. He announced the World Market event coming up at the Chamber of Commerce on March 24, 2018.

AWARDS AND RECOGNITIONS

COUNCIL MEETING PRESENTATIONS / AWARDS & RECOGNITIONS 2018 (102-10-13)

1. Employee of the Quarter 2018 - Dora Gallegos, Accounting Assistant. (Finance)

PRESENTATIONS

COUNCIL MEETING PRESENTATIONS / AWARDS & RECOGNITIONS 2018 (102-10-13)

2. Electric Vehicle Charging Stations to be used for City Fleet Vehicles and City Employees' Personal Vehicles (at their own expense) as part of SDG&E's "Power Your Drive" Program. (Lianna Rios, Electric Vehicle Customer Solutions Manager) (Engineering/Public Works) **Companion Item #18**

ITEM NO. 18 BROUGHT FORWARD

NON CONSENT RESOLUTIONS

CONTRACT (C2018-11)

18. Resolution No. 2018-43. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AUTHORIZING THE MAYOR TO EXECUTE TWO SEPARATE REAL PROPERTY LICENSE AGREEMENTS WITH SAN DIEGO GAS & ELECTRIC COMPANY (SDG&E) FOR THE INSTALLATION OF EIGHT ELECTRIC VEHICLE CHARGING STATIONS, ASSOCIATED EQUIPMENT AND INFRASTRUCTURE AT CITY HALL (LOCATED AT 1243 NATIONAL CITY BOULEVARD) AND FOUR ELECTRIC VEHICLE CHARGING STATIONS, ASSOCIATED EQUIPMENT AND INFRASTRUCTURE AT PUBLIC WORKS YARD (LOCATED AT 1726 WILSON AVENUE) FOR USE BY CITY FLEET VEHICLES AND CITY EMPLOYEES' PERSONAL VEHICLES, AT THEIR OWN EXPENSE, AS PART OF SDG&E'S "POWER YOUR DRIVE" PROGRAM. (Engineering/Public Works) **Companion Item #2**

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: City Engineer, Steve Manganiello, announced that SDG&E had a minor revision to one of the exhibits which was received after the final agenda was prepared. Copies were distributed to Mayor and Council, as well as in the public folder for review.

ACTION: Motion by Sotelo-Solis, seconded by Cano, to adopt the Resolution. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

AWARDS AND RECOGNITIONS (cont.)

COUNCIL MEETING PRESENTATIONS / AWARDS & RECOGNITIONS 2018 (102-10-13)

3. City of National City Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2017. (Finance)
4. City of National City Single Audit Report on Federal Awards for the Fiscal Year Ended June 30, 2017. (Finance)

CITY COUNCIL

CONSENT CALENDAR

ADOPTION OF CONSENT CALENDAR. Item No. 5 (NMC), Item No. 6 through 10 (Resolution Nos. 2018-38 through 2018-42), Item Nos. 11 and 12 (Temporary Use Permits), Item No. 13 (Report), Item Nos. 14 and 15 (Warrant Registers). Motion by Sotelo-Solis, seconded by Cano, to approve the Consent Calendar. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

CONSENT CALENDAR (cont.)

MUNICIPAL CODE 2018 (506-2-33)

5. MOTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY APPROVING THE WAIVING OF THE READING OF THE TEXT OF THE ORDINANCES CONSIDERED AT THIS MEETING AND PROVIDING THAT SUCH ORDINANCES SHALL BE INTRODUCED AND/OR ADOPTED AFTER A READING OF THE TITLE ONLY. (City Clerk)

ACTION: Approved. See above.

PERSONNEL EMPLOYEE BENEFITS (604-7-1)

6. Resolution No. 2018-38. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY 1) APPROVING THE ADOPTION OF THE PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS) TO PREFUND THE CITY'S UNFUNDED PENSION LIABILITIES; 2) APPOINTING THE CITY MANAGER AS THE PLAN ADMINISTRATOR FOR THE TRUST, AND 3) AUTHORIZING THE PLAN ADMINISTRATOR TO EXECUTE THE DOCUMENTS NECESSARY TO ESTABLISH AND MAINTAIN THE CITY'S TRUST ACCOUNT. (Finance)

ACTION: Approved. See above.

HUMAN RESOURCES DEPT ADMIN (1104-1-2)

7. Resolution No. 2018-39. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY APPROVING AN AMENDMENT TO THE SALARY SCHEDULE FOR THE CONFIDENTIAL EMPLOYEE GROUP TO ADD THE NEWLY CREATED CLASSIFICATION OF PAYROLL TECHNICIAN I AT \$3,446.92 - \$4,189.74 PER MONTH (RANGE c082); AND TO CHANGE THE TITLES OF THE EXISTING PAYROLL TECHNICIAN, MANAGEMENT INFORMATION SYSTEMS TECHNICIAN I, AND MANAGEMENT INFORMATION SYSTEMS TECHNICIAN II CLASSIFICATIONS. (Human Resources)

ACTION: Approved. See above.

HUMAN RESOURCES DEPT ADMIN (1104-1-2)

8. Resolution No. 2018-40. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY APPROVING AN AMENDMENT TO THE SALARY SCHEDULE OF THE MANAGEMENT EMPLOYEE GROUP TO CHANGE THE TITLE OF THE EXISTING MANAGEMENT INFORMATION SYSTEMS MANAGER TO INFORMATION TECHNOLOGY MANAGER. (Human Resources)

ACTION: Approved. See above.

CONSENT CALENDAR (cont.)

HUMAN RESOURCES DEPT ADMIN (1104-1-2)

9. Resolution No. 2018-41. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AMENDING THE ADDENDUM TO RULE II, SECTION 206A OF THE CIVIL SERVICE RULES TO ALLOW FOR A CAREER ADVANCEABLE PROGRESSION FROM PAYROLL TECHNICIAN I TO PAYROLL TECHNICIAN II. (Human Resources)

ACTION: Approved. See above.

GRANT / PUBLIC SAFETY (206-4-27)

10. Resolution No. 2018-42. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AUTHORIZING 1) THE ACCEPTANCE OF THE FY 2017/2018 SAN DIEGO COUNTY LAW ENFORCEMENT FOUNDATION GRANT IN THE AMOUNT OF \$2,715.30, AND 2) THE ESTABLISHMENT OF A POLICE DEPARTMENT GRANTS FUND APPROPRIATION AND CORRESPONDING REVENUE BUDGET OF \$2,715.30 FOR THE PURCHASE OF NINE RED CARRIER VESTS FOR THE NATIONAL CITY POLICE DEPARTMENT RANGE STAFF. (Police)

ACTION: Approved. See above.

TEMPORARY USE PERMITS 2018 (203-1-34)

11. Temporary Use Permit - "Kidz Fest" Community Easter Egg Hunt sponsored by Cornerstone Church of San Diego at 1914 Sweetwater Road on March 31, 2018 from 10 a.m. to 2 p.m. with no waiver of fees. (Neighborhood Services)

ACTION: Approved. See above.

TEMPORARY USE PERMITS 2018 (203-1-34)

12. Temporary Use Permit - Halloween retail tent store hosted by Halloween Express at Westfield Plaza Bonita Mall from August 15, 2018 thru November 10, 2018 with no waiver of fees. (Neighborhood Services)

ACTION: Approved. See above.

FINANCIAL MANAGEMENT 2017-2018 (204-1-33)

13. Investment transactions for the month ended January 31, 2018. (Finance)

ACTION: Ratified. See above.

WARRANT REGISTER JULY 2017 - JUNE 2018 (202-1-32)

14. Warrant Register #32 for the period of 01/31/18 through 02/06/18 in the amount of \$1,302,905.92. (Finance)

ACTION: Ratified. See above.

WARRANT REGISTER JULY 2017 - JUNE 2018 (202-1-32)

15. Warrant Register #33 for the period of 02/07/18 through 02/13/18 in the amount of \$1,696,612.61. (Finance)

ACTION: Ratified. See above.

PUBLIC HEARINGS: ORDINANCES AND RESOLUTIONS

BLOCK GRANT PROGRAM ADMIN 2018-2019 (406-1-33)

16. Public Hearing No. 1 of 2 for the U.S. Department of Housing and Urban Development (HUD) 2018-2019 Annual Action Plan and the allocation of 2018-2019 HUD entitlement grant funds, program income, and funds remaining from completed projects to Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Program activities proposed for 2018-2019 Annual Action Plan. (Housing & Economic Development)

RECOMMENDATION: Conduct the Public Hearing and approve recommendations.

ACTION: Motion by Sotelo-Solis, seconded by Cano, to open the Public Hearing. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

TESTIMONY: Melinda Opperman, representing Springboard, spoke in support of home and CDBG funds recommendations.

ACTION: Motion by Sotelo-Solis, seconded by Cano, to close the Public Hearing. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

Motion by Sotelo-Solis, seconded by Cano, to approve staff recommendation. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

MUNICIPAL CODE 2018 (506-2-33)

17. Public Hearing and Introduction of an Ordinance of the City Council of the City of National City amending Chapter 10.43 of the National City Municipal Code concerning alcohol and illegal drug offenses by minors and juveniles. (City Attorney)

RECOMMENDATION: Introduce the Ordinance.

ACTION: Motion by Sotelo-Solis, seconded by Cano, to open the Public Hearing. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

TESTIMONY: Alfonso Rivero, National City, South Bay Youth for Change, spoke in support of the Ordinance.

ACTION: Motion by Sotelo-Solis, seconded by Cano, to close the Public Hearing. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

Motion by Sotelo-Solis, seconded by Cano, to introduce the Ordinance. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

NON CONSENT RESOLUTIONS

CONTRACT (C2018-11)

18. Resolution No. 2018-43. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AUTHORIZING THE MAYOR TO EXECUTE TWO SEPARATE REAL PROPERTY LICENSE AGREEMENTS WITH SAN DIEGO GAS & ELECTRIC COMPANY (SDG&E) FOR THE INSTALLATION OF EIGHT ELECTRIC VEHICLE CHARGING STATIONS, ASSOCIATED EQUIPMENT AND INFRASTRUCTURE AT CITY HALL (LOCATED AT 1243 NATIONAL CITY BOULEVARD) AND FOUR ELECTRIC VEHICLE CHARGING STATIONS, ASSOCIATED EQUIPMENT AND INFRASTRUCTURE AT PUBLIC WORKS YARD (LOCATED AT 1726 WILSON AVENUE) FOR USE BY CITY FLEET VEHICLES AND CITY EMPLOYEES' PERSONAL VEHICLES, AT THEIR OWN EXPENSE, AS PART OF SDG&E'S "POWER YOUR DRIVE" PROGRAM. (Engineering/Public Works) **Companion Item #2**

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: None.

ACTION: Taken up earlier in the meeting. See above.

EMPLOYMENT CONTRACT - LESLIE DEESE (604-6-5)

19. Resolution No. 2018-44. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY APPROVING AN AMENDMENT TO THE FISCAL YEAR 2018 SALARY SCHEDULE FOR THE EXECUTIVE EMPLOYEE GROUP TO REFLECT THE CITY MANAGER'S SALARY ADJUSTMENT TO \$18,656 PER MONTH, EFFECTIVE JANUARY 27, 2018 IN ACCORDANCE WITH THE TERMS OF HER CITY COUNCIL APPROVED EMPLOYMENT CONTRACT AS ADOPTED ON SEPTEMBER 1, 2015. (Human Resources)

RECOMMENDATION: Adopt the Resolution.

TESTIMONY: None.

ACTION: Motion by Sotelo-Solis, seconded by Mendivil, to adopt the Resolution. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

NEW BUSINESS

CONDITIONAL USE PERMITS 2018 (403-32-2)

20. Notice of Decision – Planning Commission approval of a Conditional Use Permit and Coastal Development Permit for a gas station and convenience store with beer and wine sales to be located at 724 Civic Center Drive in the Coastal Zone. (Applicant: Stosh Podeswik) (Case File 2017-03 CUP, CDP) (Planning)

RECOMMENDATION: File the Notice of Decision.

NEW BUSINESS (cont.)

CONDITIONAL USE PERMITS 2018 (403-32-2)

20. Notice of Decision – Planning Commission approval of a Conditional Use Permit and Coastal Development Permit (continued)

TESTIMONY: Jack Bazzi, spoke in opposition. Martin Samo spoke in support of the CUP.

ACTION: Motion by Sotelo-Solis, seconded by Morrison, to set Public Hearing for April 3, 2018. Carried by the following vote, to-wit: Ayes: Mendivil, Morrison, Sotelo-Solis. Nays: Cano. Absent: Rios. Abstain: None.

SUBDIVISIONS / VARIANCES 2018 (405-1-14)

21. Notice of Decision – Planning Commission approval of a Zone Variance to waive the minimum street wall requirement for a multi-family development located at 1628 Orange Street. (Applicant: Keith Robinson) (Case File 2017-27 Z) (Planning)

RECOMMENDATION: File the Notice of Decision.

TESTIMONY: The following individuals spoke in opposition to the Zone Variance: Anna Maria Garcia, National City, Teresa Camacho, National City, Andres Hernandez, National City; Gilbert Salinas, National City; Mario Magana, National City, Alexis Camacho, National City.

The following individuals representing the project owners and development team, spoke in support of the Zone Variance and responded to questions: Andrew Grier, Keith Robinson, Maria (no last name), an owner, Colin Lowry, and the project architect.

ACTION: Motion by Sotelo-Solis, seconded by Cano, to set Public Hearing for April 17, 2018. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

C. REPORTS

STAFF REPORTS

City Manager Leslie Deese disclosed that this meeting is Deputy City Manager Stacey Stevenson's last meeting with National City and expressed what an honor and privilege it has been to work with her for the past eleven years. She expressed thanks for her service and wished her well on behalf of the entire staff.

City Clerk Michael Dalla announced the current vacancies on the Boards and Commissions and requested that the Mayor and Council spread the word and reach out to prospective applicants in the community.

MAYOR AND CITY COUNCIL

Vice Mayor Mendivil wished Deputy City Manager Stacey Stevenson the best of success in her new position.

Member Sotelo-Solis expressed her appreciation for Deputy City Manager Stacey Stevenson and thanked her for her service and leadership; announced that Member Rios was absent due to a MTS conference in Washington D.C.; stated her intention to revisit consideration of a Human Relations Commission and shared that she attended a Census 2020 conference in Washington D.C.

City Manager Leslie Deese advised that the city has an intern from SDSU, Juliana Huaroc, who is working with staff on issues regarding immigrant rights and services and will present information, options and recommendations on the April 17th agenda.

Member Cano expressed his feelings about Deputy City Manager Stacey Stevenson's departure and wished her well.

Mayor Morrison shared details of former Councilmember Fideles Ungab's viewing and funeral services; responded to resident Fabio Rojas's earlier public comments and announced that Monday, March 26th is the Housing Workshop.

CLOSED SESSION REPORT

City Attorney Angil Morris-Jones reported on two items on the Closed Session Agenda. The first item was for Potential Litigation and there was nothing to report. The second item was a Real Property Transaction matter. Direction and Authorization was given by a three to one vote with Member Cano voting 'No' and member Rios 'Absent'. (See attached Exhibit 'L')

ADJOURNMENT

The meeting was adjourned in honor of former Councilmember Fideles Ungab.

Motion by Sotelo-Solis, seconded by Cano, to adjourn the meeting to the next Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City - Tuesday – April 3, 2018 - 6:00 p.m. - Council Chambers - National City, California. Carried by the following vote, to-wit: Ayes: Cano, Mendivil, Morrison, Sotelo-Solis. Nays: None. Absent: Rios. Abstain: None.

Regular Meeting of the City Council and Community Development Commission Housing Authority of the City of National City - Tuesday - April 3, 2018 - 6:00 p.m. - Council Chambers - National City, California.

The meeting closed at 8:54 p.m.

City Clerk

The foregoing minutes were approved at the Regular Meeting of July 3, 2018.

Mayor

UPCOMING SPECIAL MEETINGS

Monday, March 26, 4:00 p.m. - Housing Workshop

Tuesday, April 3, 4:00 p.m. - CIP Needs Assessment Workshop

Tuesday, April 17, 4:00 p.m. – Homeless Outreach Workshop

BUDGET SCHEDULE - FY 2019

Tuesday, May 8, 2018, 5:00 p.m. - Budget Workshop / Preliminary
Budget Presentation

Tuesday, May 29, 2018, 5:00 p.m. - Budget Workshop

Tuesday, June 12, 2018, 6:00 p.m. - Budget Hearing / Adoption

EXHIBIT 'L'



AGENDA OF A SPECIAL MEETING

CITY COUNCIL OF THE CITY OF NATIONAL CITY

Main Conference Room
Civic Center
1243 National City Boulevard
National City, California

Special Meeting - Tuesday, March 20, 2018 – 5:00 p.m.

ROLL CALL

CITY COUNCIL

CLOSED SESSION

1. Conference with Legal Counsel – Potential Litigation
Significant Exposure to Litigation under Government Code Section 54956.9(d)(4)
One Potential Case
2. Real Property Transaction – Government Code Section 54956.8
Property Description: Lot 23 of Block 112 of the City of National City commonly known as 1606 Coolidge Avenue
Assessor Parcel No: 559-083-11-00
Agency Negotiator: Brad Raulston
Negotiating Parties: Mark Lewkowitz
Under Negotiation: Price and terms of payment

ADJOURNMENT

Next Regular City Council Meeting: Tuesday, March 20, 2018, 6:00 p.m., City Council Chambers, Civic Center – National City, California.

DRAFT DRAFT DRAFT
**MINUTES OF THE SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF NATIONAL CITY**

June 19, 2018

The Special Meeting of the City Council of the City of National City was called to order at 5:04 p.m. by Mayor / Chairman Ron Morrison.

ROLL CALL

Council / Board members present: Cano, Mendivil, Morrison, Rios, Sotelo-Solis.
Administrative Officials present: Dalla, Deese, Morris-Jones, Raulston

OPEN SESSION

PUBLIC COMMENTS – None.

Members retired into Closed Session at 5:05 p.m.

CLOSED SESSION

CITY COUNCIL

1. Liability Claims – Government Code Section 54956.95
Workers' Compensation Claims
Agency Claimed Against: City of National City
Number of Claims: One
2. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Government Code Section
54956.9(d)(2) and (e)(1)
One Claim/Potential Case

ADJOURNMENT

Next Regular City Council Meeting: Tuesday, June 19, 2018, 2018, 6:00 p.m.,
City Council Chambers, Civic Center – National City, California.

City Clerk

The foregoing minutes were approved at the Regular Meeting of July 3, 2018.

Mayor

The following page(s) contain the backup material for Agenda Item: Investment transactions for the month ended April 30, 2018. (Finance)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO.:

ITEM TITLE:

Investment transactions for the month ended April 30, 2018.

PREPARED BY: *Ron Gutlay*

PHONE: 619-336-4346

DEPARTMENT: Finance

APPROVED BY: _____

EXPLANATION:

In accordance with California Government Code Section 53646 and City of National City's investment policy section XIIA, a monthly report shall be submitted to the legislative body accounting for transactions made during the reporting period.

The attached listing reflects investment transactions of the City of National City's investment portfolio for the month ending April 30, 2018.

FINANCIAL STATEMENT:

ACCOUNT NO.
NA

APPROVED: *Mark Ralvito* **FINANCE**

APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, not subject to environmental review.

ORDINANCE: **INTRODUCTION** ☐ **FINAL ADOPTION** ☐

STAFF RECOMMENDATION:

Accept and file the Investment Transaction Ledger for the month ended April 30, 2018.

BOARD / COMMISSION RECOMMENDATION:

NA

ATTACHMENTS:

Investment Transaction Ledger



Transaction Ledger

3/31/18 Thru 4/30/18

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	04/02/2018	60934N807	2,812.50	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	2,812.50	0.00	2,812.50	0.00
Purchase	04/03/2018	60934N807	186.14	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	186.14	0.00	186.14	0.00
Purchase	04/05/2018	60934N807	7,222.22	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	7,222.22	0.00	7,222.22	0.00
Purchase	04/06/2018	037833AQ3	130,000.00	Apple Inc Note 2.1% Due 5/6/2019	99.788	2.30 %	129,724.40	1,137.50	130,861.90	0.00
Purchase	04/16/2018	60934N807	16,369.31	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	16,369.31	0.00	16,369.31	0.00
Purchase	04/16/2018	60934N807	29,246.29	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	29,246.29	0.00	29,246.29	0.00
Purchase	04/16/2018	60934N807	31,795.72	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	31,795.72	0.00	31,795.72	0.00
Purchase	04/16/2018	60934N807	463.75	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	463.75	0.00	463.75	0.00
Purchase	04/18/2018	60934N807	7,304.07	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	7,304.07	0.00	7,304.07	0.00
Purchase	04/19/2018	60934N807	2,221.88	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	2,221.88	0.00	2,221.88	0.00
Purchase	04/20/2018	60934N807	3,162.50	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	3,162.50	0.00	3,162.50	0.00
Purchase	04/25/2018	60934N807	450,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	450,000.00	0.00	450,000.00	0.00
Purchase	04/25/2018	60934N807	2,531.25	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	2,531.25	0.00	2,531.25	0.00
Purchase	04/26/2018	69353RFE3	400,000.00	PNC Bank Callable Note Cont 6/28/2022 2.45% Due 7/28/2022	96.448	3.35 %	385,792.00	2,395.56	388,187.56	0.00
Purchase	04/30/2018	60934N807	415,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.32 %	415,000.00	0.00	415,000.00	0.00
Purchase	04/30/2018	60934N807	7,546.88	Federated Investors Govt Oblig Fund Inst.	1.000	1.32 %	7,546.88	0.00	7,546.88	0.00
Purchase	04/30/2018	912828W89	600,000.00	US Treasury Note 1.875% Due 3/31/2022	96.766	2.75 %	580,593.75	922.13	581,515.88	0.00
Subtotal			2,105,862.51				2,071,972.66	4,455.19	2,076,427.85	0.00
Security Contribution	04/15/2018	90LAIF\$00	100,140.62	Local Agency Investment Fund State Pool	1.000		100,140.62	0.00	100,140.62	0.00
Security Contribution	04/30/2018	90SDCP\$00	1,000.00	County of San Diego Pooled Investment Pool	1.000		1,000.00	0.00	1,000.00	0.00
Subtotal			101,140.62				101,140.62	0.00	101,140.62	0.00
Short Sale	04/26/2018	60934N807	-388,187.56	Federated Investors Govt Oblig Fund Inst.	1.000		-388,187.56	0.00	-388,187.56	0.00
Short Sale	04/30/2018	60934N807	-581,515.88	Federated Investors Govt Oblig Fund Inst.	1.000		-581,515.88	0.00	-581,515.88	0.00
Subtotal			-969,703.44				-969,703.44	0.00	-969,703.44	0.00
TOTAL ACQUISITIONS			1,237,299.69				1,203,409.84	4,455.19	1,207,865.03	0.00



Transaction Ledger

3/31/18 Thru 4/30/18

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Closing Purchase	04/26/2018	60934N807	-388,187.56	Federated Investors Govt Oblig Fund Inst.	1.000		-388,187.56	0.00	-388,187.56	0.00
Closing Purchase	04/30/2018	60934N807	-581,515.88	Federated Investors Govt Oblig Fund Inst.	1.000		-581,515.88	0.00	-581,515.88	0.00
	Subtotal		-969,703.44				-969,703.44	0.00	-969,703.44	0.00
Sale	04/06/2018	60934N807	130,861.90	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	130,861.90	0.00	130,861.90	0.00
Sale	04/26/2018	60934N807	388,187.56	Federated Investors Govt Oblig Fund Inst.	1.000	1.28 %	388,187.56	0.00	388,187.56	0.00
Sale	04/30/2018	60934N807	581,515.88	Federated Investors Govt Oblig Fund Inst.	1.000	1.32 %	581,515.88	0.00	581,515.88	0.00
	Subtotal		1,100,565.34				1,100,565.34	0.00	1,100,565.34	0.00
Paydown	04/16/2018	47788BAB0	16,163.26	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	100.000		16,163.26	206.05	16,369.31	1.40
Paydown	04/16/2018	65478GAB6	28,583.29	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	100.000		28,583.29	663.00	29,246.29	1.12
Paydown	04/16/2018	89237RAB4	31,137.39	Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020	100.000		31,137.39	658.33	31,795.72	0.30
Paydown	04/16/2018	89238BAB8	0.00	Toyota Auto Receivables Owner 2018-A A2A 2.1% Due 10/15/2020	100.000		0.00	463.75	463.75	0.00
Paydown	04/18/2018	43814PAB6	7,107.82	Honda Auto Receivables Owner T 17-3 A2 1.57% Due 1/21/2020	100.000		7,107.82	196.25	7,304.07	0.63
	Subtotal		82,991.76				82,991.76	2,187.38	85,179.14	3.45
Maturity	04/25/2018	3130A4GJ5	450,000.00	FHLB Note 1.125% Due 4/25/2018	100.000		450,000.00	0.00	450,000.00	-1,689.00
Maturity	04/30/2018	912828UZ1	415,000.00	US Treasury Note 0.625% Due 4/30/2018	100.000		415,000.00	0.00	415,000.00	3,819.70
	Subtotal		865,000.00				865,000.00	0.00	865,000.00	2,130.70
Security Withdrawal	04/04/2018	60934N807	2,147.37	Federated Investors Govt Oblig Fund Inst.	1.000		2,147.37	0.00	2,147.37	0.00
	Subtotal		2,147.37				2,147.37	0.00	2,147.37	0.00
TOTAL DISPOSITIONS			1,081,001.03				1,081,001.03	2,187.38	1,083,188.41	2,134.15



Transaction Ledger

3/31/18 Thru 4/30/18

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	04/02/2018	3137EADM8	450,000.00	FHLMC Note 1.25% Due 10/2/2019	0.000		2,812.50	0.00	2,812.50	0.00
Interest	04/05/2018	3135G0T78	500,000.00	FNMA Note 2% Due 10/5/2022	0.000		4,972.22	0.00	4,972.22	0.00
Interest	04/05/2018	459058ER0	450,000.00	Intl. Bank Recon & Development Note 1% Due 10/5/2018	0.000		2,250.00	0.00	2,250.00	0.00
Interest	04/19/2018	3135G0E58	395,000.00	FNMA Note 1.125% Due 10/19/2018	0.000		2,221.88	0.00	2,221.88	0.00
Interest	04/20/2018	3137EAEF2	460,000.00	FHLMC Note 1.375% Due 4/20/2020	0.000		3,162.50	0.00	3,162.50	0.00
Interest	04/25/2018	3130A4GJ5	450,000.00	FHLB Note 1.125% Due 4/25/2018	0.000		2,531.25	0.00	2,531.25	0.00
Interest	04/30/2018	912828Q78	500,000.00	US Treasury Note 1.375% Due 4/30/2021	0.000		3,437.50	0.00	3,437.50	0.00
Interest	04/30/2018	912828ST8	450,000.00	US Treasury Note 1.25% Due 4/30/2019	0.000		2,812.50	0.00	2,812.50	0.00
Interest	04/30/2018	912828UZ1	415,000.00	US Treasury Note 0.625% Due 4/30/2018	0.000		1,296.88	0.00	1,296.88	0.00
Subtotal			4,070,000.00				25,497.23	0.00	25,497.23	0.00
Dividend	04/01/2018	90SDCP\$00	24,311,000.00	County of San Diego Pooled Investment Pool	0.000		31,469.94	0.00	31,469.94	0.00
Dividend	04/03/2018	60934N807	284,411.70	Federated Investors Govt Oblig Fund Inst.	0.000		186.14	0.00	186.14	0.00
Dividend	04/15/2018	90LAIF\$00	2,437,999,321.08	Local Agency Investment Fund State Pool	0.000		100,140.62	0.00	100,140.62	0.00
Subtotal			2,462,594,732.78				131,796.70	0.00	131,796.70	0.00
TOTAL OTHER TRANSACTIONS			2,466,664,732.78				157,293.93	0.00	157,293.93	0.00

The following page(s) contain the backup material for Agenda Item: Warrant Register #46 for the period of 05/09/18 through 05/15/18 in the amount of \$2,278,667.82.
(Finance)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO.:

ITEM TITLE:

Warrant Register #46 for the period of 05/09/18 through 05/15/18 in the amount of \$2,278,667.82.
(Finance)

PREPARED BY: Karla Apalategui, Accounting Assistant

DEPARTMENT: Finance

PHONE: 619-336-4572

APPROVED BY: _____

EXPLANATION:

Per Government Section Code 37208, attached are the warrants issued for the period of 05/09/18 through 05/15/18.

Consistent with Department of Finance's practice, listed below are all payments above \$50,000.

<u>Vendor</u>	<u>Check/Wire</u>	<u>Amount</u>	<u>Explanation</u>
Ameresco	335192	858,694.75	Energy Service Agreement
Archibald Sheet Metal	335195	169,024.00	8 th Street Bridge Gateway Sign
Dick Miller Inc	335218	317,474.21	Citywide Alley Improvement
Eagle Paving Company	335222	202,304.35	Citywide Alley Improvement
Kimley Horn and Assoc	335232	70,841.60	Sweetwater Final Design
Project Prof. Corp	335257	141,942.78	Wayfinding, Phase II
Southwest Signal Service	335268	55,878.54	Intersection Maint for Month of Oct
Adminsure Inc	26127	70,745.17	WC Account Replenishment / April

FINANCIAL STATEMENT:

APPROVED: Mark Ralento **FINANCE**

ACCOUNT NO.

APPROVED: _____ **MIS**

Warrant total \$2,278,667.82.

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, not subject to environmental review.

ORDINANCE: **INTRODUCTION** ☐ **FINAL ADOPTION** ☐

STAFF RECOMMENDATION:

Ratify warrants totaling \$2,278,667.82

BOARD / COMMISSION RECOMMENDATION:

ATTACHMENTS:

Warrant Register #46



WARRANT REGISTER #46
5/15/2018

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
ALESSANDRA ECK	FIT4DRUMS INSTRUCTOR FOR AQUATIC ADVENTURES	335184	5/14/18	160.00
GEORGE WATERS NUTRITION CENTER	WRAPPED SANDWICHES FOR COMMUNITY SERVICES	335185	5/14/18	825.00
LIVING COAST DISCOVERY CENTER	DISCOVERY STATION FOR AQUATIC ADVENTURES	335186	5/14/18	375.00
SAN DIEGO FAMILY MAGAZINE LLC	MARKETING AD FOR AQUATIC ADVENTURES / CSD	335187	5/14/18	705.00
SD READER INC.	MARKETING AD FOR AQUATIC ADVENTURES / CSD	335188	5/14/18	800.00
ACME SAFETY & SUPPLY CORP	STRIPING PAINT / PW	335189	5/15/18	64.00
AIRGAS WEST	MOP 45714 AUTO SUPPLIES PW	335190	5/15/18	170.22
ALTA LANGUAGE SERVICES INC	EMPLOYEE BILINGUAL TEST	335191	5/15/18	60.00
AMERESCO INC	ENERGY SERVICE AGREEMENT	335192	5/15/18	858,694.75
AMERICAN RADIO INC	REMOTE SPEAKER MICROPHONE	335193	5/15/18	427.32
AMERICAN RECORDER TECHNOLOGIES	(8) CO 2 GAS CARTRIDGES	335194	5/15/18	117.77
ARCHIBALD SHEET METAL	8TH STREET BRIDGE GATEWAY SIGN	335195	5/15/18	169,024.00
ATKINS NORTH AMERICA INC	N.C. ALLEY DESIGN SERVICES	335196	5/15/18	805.00
BANNER BANK	CITYWIDE ALLEY IMPROV.	335197	5/15/18	16,709.17
BASILE CONSTRUCTION INC	EMERGENCY SEWER REPAIR	335198	5/15/18	21,099.16
BSN SPORTS LLC	VOLLEYBALL SYSTEM AND STORAGE UNIT FOR CSD	335199	5/15/18	5,238.09
CALIFORNIA ELECTRIC SUPPLY	MOP 45698 ELECTRIC SUPPLIES PW	335200	5/15/18	1,945.27
CANON SOLUTIONS AMERICA INC.	PLOTTER / ENGINEERING	335201	5/15/18	50.00
CASAS, LAURA	TRANSLATION SVCS. - 05/01/2018 REGULAR COUNCIL	335202	5/15/18	100.00
CEB	BOOKS / CITY ATTORNEY	335203	5/15/18	190.50
CHEN RYAN ASSOCIATES INC	SANDAG GRANTS	335204	5/15/18	6,415.77
CIRCULATE SAN DIEGO	ACTIVE TRANSPORTATION PLANNING	335205	5/15/18	1,783.89
CITY OF SAN DIEGO	TRANSPORTATION/TREATMENT FEES FY 2018	335206	5/15/18	960.69
CLF WAREHOUSE INC	MOP 80331 AUTO SUPPLIES PW	335207	5/15/18	275.24
COMMERCIAL AQUATIC SERVICE INC	CHEMICAL SUPPLIES PURCHASES FOR POOL	335208	5/15/18	3,765.68
COMPUTER PROTECTION TECH INC	UPS CAPACITORS MITSUBISHI 2033C 30KVA / MIS	335209	5/15/18	8,422.21
COUNTY OF SAN DIEGO	NEXTGEN REGIONAL COMMUNICATIONS SYSTEM	335210	5/15/18	9,234.00
COUNTY OF SAN DIEGO	MAIL PROCESSING SERVICES / APRIL 2018	335211	5/15/18	2,600.03
COUNTYWIDE MECHANICAL	HVAC PREVENTATIVE MAINTENANCE	335212	5/15/18	44,582.84
COX COMMUNICATIONS	COX DATA SERVICES MAY	335213	5/15/18	174.00
CURVATURE LLC	GLC-T-CURV~	335214	5/15/18	1,870.00
CYNTHIA TITGEN CONSULTING INC	RISK MONTHLY SERVICES	335215	5/15/18	3,202.50
DANIELS TIRE SERVICE	MOP 76986 TIRES PW	335216	5/15/18	1,129.15
DATA TICKET INC	DATA TICKET PARKING MARCH/ NSD	335217	5/15/18	2,663.81
DICK MILLER INC	CITYWIDE ALLEY IMPROV.	335218	5/15/18	317,474.21
DIMENSION DATA	CABLING SERVICES	335219	5/15/18	1,980.00
D-MAX ENGINEERING	PEDESTRIAN MIDBLOCK CROSSING E.	335220	5/15/18	138.88
DURON, C	EDUCATION REIMBURSEMENT	335221	5/15/18	870.00
EAGLE PAVING COMPANY INC	CITYWIDE ALLEY IMPROVEMENT	335222	5/15/18	202,304.35
ESRI	ARCGIS ONLINE SUBSCRIPTION	335223	5/15/18	10,000.00
FEDEX	MAILING SERVICES / HOUSING	335224	5/15/18	41.84
FERGUSON ENTERPRISES INC	MOP 45723 PLUMBING SUPPLIES PW	335225	5/15/18	1,161.25
GEORGE H WATERS NUTRITION CTR	NEIGHBORHOOD COUNCIL BREAKFAST/MARCH 18'	335226	5/15/18	1,700.00
GRAINGER	SUPPLIES FOR PW	335227	5/15/18	11,950.13
HAAKER EQUIPMENT COMPANY	PANEL FILTER	335228	5/15/18	752.44
HARRIS & ASSOCIATES INC	PARADISE VALLEY CREEK W.Q.	335229	5/15/18	20,135.00
HUTCHINSON, C	REIMBURSEMENT	335230	5/15/18	40.22
IRON MOUNTAIN	RECORDS MANAGEMENT & DOCUMENT STORAGE	335231	5/15/18	180.00
KIMLEY HORN AND ASSOC INC	SWEETWATER FIN	335232	5/15/18	70,841.60
KLOS, K	ADVANCED DISABI	335233	5/15/18	800.56



WARRANT REGISTER #46
5/15/2018

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
KTUA	NATIONAL CITY GRANTS	335234	5/15/18	11,573.75
LEFORTS SMALL ENGINE REPAIR	MOP 80702 AUTO SUPPLIES PW	335235	5/15/18	286.78
LEHR AUTO ELECTRIC	BUMPER / PW	335236	5/15/18	539.38
LIEBERT CASSIDY WHITMORE	REVIEW CITY POLICIES	335237	5/15/18	2,898.00
LOPEZ, TERESA YOLANDA	TRANSLATION SVCS. - 05/08/18 CITY COUNCIL MEETING	335238	5/15/18	400.00
MARIOTA, R	TRAINING REIM ROT / MARIOTA / PD	335239	5/15/18	325.16
MARLO'S AUTO SPECIALTIES	REPAIR AND REFINISH HOOD PANEL	335240	5/15/18	1,275.00
MAXILOM, L	TRAVEL REIMB/LAUREN MAXILOM/GSMCON 18'	335241	5/15/18	129.94
MCDUGAL LOVE ECKIS	LIABILITY CLAIM COST	335242	5/15/18	945.09
MEINTS, JOHN	SIGNAGE & FACADE IMPROVEMENT	335243	5/15/18	15,000.00
MOSSY NISSAN	MOP 80703 AUTO SUPPLIES PW	335244	5/15/18	154.60
NAGLE, N	TRAINING NOTARY UPDATE FILING REIM/NAGLE / PD	335245	5/15/18	56.00
NATIONAL CITY CAR WASH	MOP 72454 AUTO SERVICES PW	335246	5/15/18	725.00
NERI LANDSCAPE ARCHITECTURE	PARADISE CREEK PARK	335247	5/15/18	32,853.20
NV5 INC	HARDING AVE. & 21ST ST. FINAL D.	335248	5/15/18	33,146.98
O'REILLY AUTO PARTS	MOP 75877 AUTO SUPPLIES PW	335249	5/15/18	274.69
PACIFIC PRODUCTS & SERVICES	HEAVY DUTY ANCHOR	335250	5/15/18	1,479.82
PACIFIC SAFETY CENTER	BACKHOE OPERATOR TRAINING CLASS FOR STREETS	335251	5/15/18	450.00
PACIFIC TELEMAGEMENT SERVICE	PHONE SERVICES / DEC 2018	335252	5/15/18	78.00
PARTS AUTHORITY METRO LLC	MOP 75943 AUTO SUPPLIES PW	335253	5/15/18	353.96
PENSKE FORD	R&M CITY VEHICLES FOR FY 2018	335254	5/15/18	76.60
POWERSTRIDE BATTERY CO INC	MOP 67839 ELECTRIC SUPPLIES PW	335255	5/15/18	1,393.41
PRO BUILD	MOP 45707 GEN. SUPPLIES PW	335256	5/15/18	949.86
PROJECT PROFESSIONALS CORP	WAYFINDING, PHASE II	335257	5/15/18	141,942.78
PRUDENTIAL OVERALL SUPPLY	MOP 45742 LAUNDRY SERVICES PW	335258	5/15/18	755.72
RANDALL LAMB ASSOCIATES INC	LAS PALMAS POOL ELECTRICAL S.	335259	5/15/18	21,292.50
RDO EQUIPMENT CO	OIL FILTER, FIELD FILTER, ELEMENT	335260	5/15/18	627.78
SAN DIEGO PLASTICS INC	COROPLAST WHITE,COROPLAST YELLOW SIGNS	335261	5/15/18	247.12
SAN DIEGO UNION TRIBUNE	ADVERTISING 4 CIP PROJECTS	335262	5/15/18	2,141.44
SDG&E	STREETS DIVISION GAS & ELECTRIC UTILITIES	335263	5/15/18	7,882.10
SENDT, WILLIAM	PLANNING COMM REIMB FOR CONFERENCE	335264	5/15/18	838.11
SITEONE LANDSCAPE SUPPLY LLC	MOP 45720 LANDSCAPE SUPPLIES PW	335265	5/15/18	1,841.01
SMART & FINAL	MOP 45756. SNACKS FOR COMMUNITY SERVICE	335266	5/15/18	811.67
SOUTHERN CALIF TRUCK STOP	MOP 45758 OIL SUPPLIES PW	335267	5/15/18	143.98
SOUTHWEST SIGNAL SERVICE	INTERSECTION MAINTENANCE FOR THE MONTH OCT	335268	5/15/18	55,878.54
SPEEDPRO IMAGING	DECALS SWEEPER	335269	5/15/18	410.67
SPURLOCK LANDSCAPE ARCHITECTS	PARADISE CREEK PARK & TRAIL	335270	5/15/18	1,700.00
STANICH, C	TRAINING REIM LEADERSHIP/STANICH	335271	5/15/18	84.70
STAPLES BUSINESS ADVANTAGE	MOP #45704 OFFICES SUPPLIES / CITY ATTORNEY	335272	5/15/18	288.77
SUMMIT SUPPLY	360 INFANTS RUBBER SEAT BLUE / PW	335273	5/15/18	349.95
THE EPOCH TIMES	NOTICE OF ELECTION - CHINESE	335274	5/15/18	210.00
THE LIGHTHOUSE INC	LED LIGHT DUALCOLOR	335275	5/15/18	1,166.81
THE SHERWIN WILLIAMS CO	MOP 77816 PAINTING SUPPLIES PW	335276	5/15/18	30.45
THE SOHAGI LAW GROUP	PROFESSIONAL SERVICES	335277	5/15/18	272.75
TOPECO PRODUCTS	MOP 63849AUTO SUPPLIES PW	335278	5/15/18	65.26
U S BANK	TRAINING EXPENSES CREDIT CARD / PD	335279	5/15/18	4,318.88
U S BANK	CAR RENTAL / ENG	335280	5/15/18	500.85
U S HEALTHWORKS	DOT EXAM & HEP A & B VACCINES	335281	5/15/18	854.00
UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE FY 2018	335282	5/15/18	343.30
UNITED RENTALS	BLADE DELUXE CU	335283	5/15/18	123.93



**WARRANT REGISTER #46
5/15/2018**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
UNITED ROTARY BRUSH CORP	MOP 62683AUTO SUPPLIES PW	335284	5/15/18	136.26
VALLEY INDUSTRIAL SPECIALTIES	MOP 46453 ELECTRIC SUPPLIES PW	335285	5/15/18	286.62
VERIZON WIRELESS	VERIZON CELLULAR SERVICE APRIL	335286	5/15/18	10,676.79
VISTA PAINT	MOP 68834 PAINT SUPPLIES PW	335287	5/15/18	240.80
WESTFLEX INDUSTRIAL	MOP 63850 AUTO SUPPLIES PW	335288	5/15/18	1,159.94
WETMORES	MOP 80333 AUTO SUPPLIES PW	335289	5/15/18	175.62
WILLY'S ELECTRONIC SUPPLY	MOP #45763/ELECTRONIC SUPPLIES/MIS	335290	5/15/18	766.60
YAMANE, DITAS	PLANNING COMM CONFERENCE - REIMBURSEMENT	335291	5/15/18	947.93
ZAPPIELLO, L	REIMBURSEMENT MILEAGE	335292	5/15/18	15.47
ZUMAR INDUSTRIES INC	STREET SINGS / PW	335293	5/15/18	498.20
A/P Total				2,170,403.06
WIRED PAYMENTS				
ARCO BUSINESS SOLUTIONS	FUEL FOR CITY FLEET / APRIL 2018	26124	5/10/18	36,988.29
ADMINSURE INC	WC ACCOUNT REPLENISHMENT / APRIL 2018	26127	5/10/18	70,745.17
PAYCHEX BENEFIT TECHNOLOGIES	BENETRAC ESR SVC'S BASE FEE / MAY 2018	247543	5/11/18	531.30

GRAND TOTAL

\$ 2,278,667.82

Certification

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.



MARK ROBERTS, FINANCE

LESLIE DEESE, CITY MANAGER

FINANCE COMMITTEE

RONALD J. MORRISON, MAYOR-CHAIRMAN

ALBERT MENDIVIL, VICE-MAYOR

ALEJANDRA SOTELO-SOLIS, MEMBER

MONA RIOS, MEMBER

JERRY CANO, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 3RD OF JULY 2018.

AYES _____

NAYS _____

ABSENT _____

The following page(s) contain the backup material for Agenda Item: Warrant Register #47 for the period of 05/16/18 through 05/22/18 in the amount of \$2,010,408.78.
(Finance)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO.:

ITEM TITLE:

Warrant Register #47 for the period of 05/16/18 through 05/22/18 in the amount of \$2,010,408.78.
(Finance)

PREPARED BY: Karla Apalategui, Accounting Assistant

DEPARTMENT: Finance

PHONE: 619-336-4572

APPROVED BY: _____

EXPLANATION:

Per Government Section Code 37208, attached are the warrants issued for the period of 05/16/18 through 05/22/18.

Consistent with Department of Finance's practice, listed below are all payments above \$50,000.

<u>Vendor</u>	<u>Check/Wire</u>	<u>Amount</u>	<u>Explanation</u>
County of San Diego	335343	56,000.00	June 5 th Election – Advance Deposit
County of San Diego	335344	168,701.36	Sweetwater Channel Maint.
ESGIL	335354	59,369.58	Plan Checks / Building
Folsom Lake Ford	335359	168,583.77	2018 Ford Explorer / Police
Public Emp Ret System	51718	235,178.17	Service Period 4/24/18 – 5/07/18

FINANCIAL STATEMENT:

APPROVED: Mark Ralento **FINANCE**

ACCOUNT NO.

APPROVED: _____ **MIS**

Warrant total \$2,010,408.78.

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, not subject to environmental review.

ORDINANCE: **INTRODUCTION** ☐ **FINAL ADOPTION** ☐

STAFF RECOMMENDATION:

Ratify warrants totaling \$2,010,408.78

BOARD / COMMISSION RECOMMENDATION:

ATTACHMENTS:

Warrant Register #47



WARRANT REGISTER #47
5/22/2018

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
ACE UNIFORMS & ACCESSORIES INC	SWAT UNIFORM / PD	335294	5/22/18	370.08
BLACKIE'S TROPHIES AND AWARDS	MOP 75487. SUPPLIES FOR PD	335295	5/22/18	60.62
CHILDREN'S HOSPITAL	CHILD ABUSE EXAM / PD	335296	5/22/18	461.00
DEPT OF JUSTICE	DOJ FINGERPRINTS / PD	335297	5/22/18	245.00
EXPERIAN	CREDIT CHECKS / PD	335298	5/22/18	27.72
GARDNER & ASSOCIATES	MINI BADGE STICKERS / PD	335299	5/22/18	734.88
GUTIERREZ JR, C	TUIT REIMB: CRIME AND CRIMINAL JUSTICE / PD	335300	5/22/18	2,097.00
LANGUAGE LINE SERVICES	TRANSLATION SERVICE / PD	335301	5/22/18	95.62
LASER SAVER INC	MOP INK CARTRIDGES / PD	335302	5/22/18	271.71
LEXIPOL LLC	LEXIPOL SERVICES / PD / APRIL 2018	335303	5/22/18	1,725.00
MAN K9 INC	MONTHLY K9 TRAINING / PD	335304	5/22/18	2,080.00
PALOMAR HEALTH	SART EXAMS MARCH 2018 / PD	335305	5/22/18	4,050.00
PORAC LEGAL DEFENSE FUND	RESERVE LEGAL DEF FUND / PD	335306	5/22/18	108.00
PRO BUILD	MOP SUPPLIES FOR PD	335307	5/22/18	213.68
SAVMART PHARMACEUTICAL SERVICE	NALOXONE 2ML / PD	335308	5/22/18	1,900.63
SMART SOURCE OF CALIFORNIA LLC	MOP / KICKSACKS / PD	335309	5/22/18	1,137.70
SYMBOLARTS, LLC	BADGES / PD	335310	5/22/18	378.00
TECHNOLOGY INTEGRATION GROUP	MISC MIS SUPPLIES FOR PD	335311	5/22/18	35.45
THE COUNSELING TEAM	EMPLOYEE SUPPORT SERVICE MARCH / PD	335312	5/22/18	800.00
VCA EMERGENCY ANIMAL HOSPITAL	STRAY ANIMAL CARE / PD	335313	5/22/18	742.87
VCA MAIN ST ANIMAL HOSPITAL	K9 CARE DUKE /PD	335314	5/22/18	170.32
VWR	LAB SUPPLIES / PD	335315	5/22/18	980.92
WEST PAYMENT CENTER	INVESTIGATIONS SERVICES MARCH 18 / PD	335316	5/22/18	1,193.40
WILLY'S ELECTRONIC SUPPLY	MOP SUPPLIES FOR PD	335317	5/22/18	34.69
ABARCA, MARIA	REFUND FOR OVERPAYMENT / SEC 8	335318	5/22/18	651.00
ACME SAFETY & SUPPLY CORP	522C-2 SURVEY VEST / PW	335319	5/22/18	474.15
ADMINSURE INC	WC AND CLAIMS REVIEW	335320	5/22/18	7,169.16
ALDEMCO	FOOD / NUTRITION CENTER	335321	5/22/18	1,605.86
ALL FRESH PRODUCTS	FOOD / NUTRITION CENTER	335322	5/22/18	542.34
AMAZON	BOOKS / LIBRARY	335323	5/22/18	649.40
AMERICAN RADIO INC	RADIO INTERFACING	335324	5/22/18	445.30
AT&T	AT&T SBC PHONE SERVICE APRIL	335325	5/22/18	1,582.24
AT&T	AT&T SBC PHONE SERVICE MAY	335326	5/22/18	1,045.43
AT&T	AT&T SBC PHONE SERVICE MAY	335327	5/22/18	80.23
BEST BEST & KRIEGER ATTN Y LAW	PERSONNEL ISSUES / HR	335328	5/22/18	867.00
BOOT WORLD	64096 SAFETY APPAREL PW	335329	5/22/18	125.00
BOUND TREE MEDICAL LLC	LARYNGOSCOPE BLADES / FIRE	335330	5/22/18	422.16
BRAD C WOODALL MAI	APPRAISAL SERV. 1430 HOOVER	335331	5/22/18	3,000.00
BSN SPORTS LLC	INDOOR/OUTDOOR TABLETOP SCOREBOARDS/CSD	335332	5/22/18	1,480.64
C A P F	MAY 2018 - FIRE LTD	335333	5/22/18	931.00
CALIFORNIA LAW ENFORCEMENT	MAY 2018 - PD LTD	335334	5/22/18	2,070.25
CARAVANTES, S	REIMBURSEMENT: CERT EXPENSES	335335	5/22/18	108.70
CASAS, LAURA	INTERPRETATION 05/08/18 BUDGET WORKSHOP	335336	5/22/18	175.00
CDWG	ZOOM H6 PORTABLE DIGITAL RECORDER FIELD	335337	5/22/18	1,156.12
CEB	CA MUNICIPAL LAW HANDBOOK 2017	335338	5/22/18	415.76
CHELIUS, A	TRAINING ICAC CONF/CHELIUS / PD	335339	5/22/18	1,022.55
CHILDREN'S HOSPITAL	NC SAFE ROUTES TO SCHOOL	335340	5/22/18	23,752.77
CITY OF CHULA VISTA	FATAL PLUS FOR ARO / PD	335341	5/22/18	1,409.61
CONCEPT DEVELOPMT CORPORATION	RIFLE SAFE EJECTOR	335342	5/22/18	1,999.90
COUNTY OF SAN DIEGO	JUNE 5TH ELECTRONIC DEPOSIT	335343	5/22/18	56,000.00



WARRANT REGISTER #47
5/22/2018

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
COUNTY OF SAN DIEGO	SWEETWATER CHANNEL MAINT.	335344	5/22/18	168,701.36
COUNTY OF SAN DIEGO	CO OF SD PARKING CITATION REV / APR 2018	335345	5/22/18	9,164.03
COX COMMUNICATIONS	COX DATA SERVICES MAY	335346	5/22/18	400.62
CULLIGAN	WATER SOFTENER / NUTRITION	335347	5/22/18	221.50
DAY WIRELESS SYSTEMS	BATTERIES, VOLUME KNOBS / FIRE	335348	5/22/18	390.63
DIAMOND ENVIRONMENTAL SVCS	PORTABLE RESTROOM FOR AQUATIC ADVENTURES	335349	5/22/18	215.20
DIVISION OF THE STATE	SB1186 DISABILITY ACCESS AND EDU FEE / FINANCE	335350	5/22/18	121.00
DIVISION OF THE STATE	SB1186 DISABILITY ACCESS AND EDU FEE / FINANCE	335351	5/22/18	106.20
D-MAX ENGINEERING	ON-CALL PROJECT SUPPORT SERVICES / ENG	335352	5/22/18	19,833.81
ENTERPRISE FLEET MANAGEMENT	CITY VEHICLE FLEET LEASE AND MAINTENANCE	335353	5/22/18	14,537.45
ESGIL CORPORATION	PLAN CHECKS / BUILDING	335354	5/22/18	59,369.58
EVENTSTABLE	60" ROUND PLASTIC FOLDING TABLE / CSD	335355	5/22/18	1,224.02
EXPRESS PIPE AND SUPPLY CO INC	CITY WIDE PLUMBING PARTS & MATERIALS / PW	335356	5/22/18	330.71
FEDEX	SHIPPING CHARGES / FIRE DEPT	335357	5/22/18	23.69
FERGUSON ENTERPRISES INC	45723 BUILDING SUPPLIES PW	335358	5/22/18	53.44
FOLSOM LAKE FORD	2018 FORD EXPLORER / POLICE	335359	5/22/18	168,583.77
GARCIA JR., FRANCISCO	EVENT PHOTOSHOOT FOR AQUATIC ADVENTURES	335360	5/22/18	225.00
GEOSYNTEC CONSULTANTS INC	DUCK POND / ENGINEERING	335361	5/22/18	4,443.25
GOVCONNECTION INC	WORKSTATION FOR DISPATCH / PD	335362	5/22/18	3,111.86
GRAINGER	MOP 65179. SUPPLIES FOR FIRE DEPT	335363	5/22/18	787.45
HAAKER EQUIPMENT COMPANY	INTEREST CHARGE / PW	335364	5/22/18	11.29
HUNTER'S NURSERY INC	45719 LANDSCAPE SUPPLIES PW	335365	5/22/18	396.30
KONICA MINOLTA	KONICA MINOLTA COPIER EQUIPMENT LEASE	335366	5/22/18	2,530.61
LASER SAVER INC	MOP #45725 - INK CARTRIDGES - CITY CLERK	335367	5/22/18	239.08
LOPEZ, TERESA YOLANDA	INTERPRETATION SVCS. - 05/15/18 REGULAR	335368	5/22/18	160.00
MABPA	MABPA 2018 MEMBERSHIP / MENDIVIL	335369	5/22/18	250.00
MABPA	MABPA 2018 MEMBERSHIP / CANO	335370	5/22/18	250.00
MABPA	MABPA MEMBERSHIP / MORRISON	335371	5/22/18	250.00
MACIAS, M	TRAINING ICAC CONF/MACIAS M	335372	5/22/18	792.84
MAINTEX INC	CITY WIDE JANITORIAL SUPPLIES / PW	335373	5/22/18	758.64
MEGLA MANUFACTURING INC	10 GALLON STERILIZER PAD HOLDER / PW	335374	5/22/18	1,127.00
MES CALIFORNIA	RESCUE SAWS / FIRE	335375	5/22/18	3,784.25
METRO FIRE & SAFETY	FIRE EXTINGUISHER VALVE STEM / FIRE	335376	5/22/18	210.53
MORALES, IGNACIO	GOLF COURSE LEASE / FY 2018	335377	5/22/18	2,000.00
MOTOROLA SOLUTIONS INC	PORTABLE RADIOS / POLICE	335378	5/22/18	27,661.14
MUNICIPAL MAINTENANCE EQUIP	ALUM ADAPTER PLATE FABRICATION	335379	5/22/18	661.89
NATIONAL CITY TROPHY	MOP 66556. 8X10 WALNUT PLAQUES / MYR	335380	5/22/18	435.00
PACIFIC TELEMAGEMENT SERVICE	PACIFIC TELECOMMUNICATIONS SERVICES -MAY	335381	5/22/18	85.80
PARTS AUTHORITY METRO LLC	MOP 75943 AUTO SUPPLIES PW	335382	5/22/18	70.39
PCS MOBILE	BATTERIES FOR TOUGH BOOKS	335383	5/22/18	358.88
PEPPERBALL	PEPPER BALL LAUNCHERS / PD	335384	5/22/18	8,871.04
PIERSON, D	TRAINING REIM ROT /PIERSON	335385	5/22/18	182.32
PRO BUILD	MOP 45707 SUPPLIES FOR FIRE DEPT	335386	5/22/18	2,091.67
PROJECT PROFESSIONALS CORP	WESTSIDE MOBILITY IMPROV.	335387	5/22/18	41,585.33
PRUDENTIAL OVERALL SUPPLY	MOP 45742. LAUNDRY SERVICES / PARKS	335388	5/22/18	1,038.96
QUALITY LOGO PRODUCTS INC	RECRUITING LANYARD	335389	5/22/18	529.76
RELY ENVIRONMENTAL	HAZARDOUS WASTE PICKUP / ENG	335390	5/22/18	3,422.60
ROBOTEX INC	SWAT ROBOT / PD	335391	5/22/18	560.49
S D C L E E A A	EXPLORER ACAD	335392	5/22/18	8,280.00
SAN DIEGO HYDRAULICS	SEAL KIT REPLAC	335393	5/22/18	264.07



WARRANT REGISTER #47
5/22/2018

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
SAN DIEGO PET SUPPLY	K9 SUPPLIES FOR CHON / PD	335394	5/22/18	660.42
SAN DIEGO POLICE EQUIPMENT	FEDERAL AMMO / PD	335395	5/22/18	2,621.13
SAN DIEGO REGIONAL	TRAINING TUITION RECORDS COURSE/ CEKANDER	335396	5/22/18	1,050.00
SAVMART PHARMACEUTICAL SERVICE	NARCOTICS FOR MEDIC UNITS / FIRE	335397	5/22/18	53.70
SCHENK, SHAWNA	YOGA INSTRUCTOR FOR AQUATIC ADVENTURES	335398	5/22/18	200.00
SDG&E	FACILITIES DIVISION GAS & ELECTRIC UTILITIES	335399	5/22/18	837.76
SEAPORT MEAT COMPANY	FOOD / NUTRITION CENTER	335400	5/22/18	155.36
SHARP REES STEALY MED GROUP	PRE-EMPLOYMENT PHYSICALS	335401	5/22/18	340.00
SITEONE LANDSCAPE SUPPLY LLC	69277 LANDSCAPE SUPPLIES PW	335402	5/22/18	602.36
SMART & FINAL	MOP 45756. SUPPLIES FOR FIRE DEPT	335403	5/22/18	44.05
SMART SOURCE OF CALIFORNIA LLC	BUSINESS CARD MASTER SHELLS FOR CITY	335404	5/22/18	1,765.02
SONSRAY MACHINERY LLC	TRANSMISSION OIL / PW	335405	5/22/18	368.05
SPARKLETTS	WATER SERVICES / MARCH 2018	335406	5/22/18	4.00
SPECIAL SERVICES GROUP LLC	RENEWAL OF TRACKING SERVICE	335407	5/22/18	600.00
SPRINGER, K	TRAINING ADV LODGE SUB TSER/ SPRINGER	335408	5/22/18	190.34
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES - COPY PAPER FOR 1ST FLOOR	335409	5/22/18	1,493.18
STAPLES BUSINESS ADVANTAGE	MOP 457043 / OFFICE SUPPLIES / MAYOR-COUNCIL	335410	5/22/18	41.69
STILES, J	EDUCATION REIMBURSEMENT	335411	5/22/18	469.68
SUN COAST REMODELERS	REFUND OF BUILDING FEE	335412	5/22/18	116.00
SUPERIOR READY MIX	DECOMPOSED GRANITE / PW	335413	5/22/18	400.70
SYSCO SAN DIEGO INC	FOOD / NUTRITION CENTER	335414	5/22/18	2,758.06
THE SHERWIN WILLIAMS CO	MOP# 77816. CMS DAY SUPPLIES / NSD	335415	5/22/18	1,417.50
T'S & SIGNS	BANNERS AND POSTERS FOR AQUATIC CENTER	335416	5/22/18	163.13
U S BANK	CREDIT CARD CHARGES, FIRE	335417	5/22/18	2,579.17
ULINE	ALUMINUM PICNIC TABLES FOR TINY TOTS / CSD	335418	5/22/18	2,470.69
VERIZON WIRELESS	VERIZON CELLULAR SERVICE APRIL	335419	5/22/18	122.23
VISION SERVICE PLAN	MAY 2018 - VISION SERVICE PLAN	335420	5/22/18	814.13
WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES / FIRE	335421	5/22/18	587.75
ZUMAR INDUSTRIES INC	UNIVERSAL CLAMP / PW	335422	5/22/18	481.85
			A/P Total	713,208.26

WIRED PAYMENTS

PUBLIC EMP RETIREMENT SYSTEM	SERVICE PERIOD 4/24/18 - 5/07/18	51718	5/17/18	235,178.17
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SECTION 8 HAPS

Start Date	End Date	
5/16/2018	5/22/2018	4,838.19

PAYROLL

Pay period	Start Date	End Date	Check Date	
11	5/8/2018	5/21/2018	5/30/2018	1,057,184.16

GRAND TOTAL

\$2,010,408.78

Certification

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.



MARK ROBERTS, FINANCE

LESLIE DEESE, CITY MANAGER

FINANCE COMMITTEE

RONALD J. MORRISON, MAYOR-CHAIRMAN

ALBERT MENDIVIL, VICE-MAYOR

ALEJANDRA SOTELO-SOLIS, MEMBER

MONA RIOS, MEMBER

JERRY CANO, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 3RD OF JULY 2018.

AYES _____

NAYS _____

ABSENT _____

The following page(s) contain the backup material for Agenda Item: Warrant Register #48 for the period of 05/23/18 through 05/29/18 in the amount of \$438,048.02. (Finance)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO.:

ITEM TITLE:

Warrant Register #48 for the period of 05/23/18 through 05/29/18 in the amount of \$438,048.02.
(Finance)

PREPARED BY: Karla Apalategui, Accounting Assistant

DEPARTMENT: Finance

PHONE: 619-336-4572

APPROVED BY: _____

EXPLANATION:

Per Government Section Code 37208, attached are the warrants issued for the period of 05/23/18 through 05/29/18.

Consistent with Department of Finance's practice, listed below are all payments above \$50,000.

<u>Vendor</u>	<u>Check/Wire</u>	<u>Amount</u>	<u>Explanation</u>
SDG&E	335473	65,924.79	Facilities Gas & Electric Utilities
County of San Diego	335494	147,379.98	Nextgen RCS Shared Backbone

FINANCIAL STATEMENT:

APPROVED: Mark Ralento **FINANCE**

ACCOUNT NO.

APPROVED: _____ **MIS**

Warrant total \$438,048.02.

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, not subject to environmental review.

ORDINANCE: INTRODUCTION ☐ FINAL ADOPTION ☐

STAFF RECOMMENDATION:

Ratify warrants totaling \$438,048.02

BOARD / COMMISSION RECOMMENDATION:

ATTACHMENTS:

Warrant Register #48



WARRANT REGISTER #48
5/29/2018

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
LONG, D	TRAINING ADV POST SUBSIST FTO UPDATE / PD	335423	5/28/18	384.00
SAN DIEGO MIRAMAR COLLEGE	TRAINING TUITION CPR/CPT HIRSH, LOZANO / PD	335424	5/29/18	138.00
SAN DIEGO MIRAMAR COLLEGE	TRAINING TUITION CPR CPT / MEEKS STEVENS	335425	5/29/18	138.00
ACME SAFETY & SUPPLY CORP	FX STICKERS / PW	335426	5/29/18	100.00
ALDEMCO	FOOD / NUTRITION CENTER	335427	5/29/18	2,316.44
AYDELOTTE, D	TRAINING ADV SUB POST SLI/AYDELOTTE	335428	5/29/18	384.00
BOOT WORLD	MOP 64096 SAFETY APPAREL PW	335429	5/29/18	125.00
CAL UNIFORMS INC	CLASS A UNIFORM / FIRE	335430	5/29/18	1,277.77
CALIFORNIA ELECTRIC SUPPLY	MOP 45698 ELECTRIC SUPPLIES PW	335431	5/29/18	66.68
CCUG	TRAINING TUIT 2018 CLETS/BROWDER	335432	5/29/18	475.00
CEB	BOOKS	335433	5/29/18	210.98
CITY CLERKS ASSOCIATION OF CA	2018 RENEWAL APPLICATION / CITY CLERK	335434	5/29/18	170.00
CLF WAREHOUSE INC	MOP 80331 AUTO SUPPLIES PW	335435	5/29/18	78.00
COUNTY OF SAN DIEGO	1726 WILSON AVE	335436	5/29/18	1,015.00
CSA SAN DIEGO COUNTY	PROGRAM SUB REIMBURSEMENT/HOUSING	335437	5/29/18	2,185.74
CWEA MEMBERSHIP	CWEA FOR ANNUAL MEMBERSHIP RENEWAL / PW	335438	5/29/18	180.00
DANIELS TIRE SERVICE	MOP 76986 AUTO SUPPLIES PW	335439	5/29/18	233.34
DCS TESTING & EQUIPMENT INC	HOSE TESTING / FIRE	335440	5/29/18	3,776.80
DELGADO, E	REIMBURSEMENT / SUPPLIES FOR CSD	335441	5/29/18	129.87
ERGOGENESIS LLC	ERGONOMIC CHAIR MODEL R3607 G3 / HR	335442	5/29/18	701.16
EXOS COMMUNITY SERVICES LLC	MARCH 2018 MANAGEMENT SERVICES / CSD	335443	5/29/18	37,599.13
FEDEX	PACKAGE DELIVERY/ HOUSING	335444	5/29/18	39.56
FERGUSON ENTERPRISES INC	MOP 45723 PLUMBING SUPPLIES PW	335445	5/29/18	232.23
GONZALES, G	TRAINING ROT ADV SUB/G.GONZALES / PD	335446	5/29/18	512.00
HAPPY SOFTWARE INC	SOFTWARE'S REGIONAL REGISTRATION / SEC 8	335447	5/29/18	350.00
HARRIS & ASSOCIATES INC	T&A#90223 1821-1827 C AVENUE	335448	5/29/18	1,020.00
HERNANDEZ, P	TRAINING ROT ADV SUB/P. HERNANDEZ / PD	335449	5/29/18	512.00
HUTCHINSON, C	MILEAGE REIMBURSEMENT	335450	5/29/18	14.17
INNOVATIVE CONSTRUCTION	PARADISE CREEK RESTORATION	335451	5/29/18	180.00
JERAULDS CAR CARE CENTER	MOP 72449 AUTO SUPPLIES PW	335452	5/29/18	173.66
KEYSER MARSTON ASSOCIATES INC	PROFESSIONAL SERVICES/HOUSING	335453	5/29/18	7,283.75
KNOX SERVICES	GOVERNMENTAL PURPOSES	335454	5/29/18	55.75
LA JOLLA POOLS INC	LAS PALMAS POOL MAINTENANCE - ENG/PW	335455	5/29/18	42,592.50
LANGUAGE LINK	TRANSLATION SERVICES - NOTICE	335456	5/29/18	610.00
LASER SAVER INC	MOP #45725 - PRINTER TONER - CMO	335457	5/29/18	59.76
MANGANIELLO, S	LUNCH REIMBURSEMENT	335458	5/29/18	69.98
MEYERS NAVE	LABOR RELATIONS & NEGOTIATIONS SERVICES	335459	5/29/18	5,110.15
O'REILLY AUTO PARTS	MOP 75877 AUTO SUPPLIES PW	335460	5/29/18	87.62
PALMA, A	REIMBURSEMENT/OFFICE SUPPLY/HOUSING	335461	5/29/18	289.91
PARTS AUTHORITY METRO LLC	MOP 75943 AUTO SUPPLIES PW	335462	5/29/18	205.91
POWERSTRIDE BATTERY CO INC	MOP 67839 AUTO SUPPLIES PW	335463	5/29/18	207.57
PRO BUILD	MOP 45707 GENERAL SUPPLIES PW	335464	5/29/18	1,230.30
PRO-EDGE KNIFE	KNIFE SHARPING SERVICE / NUTRITION	335465	5/29/18	46.00
PROJECT PROFESSIONALS CORP	PARADISE CREEK PARK III	335466	5/29/18	42,741.69
PRUDENTIAL OVERALL SUPPLY	45742 LAUNDRY SERVICES PW	335467	5/29/18	764.29
RED WING SHOES STORE	SAFETY BOOTS FOR TOMAS LUJAN	335468	5/29/18	125.00
RELY ENVIRONMENTAL	HAZARDOUS WASTE	335469	5/29/18	508.00
RIVERSIDE SHERIFF'S DEPT	TRAINING ROT TUITION PAUL/GABE / PD	335470	5/29/18	456.00
SAN DIEGO COUNTY ASSESSOR	BUILDING RECORDS	335471	5/29/18	24.00
SAN DIEGO GAS & ELECTRIC	GAS & ELECTRIC	335472	5/29/18	415.44



WARRANT REGISTER #48
5/29/2018

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
SDG&E	FACILITIES DIVISION GAS & ELECTRIC UTILITIES	335473	5/29/18	65,924.79
SEAPORT MEAT COMPANY	FOOD / NUTRITION CENTER	335474	5/29/18	560.65
SITEONE LANDSCAPE SUPPLY LLC	MOP 69277 LANDSCAPE SUPPLIES PW	335475	5/29/18	88.44
SMART SOURCE OF CALIFORNIA LLC	RETURN ADDRESS #10 WINDOW ENVELOPES	335476	5/29/18	1,772.63
SOUTHWEST SIGNAL SERVICE	MONTHLY MAINTENANCE – APRIL 2018	335477	5/29/18	30,588.44
STAPLES BUSINESS ADVANTAGE	MOP 45704 OFFICE SUPPLIES PW	335478	5/29/18	762.23
SWEETWATER AUTHORITY	FACILITIES DIVISION WATER UTILITIES	335479	5/29/18	14,915.01
SYSCO SAN DIEGO INC	FOOD / NUTRITION CENTER	335480	5/29/18	1,887.53
T MAN TRAFFIC SUPPLY	MOP 76666 TRAFFIC SUPPLIES PW	335481	5/29/18	493.29
THE HOME DEPOT CREDIT SERVICES	PAINTING SUPPLIES / PW	335482	5/29/18	670.64
THE LIGHTHOUSE INC	MOP 45726 AUTO SUPPLIES PW	335483	5/29/18	216.95
THE SHERWIN WILLIAMS CO	MOP 77816. PAINT FOR COMMUNITY SERVICE DAY	335484	5/29/18	588.45
TOPECO PRODUCTS	MOP 63849 AUTO SUPPLIES PW	335485	5/29/18	157.22
U S BANK	CREDIT CARD EXPENSES / CSD	335486	5/29/18	109.77
VALLEY INDUSTRIAL SPECIALTIES	MOP 46453 PLUMBING SUPPLIES PW	335487	5/29/18	1,393.43
VISTA PAINT	MOP # 68834. PAINT SUPPLIES / NSD	335488	5/29/18	515.62
WEST PAYMENT CENTER	BOOKS / CITY ATTORNEY'S OFFICE	335489	5/29/18	953.25
WESTFLEX INDUSTRIAL	MOP 63850 AUTO SUPPLIES PW	335490	5/29/18	202.64
WETMORES	MOP 80333 AUTO SUPPLIES PW	335491	5/29/18	77.65
WILLY'S ELECTRONIC SUPPLY	MOP 45763 ELECTRIC SUPPLIES PW	335492	5/29/18	59.42
AK & COMPANY	FY17 SB90 MANDATED CLAIM SERVICES	335493	5/29/18	3,500.00
COUNTY OF SAN DIEGO	NEXTGEN RCS SHARED BACKBONE	335494	5/29/18	147,379.98
HDL COREN & CONE	CONTRACT SVCS PROP TAX APR-JUN 2018	335495	5/29/18	2,814.24
ROBERT HALF INTERNATIONAL	TEMPORARY STAFFING SVCS / FINANCE	335496	5/29/18	4,513.60
THE BANK OF NEW YORK MELLON	CUSTODIAN FEE 01/01/18 - 03/31/18	335497	5/29/18	300.00
A/P Total				438,048.02
GRAND TOTAL				<u>\$ 438,048.02</u>

Certification

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.



MARK ROBERTS, FINANCE

LESLIE DEESE, CITY MANAGER

FINANCE COMMITTEE

RONALD J. MORRISON, MAYOR-CHAIRMAN

ALBERT MENDIVIL, VICE-MAYOR

ALEJANDRA SOTELO-SOLIS, MEMBER

MONA RIOS, MEMBER

JERRY CANO, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 3RD OF JULY 2018.

AYES _____

NAYS _____

ABSENT _____

The following page(s) contain the backup material for Agenda Item: Public Hearing and Introduction of an Ordinance of the City Council of the City of National City amending National City Municipal Code Title 13, Section 13.22.060, Subsection "A" pertaining to public improvement requirements for single building permits.

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO.

ITEM TITLE:

Public Hearing and the Introduction of an Ordinance of the City Council of the City of National City amending National City Municipal Code Title 13, Section 13.22.060, Subsection "A" pertaining to public improvement requirements for single building permits.

PREPARED BY: Luca Zappiello, Junior Engineer – Civil

PHONE: 619-336-4360

DEPARTMENT: Engineering/Public Works

APPROVED BY: 

EXPLANATION:

See attached.

FINANCIAL STATEMENT:

ACCOUNT NO.

N/A

APPROVED: _____ **Finance**

APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Introduce Ordinance for first reading.

BOARD / COMMISSION RECOMMENDATION:

ATTACHMENTS:

1. Explanation w/ Attachment (A)
2. Proposed Ordinance

Explanation

Title 13, Section 13.22.060, Subsection "A" of the City of National City Municipal Code defines public improvement requirements for single building permits, including the type and maximum dollar threshold of public improvements and exemptions.

Engineering staff recommends that the City Council amend Title 13, Section 13.22.060, Subsection "A" to expand the types of exemptions in an effort to reduce the financial burden on property owners and expedite the permit process for lower building valuation projects, such as minor additions to single-family dwellings (e.g. garages, patios, swimming pools).

The proposed revisions are shown in Attachment "A". Staff will return to City Council at the adjourned regular meeting on July 24, 2018 for a public hearing for the second reading and adoption of the Ordinance, inclusive of any changes directed by City Council after the public hearing on July 3.

• Chapter 13.22 - STREET IMPROVEMENTS

Sections:

13.22.060 - Work required—~~Exclusions~~Exemptions—Conveyance of property.

- A. 1. Portland cement concrete curbs, gutters, ~~driveways~~driveway aprons, pedestrian curb ramps ~~(in nonresidential areas only)~~, sidewalks, and one-half width of local street permanent paving shall be constructed along all contiguous street frontages, including replacement of all damaged or broken public improvements, except where such damages have been determined by the city engineer to have been caused by city-owned street trees. Such work to be done shall not exceed, in costs, ten percent of the valuation of the building improvement permits as determined by the ~~director of building and housing~~official.
2. Additional exemptions to the requirements of this Chapter, are as follows:
- a. Single-building permits with a valuation, as estimated by the building official, of ~~ten one hundred~~ thousand dollars or less, and permits;
 - b. Permits for signs only, are excluded from the requirements of this chapter, as are permits;
 - c. Permits for new construction and/or tenant improvements that do not increase occupancy for persons or vehicles;
 - d. Permits for construction of accessory structures for single-family dwellings such as garages, swimming pools, decks or patios; and
 - a-e. Permits for work required to repair a property after an accident, natural disaster, or act of God. Repair in this instance is defined as that work necessary to return the property to its conditions it existed just prior to the accident, natural disaster, or act of God.
23. In all cases, such building permit valuations shall be the sum of all such valuations shown on all building permits issued for that property within the immediately preceding twenty-four-month period, as determined by the ~~director of building and housing~~official.

ORDINANCE NO. 2018 –

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY
AMENDING NATIONAL CITY MUNICIPAL CODE TITLE 13,
SECTION 13.22.060, SUBSECTION “A”, PERTAINING TO PUBLIC
IMPROVEMENT REQUIREMENTS FOR SINGLE BUILDING PERMITS

WHEREAS, to encourage property owners to make improvements to real property, the City Council desires to amend Section 13.22.060, Subsection “A”, of the National City Municipal Code to reduce the time and financial burden to property owners by expanding the exemptions to the requirements for obtaining building permits for projects under \$100,000 (e.g. garages, patios, swimming pools); and

WHEREAS, amending Section 13.22.060, Subsection “A”, will make the City’s permit requirements consistent with other cities in San Diego County, such as the City of San Diego and Escondido who recently enacted similar changes; and

WHEREAS, pursuant to the terms and provisions of the Government Code of the State of California, proceedings were duly initiated for the amendment of the National City Municipal Code.

BE IT ORDAINED by the City Council of the City of National City as follows:

Section I. That the Table of Contents for Chapter 13.22 of the Municipal Code is amended to read as follows:

Sections:

13.22.010	Definitions.
13.22.020	Standards—Compliance required—Additional authorized when.
13.22.030	Compliance required—City engineer administration authority.
13.22.040	Record keeping, agreements, and bond requirements.
13.22.050	Building permit—Issuance prerequisites.
13.22.060	Work required—Exemptions—Conveyance of property.
13.22.070	Deferrals permitted when—Procedures.
13.22.080	Exemption from compliance granted when.
13.22.090	Appeals—City council authority.
13.22.100	Certificate of occupancy issuance prerequisites.
13.22.110	Defaults.

Section II. Section 13.22.060, Subsection “A”, of the National City Municipal Code is hereby amended to read as follows:

13.22.060 Work required – Exemptions – Conveyance of property.

A. 1. Portland cement concrete curbs, gutters, driveway aprons, pedestrian curb ramps, sidewalks, and one-half width of local street permanent paving shall be constructed along all contiguous street frontages, including replacement of all damaged or broken public improvements, except where such damages have been determined by the city engineer to have been caused by city-owned street trees. Such work to be done shall not

exceed, in costs, ten percent of the valuation of the building improvement permits as determined by the building official.

2. Additional exemptions to the requirements of this Chapter, are as follows:

- a. Single-building permits with a valuation, as estimated by the building official, of one hundred thousand dollars or less;
- b. Permits for signs only;
- c. Permits for new construction and/or tenant improvements that do not increase occupancy for persons or vehicles;
- d. Permits for construction of accessory structures for single-family dwellings such as garages, swimming pools, decks or patios; and
- e. Permits for work required to repair a property after an accident, natural disaster, or act of God. Repair in this instance is defined as that work necessary to return the property to its conditions it existed just prior to the accident, natural disaster, or act of God.

3. In all cases, such building permit valuations shall be the sum of all such valuations shown on all building permits issued for that property within the immediately preceding twenty-four-month period, as determined by the building official.

Section III. This Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage.

Section IV. The City Council declares that the judicial invalidity of any subsection or portion of this Chapter shall not affect the validity of any other remaining section or portion; that the City Council would have adopted each of those remaining portions, notwithstanding any later declared invalidity. If any provision determined invalid under the preceding sentence can either be judicially severed or interpreted in a way that could harmonize it with the remaining provisions, then it may be severed or interpreted and applied so as to give full purpose, meaning, and effect to the remaining provisions of this Chapter.

PASSED and ADOPTED this ____ day of _____, 2018.

Ron Morrison, Mayor

ATTEST:

Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

Angil Morris-Jones
City Attorney

The following page(s) contain the backup material for Agenda Item: Public Hearing and Adoption of a Resolution of the City Council of the City of National City confirming the assessment and ordering the levy for the Landscape Maintenance District No. 1 (Mile of Cars) for Fiscal Year 2018/19. (Planning)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO. |

ITEM TITLE:

Public Hearing and adoption of a Resolution of the City Council of the City of National City confirming the assessment and ordering the levy for the Landscape Maintenance District No. 1 (Mile of Cars) for Fiscal Year 2018/19.

PREPARED BY: Raymond Pe, Principal Planner

PHONE: (619) 336-4421

DEPARTMENT: Planning

APPROVED BY: 

EXPLANATION:

The City formed the Mile of Cars Landscape Maintenance District No. 1 in 1995 to provide for the maintenance, operations, and servicing of certain improvements in the District, including landscaping, signage, and lighting. Each year, the City Council considers the adoption of a resolution to allow the District to continue operating with funding through a special tax levy on properties within the District. The resolution would confirm the assessment and order the levy on behalf of the District for Fiscal Year 2018/19 based on the Annual Report ("Engineer's Report"), which identifies the assessment to be levied and the work program to be conducted by the Mile of Cars Landscape Maintenance District. The Mile of Cars Association has approved the scope of work, the proposed assessment, and the District budget. There are no changes or additions to the maintained improvements for the coming fiscal year. The proposed total assessment of \$147,814.54 is an increase of \$6,320.11 or 4.40 percent above the prior year total assessment. The City's consultant and City administrative costs are paid from the District's assessment funds.

FINANCIAL STATEMENT: Not Applicable.
ACCOUNT NO.

APPROVED: _____ **Finance**
APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

This action is not subject to the California Environmental Quality Act since it is not a project as defined in the California Code of Regulations, Section 15378.

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Conduct the public hearing and adopt the resolution confirming the assessment and ordering the levy.

BOARD / COMMISSION RECOMMENDATION:

Not applicable.

ATTACHMENTS:

1. Annual Report (Engineer's Report).
2. Resolution.

CITY OF NATIONAL CITY

Landscape Maintenance District No. 1

(Mile of Cars)

Fiscal Year 2018/19 Engineer's Report

May 2018

OFFICE LOCATIONS:

Temecula – Corporate Headquarters
32605 Temecula Parkway, Suite 100
Temecula, CA 92592

San Francisco – Regional Office
870 Market Street, Suite 1223
San Francisco, CA 94102

California Satellite Offices
Atascadero, Davis,
Huntington Beach,
Joshua Tree, Riverside,
Sacramento, San Jose

www.nbsgov.com

Prepared by:



CITY OF NATIONAL CITY LANDSCAPE MAINTENANCE DISTRICT NO. 1 (MILE OF CARS)

**1243 National City Boulevard
National City, CA 91950
Phone - (619) 336-4241
Fax - (619) 336-4239**

CITY COUNCIL

Ron Morrison, Mayor

Albert Mendivil, Vice Mayor

Jerry Cano, Councilmember

Mona Rios, Councilmember

Alejandra Sotelo-Solis, Councilmember

CITY STAFF

Leslie Deese, City Manager

Brad Raulston, Deputy City Manager

Raymond Pe, Principal Planner

DISTRICT STAFF

Leslie Larranaga-Britt, Executive Director

NBS

Pablo Perez, Project Director

John Egan, Assessment Engineer

Manuel R. Kauss, Financial & GIS Analyst

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1. ENGINEER'S LETTER

WHEREAS, the City Council of the City of National City (the "City"), State of California, directed NBS to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations and servicing of the improvements for the City's Landscape Maintenance District No. 1 (Mile of Cars) (the "District") for Fiscal Year 2018/19. The report includes a diagram for the District, showing the area and properties proposed to be assessed, an assessment of the estimated costs of the maintenance, operations and servicing the improvements, and the net amount upon all assessable lots and/or parcels within the District in proportion to the special benefit received and;

WHEREAS, the assessment for each parcel is in compliance with the Proposition 218 Omnibus Implementation Act and Section 4 of Article XIII D of the California Constitution. The proposed assessment is not proposed to increase by more than the 10% annual increase approved at formation of the District over the Fiscal Year 2017/18 maximum assessment.

NOW THEREFORE, only special benefits are assessed and any general benefits have been separated from the special benefits for purposes of this report. The following assessment is made to cover the portion of the estimated costs of maintenance, operation and servicing of said improvements to be paid by the assessable real property within the District in proportion to the special benefit received:

Summary of Assessment	Fiscal Year 2018/19 Amounts
Annual Budget	\$161,355.40
(Less) General Benefit Contribution by City	(13,540.67)
(Less) Rounding Adjustment ⁽¹⁾	(0.21)
Annual Assessment	\$147,814.54

(1) Adjustment made to select parcels since amounts placed on the tax roll must be rounded down to even cents.

I, the undersigned, respectfully submit the enclosed Engineer's Report and, to the best of my knowledge, information and belief, the assessments herein have been prepared and computed in accordance with the assessment methodology adopted and approved by the City Council at the time of district formation.


John Egan, Assessment Engineer



City of National City
Landscape Maintenance District No. 1 (Mile of Cars)

2. OVERVIEW

2.1 Introduction

The City formed the District to provide maintenance services to benefit certain parcels in the City. The District was formed in 1995 and the levies are made pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highway Code (the "Act").

The City designated the Mile of Cars Association as the entity that maintains and administers the improvements and services funded by the District. The Engineer's Report (the "Report") describes the District and the annual assessment per parcel for Fiscal Year 2018/19, which is based on the historical and estimated costs to maintain the improvements and provide the services that benefit parcels within the District.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number by the San Diego County Assessor's Office. The San Diego County Auditor-Controller uses Assessor's Parcel Numbers and specific Fund Numbers to identify on the tax roll, properties assessed for special district benefit assessments.

Following consideration of public comments at a noticed public hearing, and following review of the Report, the City Council may confirm the Report as submitted, and may order the levy and collection of assessments for Fiscal Year 2018/19. If approved, the assessment information shall be submitted to the County Auditor-Controller, and included on the property tax roll for each benefiting parcel for Fiscal Year 2018/19.

2.2 Description of the District Boundaries

The District's improvements are generally located along National City Boulevard and bounded by 18th Street to the north and 33rd Street and State Route 54 (SR 54) to the south.

2.3 Description of Improvements

A general description of the improvements to be maintained under these proceedings is described as follows, but, shall not be limited to:

1. Median Improvements

- Landscape planting and irrigation
- Colored concrete hardscape
- Lighting system
- Graphic panels, banners and signage
- Painted crosswalks
- Identification sign at 23rd Street and McKinley Avenue

2. Frontage Improvements

- Improvements to parkways on both sides of National City Boulevard between 18th Street and 33rd Street
- Landscape planting and irrigation
- Colored concrete sidewalks and mow curbs
- Street furniture

2.4 Description of Maintenance

The maintenance of the improvements shall include the furnishing of services and materials for the ordinary and usual maintenance and servicing of the improvements, including but shall not be limited to:

1. General Plant Maintenance

- Mowing, trimming, pruning and weeding
- Watering, including water usage
- Fertilizing
- Plant replacement
- Periodic skinning of palm trees

2. Maintenance of Irrigation System

- Adjustment of timers
- Repair/replacement of worn-out, stolen or malfunctioning equipment

3. Periodic restriping of decorative crosswalks

4. Periodic repainting of metal benches and trash receptacles

5. Periodic repainting and repair of light poles, graphic panels, signage and other miscellaneous equipment

6. Maintenance of electrical system

- Bulb replacement
- Repair/replacement of worn out or malfunctioning equipment
- Electrical energy charges

7. Litter removal

8. Trash pick-up

9. Other repairs of damage caused by vandalism and/or traffic accidents

3. ESTIMATE OF COSTS

3.1 District Budget

The cost of servicing, maintaining, repairing and replacing the improvements as described in the Description of Maintenance are summarized in the table below. Estimated expenditures are shown along with the incidental expenses to be funded by the District.

The following table summarizes the components that make up the Fiscal Year 2018/19 estimate of costs for the District:

Description	Median Improvements	Frontage Improvements	Total
<u>Maintenance Costs</u>			
1. Lawn planting care	\$0.00	\$42,678.29	\$42,678.29
2. Median planting care	21,863.06	0.00	21,863.06
3. Palm tree maintenance	4,095.00	4,095.00	8,190.00
4. Water usage	13,836.67	13,836.67	27,673.34
5. Refurbishment of graphic panels	20,000.00	0.00	20,000.00
6. General maintenance of electrical system/lights	3,046.11	0.00	3,046.11
7. Electrical usage	15,000.00	0.00	15,000.00
8. Refurbishment of decorative crosswalks	250.00	250.00	500.00
9. Reserves	<u>250.00</u>	<u>250.00</u>	<u>500.00</u>
Total Cost of Annual Maintenance:	\$78,340.84	\$61,109.96	\$139,450.80
<u>Incidental Expenses</u>			
A. Administration	\$3,000.00	\$3,000.00	\$6,000.00
B. Other contractual obligations(1)	4,950.00	4,950.00	9,900.00
C. Engineering	0.00	0.00	0.00
D. City expenses	2,750.00	2,750.00	5,500.00
E. Consultant fees	250.00	250.00	500.00
F. County collection fees	<u>2.30</u>	<u>2.30</u>	<u>4.60</u>
Total Incidentals:	\$10,952.30	\$10,952.30	\$21,904.60
Total Estimated Annual Cost:	\$89,293.14	\$72,062.26	\$161,355.40
(Less) General Benefit Contribution(2):	<u>(\$7,606.88)</u>	<u>(\$5,933.77)</u>	<u>(\$13,540.65)</u>
TOTAL ANNUAL ASSESSMENT(3):	\$81,686.26	\$66,128.49	\$147,814.75

(1) Includes legal, accounting and advertising.

(2) General benefit contribution will be funded from other sources and is not being paid from annual assessments.

(3) Does not include installment rounding of \$0.21.



3.2 Reserves

The City may establish and collect reserve funds for the District in order to pay for the maintenance and servicing of the improvements prior to December 10 of the fiscal year, or whenever the City expects to receive its apportionment of special assessments and tax collections from the County, whichever is later. The fund may be allowed to accumulate in anticipation of any unforeseen expenses not included in the yearly maintenance costs.

The following table details the current and projected reserve balances:

Reserve Balance 12/31/2017	Reserve Collection/Reduction FY 2018/19	Reserve 6/30/2019 Projection
\$144,801.00	\$500.00	\$145,301.00

4. ASSESSMENT DIAGRAM

The Assessment Diagram sets forth (a) the exterior boundaries of the District and (b) the lines of each lot or parcel of land within the District. The Assessment Diagram further identifies each lot or parcel by a distinctive number or letter. For a detailed description of the lines and dimensions of any lot or parcel, reference is made to the County Assessor's Map applicable for the next fiscal year, which map shall govern for all details concerning the lines and dimensions of such lots or parcels. The following pages provide a copy of the Amended Assessment Diagram for the District.

AMENDED ASSESSMENT DIAGRAM OF
LANDSCAPE MAINTENANCE DISTRICT NO. 1 (MILE OF CARS)
CITY OF NATIONAL CITY
COUNTY OF SAN DIEGO
STATE OF CALIFORNIA

FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF NATIONAL CITY THIS _____ DAY OF _____, 1996.

CITY CLERK
CITY OF NATIONAL CITY
STATE OF CALIFORNIA

RECORDED IN THE OFFICE OF THE SUPERINTENDENT OF STREETS OF THE CITY OF NATIONAL CITY THIS _____ DAY OF _____, 1996.

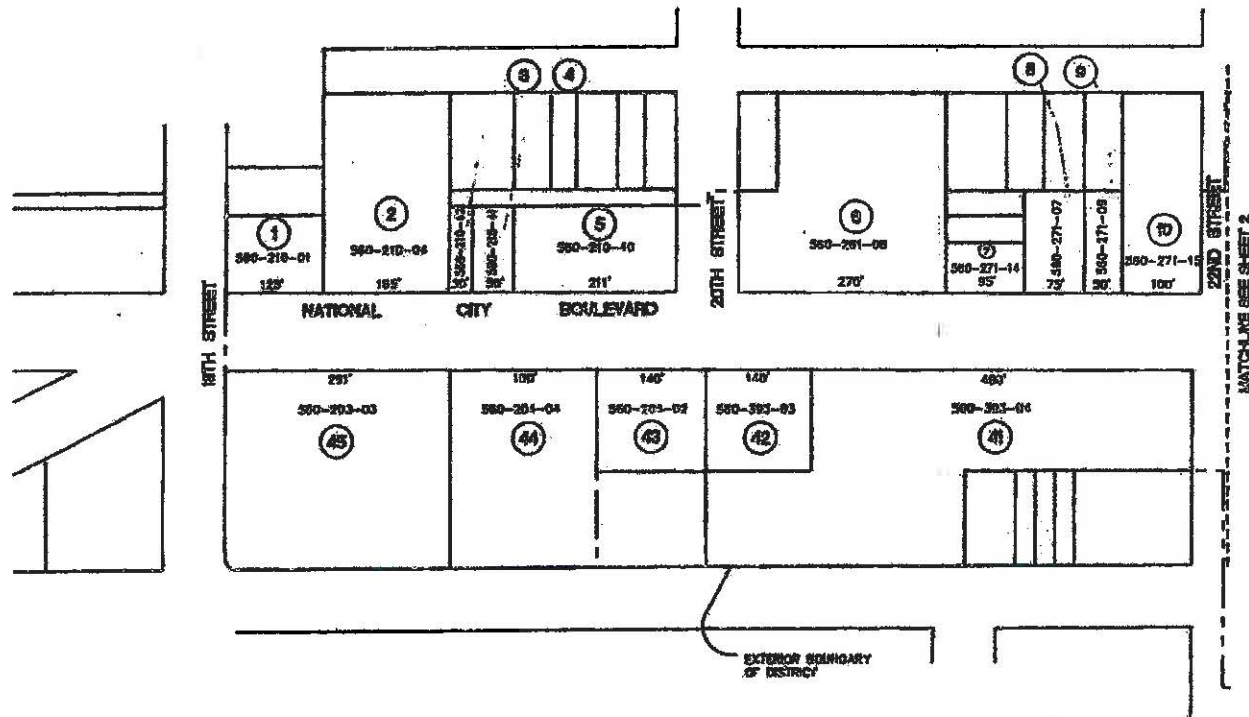
SUPERINTENDENT OF STREETS
CITY OF NATIONAL CITY
STATE OF CALIFORNIA

AN ASSESSMENT WAS LEVIED BY THE CITY COUNCIL ON THE LOTS, PIECES, AND PARCELS OF LAND SHOWN ON THIS ASSESSMENT DIAGRAM. SAID ASSESSMENT WAS LEVIED ON THE _____ DAY OF _____, 1996. SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL WERE RECORDED IN THE OFFICE OF THE SUPERINTENDENT OF STREETS OF SAID CITY ON THE _____ DAY OF _____, 1996. REFERENCE IS MADE TO THE ASSESSMENT ROLL RECORDED IN THE OFFICE OF THE SUPERINTENDENT OF STREETS FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND SHOWN ON THIS ASSESSMENT DIAGRAM.

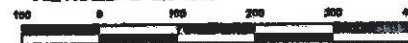
CITY CLERK
CITY OF NATIONAL CITY
STATE OF CALIFORNIA

FILED THIS _____ DAY OF _____, 1996, AT THE HOUR OF _____ O'CLOCK _____ M. IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF SAN DIEGO, CALIFORNIA.

COUNTY RECORDER
COUNTY OF SAN DIEGO
STATE OF CALIFORNIA



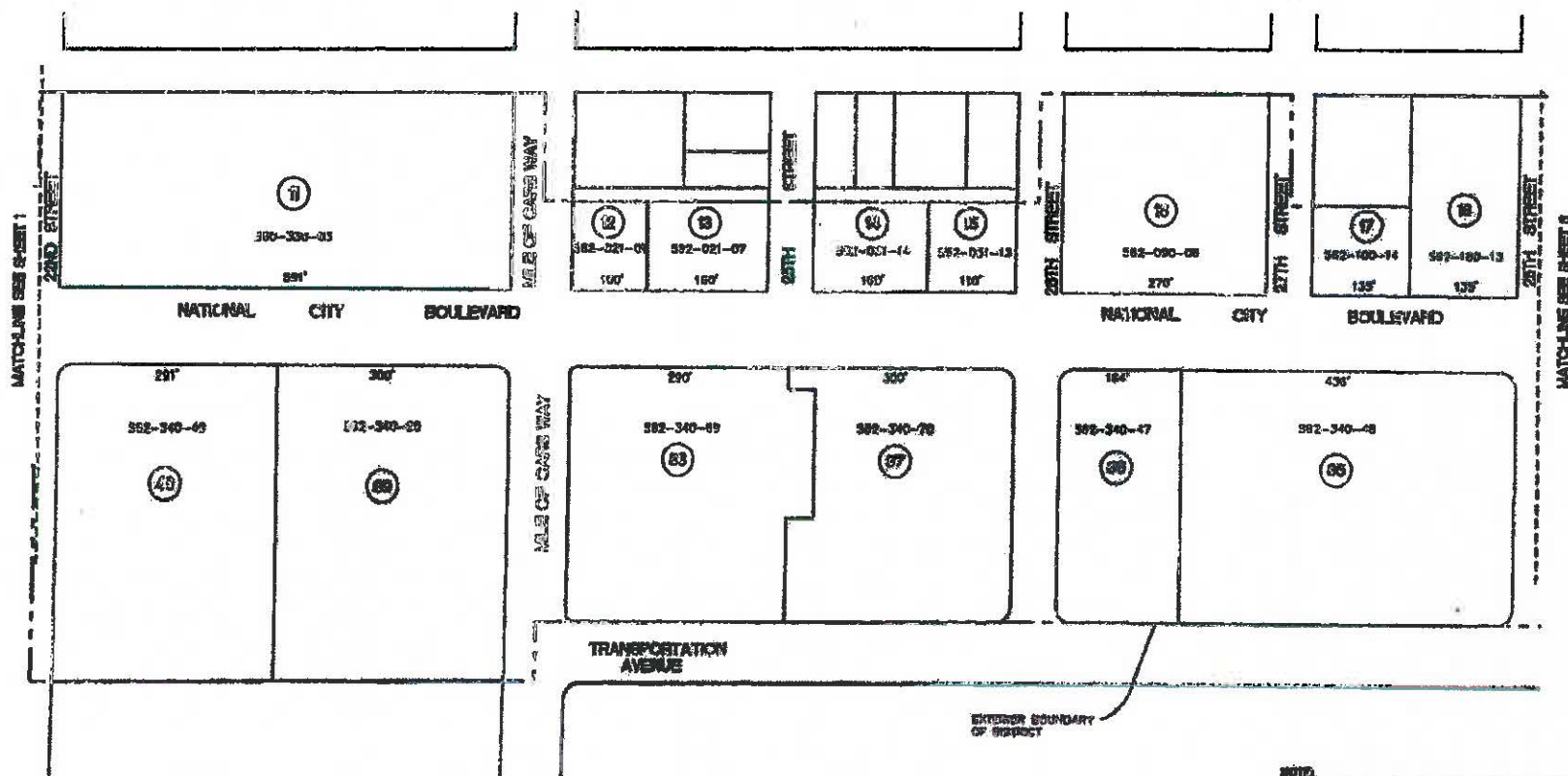
REVISED 8-1-96
REVISED 6-11-97
REVISED 6-19-02
REVISED 6-09-03
REVISED 5-26-04



NOTE:
THE FRONTAGE OF EACH PARCEL IS BASED UPON CURRENT COUNTY ASSESSOR'S MAPS AND SHOWN HEREIN TO THE NEAREST FOOT. REFER TO ASSESSOR'S PARCEL MAPS FOR PROPERTY DIMENSIONS NOT SHOWN.

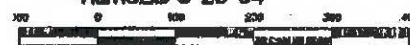
NASLAND ENGINEERING
CIVIL & ARCHITECTURAL • SURVEYING • LAND PLANNING
4769 Ruffner Street, San Diego, California, 92111 • 619-398-7710

AMENDED ASSESSMENT DIAGRAM OF
LANDSCAPE MAINTENANCE DISTRICT NO. 1 (MILE OF CARB)
CITY OF NATIONAL CITY
COUNTY OF SAN DIEGO
STATE OF CALIFORNIA



REVISED 8-1-96
REVISED 6-11-97
REVISED 6-19-02
REVISED 6-09-03
REVISED 5-26-04

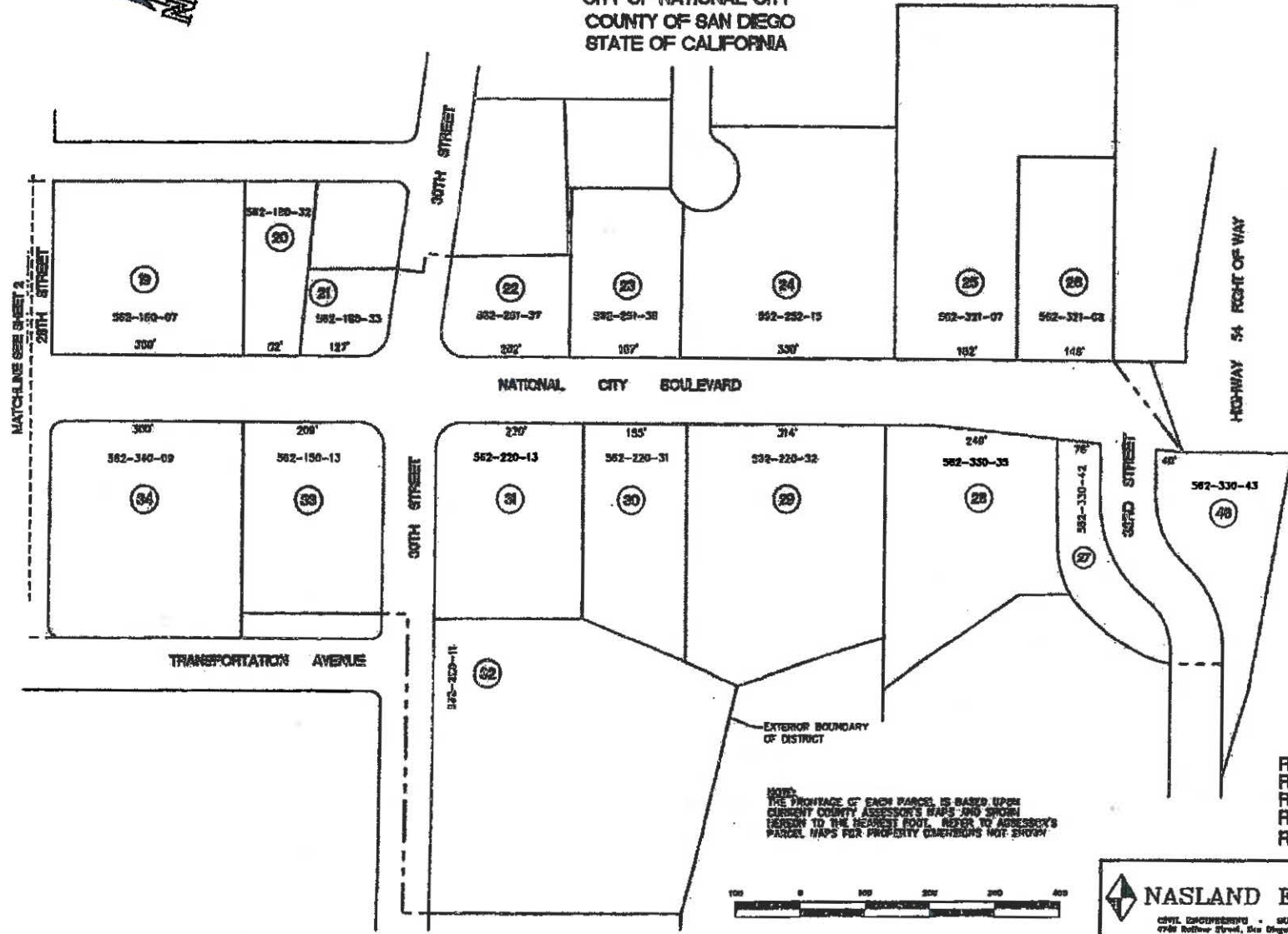
THE PRESENCE OF EACH PARCEL IS BASED UPON
CURRENT COUNTY ASSESSOR'S MAPS AND PARCEL
MAPS TO THE NEAREST FEET. EXCEPT TO ASSESSOR'S
PARCEL MAPS FOR PROPERTY DIMENSIONS NOT SHOWN.



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AMENDED ASSESSMENT DIAGRAM OF
LANDSCAPE MAINTENANCE DISTRICT NO. 1 (MILE OF CARS)
CITY OF NATIONAL CITY
COUNTY OF SAN DIEGO
STATE OF CALIFORNIA

SHEET 3 OF 3 SHEETS



NOTE:
THE FRONTAGE OF EACH PARCEL IS BASED UPON
CURRENT COUNTY ASSESSOR'S MAPS AND SHOWN
HEREIN TO THE NEAREST FOOT. REFER TO ASSESSOR'S
PARCEL MAPS FOR PROPERTY CORNERS NOT SHOWN



REVISED 8-1-96
REVISED 6-11-97
REVISED 6-19-02
REVISED 6-09-03
REVISED 5-26-04

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5. ASSESSMENTS

The actual assessments for Fiscal Year 2018/19, apportioned to each parcel as shown on the latest equalized roll at the County Assessor's office, are listed and submitted at the end of this section. The description of each lot or parcel is part of the records of the County Assessor of the County of San Diego and such records are, by reference, made part of this Report.

5.1 Method of Apportionment

The law requires and the statutes provide that assessments, as levied pursuant to the provisions of the Act, must be based on the benefit that the properties receive from the improvements to be maintained. The statute does not specify the method or formula that should be used in any special assessment district proceedings. The responsibility rests with the Assessment Engineer, who is appointed for the purpose of making an analysis of the facts and determining the correct apportionment of the assessment obligation.

5.1.1 Identify the Benefit

First, it is necessary to identify the benefit that the improvements to be maintained will render to the properties within the boundaries of the District. The improvements significantly improve the visual appearance of the streetscape, making the Mile of Cars a more enjoyable and desirable location for customers. The special signage and lighting provide a unifying theme, benefiting all of the properties within the District.

The District's improvements and services provide benefits to both those properties within the District boundaries and to the community. The benefit conferred to property within the District will be referred to as an "aesthetic benefit." The aesthetic benefit provided by the district improvements and services are supported by the City's General Plan (the "Plan") and the Citywide Goals and Policies regarding Land Use and Community Character for its districts. The Plan states a desire to, "have the community character integrated and to ensure that physical forms, patterns, and aesthetic features advance the City's desire for a higher quality of life." The aesthetic benefits provided by the improvements and services support the following City policies outlined in the Plan:

- Policy LU-5.3: Recognize the diverse needs of the City's business districts through the development of policies, design guidelines, and implementation measures specific to the unique requirements of each district.
- Policy LU-5.4: Allow for adaptive reuse of vacant car dealerships and the establishment of new compatible uses along the Mile of Cars.
- Policy LU-5.9: Encourage members of the business community to participate in implementing actions to improve business districts.
- Policy LU-5.10: Assist the business community in evaluating National City's marketing and development potential and in identifying development strategies that are beneficial to the public and private sectors.
- Policy LU-9.1: Design developments along mixed-use and "community corridors" for the comfort and enjoyment of pedestrians and bicyclists. This includes features such as street trees, placing buildings close to the street, de-emphasizing parking lots and garages, limited driveway cuts,

traffic-calming features, clearly defined street crossings, adequate lighting, and street furnishings where appropriate.

- Policy LU-9.4: Encourage an overall high quality streetscape design, where feasible, that promotes narrow roadways, bike lanes; on-street parking, minimal curb cuts; enhanced crosswalks; appropriate sidewalk widths, landscaped medians and parkways; street trees, planters, and wells; street lighting; street furniture; way finding; enhanced paving; public art; and other features that contribute to the desired character for National City, where appropriate.
- Policy LU-11.2: Identify gateways at major entrances to the City using such features as buildings, street trees, welcome signs, decorative lighting, archways, and other design techniques to announce the gateway.
- Policy LU-11.4: Recognize, maintain, and enhance the character and identity of residential neighborhoods and business districts.
- Policy LU-11.7: Encourage residential and businesses to clean and maintain their properties and public spaces to further a sense of ownership and community pride.
- Policy LU-11.8: Require the sensitive placement, screening, and/or treatment of utility meters, boxes, valves, vaults, switches, plumbing, wiring, fences, etc. to eliminate or minimize the aesthetic impact to the neighborhood.
- Policy LU-11.9: Encourage the improvement of existing signage to help promote a more attractive street scene in business districts.

The Plan states these policies are important because a positive community image and quality community design instills a sense of pride and well-being in the community. The aesthetic benefit attained as a result of the services and improvements provided by the District is detailed below.

Aesthetic Benefit

The aesthetic benefit relates to an improvement in the District's visual appearance as a result of the District improvements and services. The beautification of property within the District can best be described as the ability for the property within the District to develop and operate at the property's highest and best use. Properties within the District receive the following aesthetic benefits as a result of the District's improvements and services:

- Uniform and up to date streetscape and median and frontage improvements create cohesion throughout the District from 18th Street to SR 54. This District cohesion enhances the experience for all stakeholders.
- The improvements and services enhance the community identity of the Mile of Cars area, which will lead to a stronger and healthier street corridor. The image of the Mile of Cars area is improved by maintaining the median and frontage improvements.
- The District revitalizes and beautifies the Mile of Cars area. This revitalization encourages new business development and existing business retention and expansion which overall reduces vacancies and increases lease rates for property, more specifically, the auto dealerships located within the District.
- The streetscape improvements encourage an increase in activity throughout the District. The Mile of Cars area becomes more pedestrian-friendly, thus improving activity for residents and businesses alike.



- Upgraded median and frontage amenities provided by the District enhance the appearance, desirability, and experience of the properties directly fronting the improvements provided throughout the District.

The streetscape improvements add aesthetic value to property adjacent to the improvements, but the improvements also make the property appear more stable and prosperous. The aesthetic benefit received by properties within the District assists each property in developing and operating at its highest and best use.

Separation of General Benefit

Section 4 of Article XIID of the California Constitution provides that once a local agency which proposes to impose assessments on property has identified those parcels that will have special benefits conferred upon them and upon which an assessment will be imposed, the local agency must then "separate the general benefits from the special benefits conferred," and only the special benefits can be included in the amount of the assessments imposed.

General benefit is an overall and similar benefit to the public at large resulting from the improvements and services to be provided. The District improvements and maintenance services, which are more fully presented in Section 2 of this Report, will be provided within the District boundaries only. There will be no improvements or maintenance services provided by the District outside of the District boundaries.

The District provides aesthetic benefits to the properties within the District. However, it is recognized that the District also provides a level of benefit to some property and businesses within close proximity to the District, as well as visitors and individuals passing through the District. Vehicular and pedestrian traffic from property within and outside of the District, as well as individuals passing through the Mile of Cars area will be able to enjoy the improvements and maintenance services. Therefore, it is necessary to quantify the general benefits created as a result of the District improvements and services.

Quantification of General Benefit

As previously mentioned, general benefit is an overall and similar benefit to the public at large resulting from the improvements and services which are funded by the assessment revenue. The District improvements and maintenance services will be provided within the District boundaries only. There will be no improvements or maintenance services provided by the District outside of the District boundaries.

General benefits accrue to individuals "walking through" the District and to vehicles "passing through" the District. Individuals walking through the District are typically people who live in close proximity and whose origin or destination neither begins with nor ends at a parcel within the District. Any walking that begins with or ends at a parcel within the District are considered part of the special benefit for those parcels within the boundaries of the District.

Vehicles passing through the District are those vehicles whose origin or destination neither begins with nor ends at a parcel within the District. Any vehicle trips that begin with or end at a parcel within the District are considered part of the special benefit for those parcels within the boundaries of the District. For the purposes of this analysis, it was determined that the general benefit quantification should be focused on vehicle trips passing through the District because National City Boulevard is a major thoroughfare which connects and provides access to SR 54.

To quantify and separate the amount of general benefit received by the general population as a result of the improvements and services provided by the assessment revenue, it has been determined that general benefits accrue mainly to vehicles "passing through" the District. Meaning, any vehicle using the City's streets that lie within the boundaries of the District that is coming or going to a parcel within the District ultimately is not part of the "general public" benefitting from the proposed improvements and services. Accordingly, the separation of general benefits from special benefits will be measured by that estimated portion of vehicle trips "passing through" the District.

In order to determine the estimated portion of the vehicle trips "passing through" the District, trip generation data was collected for each parcel within the boundaries of the District using San Diego County assigned land use codes and property characteristics. Each land use code was categorized and located in the ITE Trip Generation Manuals – 2nd Edition. Using the property characteristics and data gathered from the ITE Trip Generation Manuals, the estimated amount of Average Daily Trips (ADT) was calculated for each parcel within the boundaries of the District. The ADT were then added together for each parcel within the boundaries of the District to arrive at a total amount of vehicle trips generated by the District, which equaled 13,385 ADT.

The total average vehicle trips were then compared to the average vehicle trip generation data detailed in the City of National City Comprehensive Land Use Update (Transportation and Circulation) for the streets running through the District, which equaled 14,825 ADT. The comparison concluded that 90.29% of all vehicle trips passing through the District were coming or going to a parcel within the boundaries of the District, hence 90.29% of all vehicle trips passing through the District are designated as benefiting from the special benefits provided by the District. As a result, 9.71% of all vehicle trips passing through the District are general in nature and hence, do not receive any special benefit from the District.

Therefore, 9.71% of the benefits of the services are considered general benefit. Accordingly, 90.29% of the benefit from the improvements and services are considered to provide special benefit to the properties within the District and thus are subject to the assessment.

5.1.2 Apportionment of Costs

In further making the analysis, it is necessary that the property owners receive a special and direct benefit distinguished from that of the general public. In this case, an in-depth analysis was made and several factors are being used in the final method and spread of assessment.

All of the improvements are intended to be of direct benefit to properties within the District. These improvements require significantly more maintenance than normally provided by the City. It is therefore appropriate that the properties receiving the benefit be assessed for the additional cost.

Lineal frontage was assigned as the assessment variable by the assessment engineer because all of the special aesthetic benefits received by properties within the District from the improvements and services provided, using revenues from the annual assessment levy, can be quantified best by identifying the lineal frontage of the property along National City Boulevard. Lineal frontage is a tangible property characteristic that clearly ties the aesthetic benefits received by parcels within the District based upon the amount of frontage of each property, which is where the aesthetic benefit is to be received and realized.

The improvements and maintenance services being provided to and enjoyed by the parcels within the District provide an aesthetic benefit not provided to any parcels outside of the District boundaries. The



annual assessment is based upon a parcel's lineal frontage unless otherwise identified by the original assessment engineer, as previously approved by property owners at the formation of the District.

There are generally two categories of improvements to be maintained by the District – the median improvements and the frontage improvements. The median improvements benefit all properties within the District. The improvements to the parkway (referred to herein as Frontage Improvements) benefit those properties which they abut. The specific method of spreading the assessment is described below:

Median Improvements

1. The total cost for maintenance of the Median Improvements is apportioned to all parcels in the District and is based on the frontage of each parcel along National City Boulevard.
2. Parcel 32 (APN 562-220-11) does not have frontage on National City Boulevard, but receives some benefit from median improvements and maintenance services benefiting properties within the boundaries of the District. As a result, the original assessment engineer determined that the parcel received a lower level of benefit and therefore assigned 100 frontage feet of benefit to the parcel.

Frontage Improvements

3. The total cost for maintenance of the Frontage Improvements is apportioned to all parcels in the District and is based on the frontage of each parcel along National City Boulevard.
4. Parcel 32 (APN 562-220-11) does not have frontage on National City Boulevard. As such, Parcel 32 receives no benefit from the frontage improvements.
5. The frontage of each parcel is determined from current assessor's maps for the County of San Diego, State of California. All frontage dimensions have been rounded to the nearest foot.

5.2 Maximum Annual Assessment Rates

The maximum annual assessment to be levied on all properties within the District in any fiscal year shall be subject to an annual escalation of up to 10% based upon actual and anticipated expenditures.

The following table shows the historical maximum annual assessment rates.

Fiscal Year	Percentage Increase	Maximum Frontage Rate Per Frontage Foot	Maximum Median Rate Per Frontage Foot	Total Maximum Rate Per Frontage Foot (1)	Actual Percentage Increase	Total Actual Rate Per Frontage Foot
1996/97	N/A	\$3.29	\$6.43	\$9.72	N/A	\$9.72
1997/98	10%	3.62	7.07	10.69	16.56%	10.69
1998/99	10%	3.98	7.78	11.76	-2.12%	11.09
1999/00	10%	4.38	8.56	12.94	-0.18%	11.07
2000/01	10%	4.82	9.41	14.23	3.97%	11.51
2001/02	10%	5.30	10.35	15.66	-8.60%	10.52
2002/03	10%	5.83	11.39	17.22	4.85%	11.03
2003/04	10%	6.41	12.53	18.95	1.99%	11.25
2004/05	10%	7.05	13.78	20.84	2.76%	11.56
2005/06	10%	7.76	15.16	22.93	1.04%	11.68
2006/07	10%	8.54	16.68	25.22	5.91%	12.37
2007/08	10%	9.39	18.35	27.74	10.91%	13.72
2008/09	10%	10.33	20.18	30.52	7.80%	14.79
2009/10	10%	11.36	22.20	33.57	9.47%	16.19
2010/11	10%	12.50	24.42	36.93	4.20%	16.87
2011/12	10%	13.75	26.86	40.62	-6.64%	15.75
2012/13	10%	15.12	29.55	44.68	0.32%	15.80
2013/14	10%	16.64	32.51	49.15	-1.96%	15.49
2014/15	10%	18.30	35.76	54.07	-2.19%	15.15
2015/16	10%	20.13	39.33	59.46	-0.26%	15.11
2016/17	10%	22.15	43.27	65.42	4.96%	15.86
2017/18	10%	24.36	47.60	71.96	-1.07%	15.69
2018/19	10%	26.79	52.36	79.15	4.40%	16.38

(1) Rates are truncated. Amounts are rounded.

The annual assessment shall not exceed the maximum assessment, unless the appropriate Proposition 218 proceedings are conducted by the City to authorize an increase beyond the maximum assessment amount. The actual combined annual assessment rate for Fiscal Year 2018/19 is \$16.38, which represents a 4.40% increase from Fiscal Year 2017/18.

5.3 Assessment Roll

The proposed Fiscal Year 2018/19 District assessment roll is listed on the following page.



City of National City
Landscape Maintenance District No. 1 (Mile of Cars)
Assessment Roll
Fiscal Year 2018/19

APN	Owner	Frontage (Feet)	Levy	Misc Adjs	Total
560-203-03-00	FUENTES FRANK SEPARATE PROPERTY TRUST 08-13-96	291	\$4,768.75	(0.01)	\$4,768.74
560-204-02-00	CAPPS DIANE L & BALL 1998 TRUST	140	2,294.24	0.00	2,294.24
560-204-04-00	BALL JOHN D II	190	3,113.62	0.00	3,113.62
560-210-01-00	HATTON RONNIE & HATTON PAM	125	2,048.43	(0.01)	2,048.42
560-210-04-00	LTC PROPERTIES L L C	165	2,703.93	(0.01)	2,703.92
560-210-40-00	CAPPS DIANE L & BALL 1998 TRUST	211	3,457.75	(0.01)	3,457.74
560-210-41-00	CAPPS DIANE L & BALL 1998 TRUST	50	819.37	(0.01)	819.36
560-210-42-00	LTC PROPERTIES L L C	30	491.62	0.00	491.62
560-251-08-00	CAPPS DIANE L & BALL 1998 TRUST	270	4,424.62	0.00	4,424.62
560-271-07-00	CAPPS DIANE L & BALL 1998 TRUST	75	1,229.06	0.00	1,229.06
560-271-09-00	BALL AUTOMOTIVE GROUP	50	819.37	(0.01)	819.36
560-271-14-00	CAPPS DIANE L & BALL 1998 TRUST	95	1,556.81	(0.01)	1,556.80
560-271-15-00	CAPPS DIANE L & BALL 1998 TRUST	100	1,638.75	(0.01)	1,638.74
560-330-03-00	S K R B L P	591	9,684.99	(0.01)	9,684.98
560-393-03-00	PNJ PROPERTIES L L C	140	2,294.24	0.00	2,294.24
560-393-04-00	FALK PROPERTIES N C L L C	480	7,865.98	0.00	7,865.98
562-021-01-00	POLAKOFF GARY & DIANE 2401 TRUST	100	1,638.75	(0.01)	1,638.74
562-021-07-00	DIAZ LUIS J & MARIA G 2004 FAMILY TRUST 01-28-04	160	2,621.99	(0.01)	2,621.98
562-031-13-00	BALL JOHN II	110	1,802.62	0.00	1,802.62
562-031-14-00	BALL JOHN II	160	2,621.99	(0.01)	2,621.98
562-090-06-00	WEBSTER GEORGE H SECOND LIVING NON-MARITAL TRUST	270	4,424.62	0.00	4,424.62
562-100-13-00	BALL JOHN D II	135	2,212.31	(0.01)	2,212.30
562-100-14-00	WEBSTER GEORGE H SECOND LIVING NON-MARITAL TRUST	135	2,212.31	(0.01)	2,212.30
562-150-13-00	GEN 3 PROPERTIES ONE L L C	209	3,424.98	0.00	3,424.98
562-160-07-00	GEN3 PROPERTIES TWO LLC	300	4,916.24	0.00	4,916.24
562-180-32-00	GEN3 PROPERTIES TWO LLC	82	1,343.77	(0.01)	1,343.76
562-180-33-00	GEN3 PROPERTIES THREE LLC	127	2,081.21	(0.01)	2,081.20
562-220-11-00	HARRISON RESIDUAL TRUST & VAUGHN FAMILY LIVING TRUST 02-06-13	100	901.12	0.00	901.12
562-220-13-00	MCCUNE MOTORS <LF> MCCREDIE TOD C TRUST 03-28-96 (55	230	3,769.12	0.00	3,769.12
562-220-31-00	MCCUNE MOTORS <LF> MCCREDIE TOD C TRUST 03-28-96 (55	155	2,540.06	0.00	2,540.06
562-220-32-00	FRANK REAL PROPERTIES II LP	314	5,145.66	0.00	5,145.66
562-251-37-00	C V VENTURES L L C	202	3,310.27	(0.01)	3,310.26
562-251-38-00	C V VENTURES L L C	167	2,736.71	(0.01)	2,736.70
562-252-16-00	ERM FAMILY TRUST 11-19-91 & ERM RUDOLPH F JR	330	5,407.86	0.00	5,407.86
562-321-07-00	S O C PROPERTIES L L C	182	2,982.52	0.00	2,982.52
562-321-08-00	CITY OF NATIONAL CITY COMMUNITY DEVELOPMENT COMMISSI	148	2,425.34	0.00	2,425.34
562-330-35-00	MOYNAHAN THOMAS W JR & DARLENE D TRS	249	4,080.48	0.00	4,080.48
562-330-42-00	MOYNAHAN THOMAS W JR & DARLENE D TRS	76	1,245.45	(0.01)	1,245.44
562-330-43-00	54/NATIONAL SELF STORAGE L L C	40	655.50	0.00	655.50
562-340-09-00	WESTCOTT REVOCABLE TRUST 10-28-14 & PARADISE DEBRA J	300	4,916.24	0.00	4,916.24
562-340-47-00	MOSSY IMPORTS L L C	164	2,687.54	0.00	2,687.54
562-340-48-00	MOSSY IMPORTS L L C	436	7,144.93	(0.01)	7,144.92
562-340-49-00	ESCONDIDO DEVELOPMENT PROPERTIES L L C	291	4,768.75	(0.01)	4,768.74
562-340-50-00	PERRY MOTORS/PROPERTIES OF NATIONAL CITY L L C	300	4,916.24	0.00	4,916.24
562-340-69-00	FELICE REAL PROPERTIES I L P	290	4,752.38	0.00	4,752.38
562-340-70-00	FELICE REAL PROPERTIES I L P	300	4,916.26	0.00	4,916.26
46 Accounts			\$147,814.75	(\$0.21)	\$147,814.54

RESOLUTION NO. 2018 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY
CONFIRMING THE ASSESSMENT AND ORDERING THE LEVY FOR
THE LANDSCAPE MAINTENANCE DISTRICT NO. 1 (MILE OF CARS)
FOR FISCAL YEAR 2018/19

WHEREAS, the City Council previously completed its proceedings in accordance with and pursuant to the Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the “Act”) to establish the City’s Landscape Maintenance District No. 1 (Mile of Cars) (the “Assessment District”); and

WHEREAS, on June 19, 2018, the City Council adopted a Resolution of Intention to hold a public hearing concerning the levy and collection of assessments within the Assessment District; and

WHEREAS, a public hearing has been held and concluded, and notice thereof was duly given in accordance with Section 22626 of the Act; and

WHEREAS, at the time and place specified in the Resolution of Intention, the City conducted such public hearing and considered all objections to the assessment.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL, AS FOLLOWS:

1. Confirmation of Assessment and Diagram: The City Council hereby confirms the assessment and the diagram as is described in full detail in the Annual Report on file with the City Clerk.
2. Levy of Assessment: Pursuant to Section 22631 of the Act, the adoption of this Resolution shall constitute the levy of an assessment for the fiscal year commencing July 1, 2018 and ending June 30, 2019.
3. Ordering of the Levy: The City Council hereby orders consultant to prepare and submit the levy of assessments to the County of San Diego for placement on the Fiscal Year 2018/19 secured property tax roll.

PASSED and ADOPTED this 3rd day of July, 2018.

Ron Morrison, Mayor

ATTEST:

APPROVED AS TO FORM:

Michael R. Dalla, City Clerk

Angil P. Morris-Jones
City Attorney

The following page(s) contain the backup material for Agenda Item: Public Hearing and Adoption of a Resolution of the City Council of the City of National City accepting the National City 2018/2019 Tax Roll Sewer Service Fees report, which identifies by parcel number, each parcel of real property receiving sewer services

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO.

ITEM TITLE:

A Public Hearing and Adoption of a Resolution of the City Council of the City of National City accepting the National City 2018/2019 Tax Roll Sewer Service Fees report, which identifies by parcel number, each parcel of real property receiving sewer services and the amount of sewer charges for each parcel for FY 2018-19 as required by the California Health and Safety Code Section 5473, Et Seq., pertaining to collection of sewer charges on the tax roll, directing the City Clerk to file the report with the San Diego County Auditor, and directing the City Engineer to file a certification of the sewer service charges with the San Diego County Auditor.

PREPARED BY: Roberto Yano, Deputy City Engineer

DEPARTMENT: Engineering/Public Works

PHONE: (619) 336-4383

APPROVED BY: 

EXPLANATION:

See attached.

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO.

APPROVED: _____ **MIS**

N/A

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Hold public hearing to consider the National City 2018/2019 Tax Roll Sewer Service Fees report.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

1. Explanation
2. Report – National City 2018/2019 Tax Roll Sewer Service Fees by Parcel Number for FY 2018-19 (on file at City Clerk's Office)
3. Resolution

Explanation:

The City of National City provides sewer services to about 9,000 customers. A Public Hearing is required annually for the preparation and approval of the sewer tax roll. Sewer service charges are collected along with property taxes. Collecting sewer service charges through the tax roll avoids a separate and costly billing process. The charges described in this report have been previously approved by the City Council.

This is a request to conduct a Public Hearing on the National City tax roll report, and to subsequently adopt a resolution approving collection of sewer service charges on the tax roll, as authorized by the Uniform Sewer Ordinance and County Water Service Ordinance.

The Public Hearing is to consider adoption of the report, which identifies by parcel number, each parcel of real property receiving sewer services and the amount of sewer charges for each parcel for FY 2018-19 as required by the California Health and Safety Code Section 5473, et seq., pertaining to collection of sewer charges on the tax roll. Said report is on file with the Office of the City Clerk. The Notice of Public Hearing was published by the City Clerk's Office in accordance with Government Code Section 66017.

Pursuant to Ordinance No. 2017-2442 passed on 12/5/2017, the City Council adopted a five-year sewer service fee rate adjustment schedule commensurate with projected Regional Wastewater treatment increases and elected to have sewer service charges collected on the tax roll, as provided by California Health and Safety Code Section 5473 et seq.

The City of National City sewer services fees for residential customers are monthly flat rates based on water consumption for domestic users. For commercial and industrial customers, the charges are variable and based on annual water consumption and the strength of the sewage they generate (low, medium or high). The following table summarizes the five-year rate plan adopted by the City Council in December of 2017.

The costs of wastewater collection, transportation and treatment have increased dramatically in recent years and the forecast is for them to continue to increase in the coming years. National City is a member of the Joint Powers Association (JPA), a twelve member agency which uses the City of San Diego Treatment Facilities primarily the Point Loma Treatment Plant located in Point Loma, San Diego. The JPA shares the cost of the operation and maintenance of this plant and related infrastructure. The Point Loma Wastewater Treatment Plant is currently undergoing upgrades and the City of San Diego is also implementing the Pure Water Program which requires some cost sharing for the parts which are related to sewer treatment from the JPA. The City will be closely monitoring the actual impact on our treatment costs as the Pure Water Program costs become more certain.

The City of National City has completed the rate study of the current sewer charges. This study identify the need to raise sewer service charges for future fiscal years. The recommended rate increase was approved on December 5, 2017 and is as follows:

National City Sewer Services Rates for FY 19-23

Residential Flat Rates (per month)	FY 2019 Monthly	FY2020 Monthly	FY 2021 Monthly	FY 2022 Monthly	FY 2023 Monthly
Single Family Residence	\$ 35.23	\$ 38.68	\$ 42.47	\$ 46.61	\$ 51.18
Multi-Family Residence	\$ 27.48	\$ 30.17	\$ 33.13	\$ 36.36	\$ 39.92
Mobile Homes	\$ 21.49	\$ 23.60	\$ 25.91	\$ 28.43	\$ 31.22

Commercial Variables Rates (per HCF)

Suspended Solids/BOD Strength Category	Suspended Solids/BOD Strength	FY 2019	FY2020	FY 2021	FY 2022	FY2023
Commercial - Low	< 200 PPM	\$ 3.61	\$ 3.97	\$ 4.35	\$ 4.78	\$ 5.25
Commercial - Medium	201 to 280					
Low	PPM	\$ 3.89	\$ 4.33	\$ 4.73	\$ 5.13	\$ 5.66
	281 to 420					
Commercial - Medium	PPM	\$ 4.69	\$ 5.37	\$ 5.76	\$ 6.13	\$ 6.80
Commercial - Medium	421 to 600					
High	PPM	\$ 5.48	\$ 6.40	\$ 6.80	\$ 7.12	\$ 7.95
Commercial - High	> 600 PPM	\$ 6.82	\$ 8.14	\$ 8.55	\$ 8.79	\$ 9.88

RESOLUTION NO. 2018 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY
ACCEPTING THE NATIONAL CITY 2018/2019 TAX ROLL SEWER SERVICE
FEES REPORT, WHICH IDENTIFIES BY PARCEL NUMBER, EACH PARCEL
OF REAL PROPERTY RECEIVING SEWER SERVICES AND THE AMOUNT
OF SEWER CHARGES FOR EACH PARCEL FOR FISCAL YEAR 2018-2019,
AS REQUIRED BY THE CALIFORNIA HEALTH AND SAFETY CODE
SECTION 5473, ET SEQ., PERTAINING TO COLLECTION OF SEWER
CHARGES ON THE TAX ROLL, DIRECTING THE CITY CLERK TO FILE
THE REPORT WITH THE SAN DIEGO COUNTY AUDITOR, AND DIRECTING
THE CITY ENGINEER TO FILE A CERTIFICATION OF THE SEWER
SERVICE CHARGES WITH THE SAN DIEGO COUNTY AUDITOR

WHEREAS, pursuant to Ordinance No. 2003-2225, which added section 14.04.075 to the National City Municipal Code, the City Council elected to have sewer service charges collected on the tax roll, as authorized by California Health and Safety Code Section 5473, et seq.; and

WHEREAS, California Health and Safety Code Section 5473 requires a written report to be prepared each year and filed with the City Clerk, and the report shall contain a description of each parcel of real property receiving sewer service and the amount of the sewer service charges for each parcel for the year (the “Report”); and

WHEREAS, California Health and Safety Code Section 5473.2 requires that the City hold a public hearing where the City Council will hear and consider all objections or protests, if any, to the Report; and

WHEREAS, if the City Council finds that a protest is made by the owners of a majority of separate parcels of property described in the Report, then the Report shall not be adopted and the charges shall be collected separately from the tax roll and shall not constitute a lien against any parcel or parcels of land; and

WHEREAS, upon conclusion of the public hearing, the City Council may adopt, revise, change, reduce or modify any charge, or overrule any or all objections and shall make its determination upon each charge as described in the Report; and

WHEREAS, California Health and Safety Code Section 5473.4 provides that on or before August 11 of each year, the City Clerk shall file a copy of the Report with the San Diego County Auditor with a statement endorsed on the Report over the City Clerk’s signature that the Report has been adopted by the City Council.

NOW, THEREFORE, BE IT RESOLVED that on July 3, 2018, the City Council held a public hearing where the City Council heard and considered all objections or protests, if any, to the Report.

BE IT FURTHER RESOLVED that the City Council finds that a protest has not been made by the owners of a majority of separate parcels of property described in the Report.

BE IT FURTHER RESOLVED that the City Council overrules any and all objections to the Report.

BE IT FURTHER RESOLVED that the City Council adopts the Report required by California Health and Safety Code Section 5473, et seq., for Fiscal Year 2018-2019, and directs the City Clerk to keep the Report on file in his office.

BE IT FURTHER RESOLVED that the City Council directs the City Clerk to file a copy of the Report with the San Diego County Auditor with a statement that the Report has been adopted by the City Council.

BE IT FURTHER RESOLVED that the City Council directs the City Engineer to file a certification of the City of National City sewer service charges with the San Diego County Auditor.

PASSED and ADOPTED this 3rd day of July, 2018.

Ron Morrison, Mayor

ATTEST:

Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

Angil P. Morris-Jones
City Attorney

The following page(s) contain the backup material for Agenda Item: Public Hearing, as required by the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA), and Adoption of a Resolution of the City Council of the City of National City approving the issuance by the California Statewide Communities Development Authority

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO.

ITEM TITLE:

Public Hearing, as required by the Tax Equity and Fiscal Responsibility Act of 1982 ("TEFRA"), and the adoption of a Resolution of the City Council of the City of National City approving the issuance by the California Statewide Communities Development Authority of Multifamily Housing Revenue Bonds with no fiscal impact to the City and not to exceed \$120,000,000 in outstanding aggregate principal to finance the acquisition and rehabilitation of two existing affordable senior rental housing projects known as Kimball and Morgan Towers respectively located at 1317 "D" Avenue and 1415 "D" Avenue in National City.

PREPARED BY: Carlos Aguirre, Acting Housing & Economic Development Director

DEPARTMENT: Housing & Economic Dev.

PHONE: (619) 336-4391

APPROVED BY: 

EXPLANATION:

See Attachment No. 1.

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO.

APPROVED: _____ **MIS**

There is no fiscal impact to the City.

ENVIRONMENTAL REVIEW:

The adoption of this resolution is not subject to the provisions of the California Environmental Quality Act (CEQA) because the action will not have the potential for causing a significant effect on the environment.

ORDINANCE: ☐ **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Adopt the Resolution.

BOARD / COMMISSION RECOMMENDATION:

Not applicable to this report.

ATTACHMENTS:

- 1: Background Report
- 2: Public Hearing Proof of Publication
- 3: Resolution

Background Report

Kimball Tower Housing Associates, L.P. (the “Kimball Borrower”) has requested that the California Statewide Communities Development Authority (“CSCDA”) serve as the municipal issuer of tax-exempt multi-family housing revenue bonds in an aggregate principal amount not to exceed \$70,000,000 (the “Kimball Bonds”). The proceeds of the Kimball Bonds will be used for the purpose of making a loan to the Kimball Borrower, to enable the Kimball Borrower to finance the acquisition, rehabilitation, improvement and equipping of an existing 152-unit affordable multifamily housing rental project located at 1317 D Avenue, National City, California and known as Kimball Tower (the “Kimball Project”), which will be owned and operated by the Kimball Borrower. The Kimball Borrower will acquire the Kimball Project, rehabilitate the exterior and interior of the Kimball Project, and extend the affordability of the Kimball Project for 55 more years. The Kimball Project is comprised of 150 one-bedroom units reserved for families with income at or below 50% to 60% of the area median income, as well as two manager’s units.

Additionally, Morgan Tower Housing Associates, L.P. (the “Morgan Borrower” and along with the Kimball Borrower, the “Borrowers”) has requested that CSCDA serve as the municipal issuer of tax-exempt multi-family housing revenue bonds in an aggregate principal amount not to exceed \$50,000,000 (the “Morgan Bonds” and along with the Kimball Bonds, the “Bonds”). The proceeds of the Morgan Bonds will be used for the purpose of making a loan to the Morgan Borrower, to enable the Morgan Borrower to finance the acquisition, rehabilitation, improvement and equipping of an existing 152-unit affordable multifamily housing rental project located at 1415 D Avenue, National City, California and known as Morgan Tower (the “Morgan Project”), which will be owned and operated by the Morgan Borrower. The Morgan Borrower will acquire the Morgan Project, rehabilitate the exterior and interior of the Morgan Project, and extend the affordability of the Morgan Project for 55 more years. The Morgan Project is comprised of 151 one-bedroom units reserved for families with income at or below 50% to 60% of the area median income, as well as one manager’s unit. The sponsor of both Kimball Tower and Morgan Tower is Community HousingWorks, a San Diego based nonprofit owner and operator of affordable housing projects.

In order for all or a portion of the Bonds to qualify as tax-exempt bonds, the City of National City (“City”) must conduct a public hearing (the “TEFRA Hearing”) providing the members of the community an opportunity to speak in favor of or against the use of tax-exempt bonds for the financing of the Project. Adoption of the resolution is solely for the purposes of satisfying the requirements of the Tax Equity and Fiscal Responsibility Act (TEFRA), the Internal Revenue Code and the California Government Code Section 6500 (and following). Prior to such TEFRA Hearing, reasonable notice must be provided to the members of the community. Following the close of the TEFRA Hearing, an “applicable elected representative” of the governmental unit hosting the Project must provide its approval of the issuance of the Bonds for the financing of the Projects.

CSCDA is a joint powers authority sponsored by the League of California Cities (“League”) and the California State Association of Counties (“CSAC”). CSCDA was created by the League and CSAC in 1988 to enable local government and eligible private entities access to low-cost, tax-exempt financing for projects that provide a tangible public benefit, contribute to social and economic growth and improve the overall quality of life in local communities throughout California. CSCDA is comprised of more than 530 members, including the City of National City. CSCDA has issued more than \$60 billion through 1,600+ financings since 1988 and consistently ranks in the top 10 of more than 3,000 nationwide public issuers of tax-exempt debt, as measured by annual issuance amount. There is no fiscal impact to the City. The Bonds will be issued as limited obligations of CSCDA, payable solely from revenues and receipts derived from a loan to be made by CSCDA to the Borrowers with the Bond proceeds. The City bears no liability with respect to the issuance of the Bonds. Further, the City is not a party to any of the financing documents related to the Bond issuance and is not named in any of the disclosure documents describing the Bonds or the proposed financings.

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DECLARATION

I am a resident of Los Angeles County, over the age of eighteen years and not a party to or interested in the matter noticed.

The notice, of which the annexed is a printed copy appeared in the:

SAN DIEGO UNION-TRIBUNE

On the following dates:

06/18/2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Los Angeles, California, this

19th day of June 2018



Signature

3143501

"The only Public Notice which is justifiable from the standpoint of true economy and the public interest, is that which reaches those who are affected by it"



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NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of National City (the "City"), at its regular meeting on Tuesday, July 3, 2018, will hold a public hearing and consider approval of the issuance by the California Statewide Communities Development Authority (the "Authority") of one or more series of multifamily housing revenue bonds (collectively, the "Bonds") in the aggregate principal amount not to exceed \$120,000,000 to assist in the financing of the acquisition and rehabilitation of the following multifamily rental housing developments (collectively, the "Projects," and each, a "Project"):

Name and Location
Kimball Tower Apartments
1317 D Avenue
National City, California 91950
Approximate Number of Units
152
Maximum Amount of Bonds
\$70,000,000

Name and Location
Morgan Tower Apartments
1415 D Avenue
National City, California 91950
Approximate Number of Units
152
Maximum Amount of Bonds
\$50,000,000

The amount of Bonds to be issued for a Project shall not exceed the applicable amount set forth above, provided that the aggregate principal amount of Bonds issued for all Projects shall not exceed \$120,000,000. Each Project will be owned by a limited partnership to be established by Community HousingWorks or an affiliate thereof (the "Borrowers"). The Bonds will not constitute an indebtedness or obligation, or a pledge of the faith and credit of the City. The Bonds will be special, limited obligations of the Authority payable solely from the revenues of the Projects and other amounts pledged by the Borrowers.

All those interested in matters relating to the issuance of the Bonds and the financing of the acquisition and rehabilitation of the Projects are invited to attend and be heard at the meeting, which will commence no earlier than 6:00 p.m. and will be held in the Civic Center Council Chambers located at 1243 National City Boulevard, National City, California. If you have any questions regarding this matter, please contact the Acting Director of Housing and Economic Development Department at 140 East 12th Street, Suite B, National City, California 91950, or (619) 336-4391.

Dated: June 18, 2018

6/18/18
CNS-3143501#
THE SAN DIEGO UNION

RESOLUTION NO. 2018 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY
APPROVING THE ISSUANCE BY THE CALIFORNIA STATEWIDE
COMMUNITIES DEVELOPMENT AUTHORITY OF MULTIFAMILY HOUSING
REVENUE BONDS WITH NO FISCAL IMPACT TO THE CITY AND
IN AN AMOUNT NOT TO EXCEED \$120,000,000 IN OUTSTANDING
AGGREGATE PRINCIPAL TO FINANCE THE ACQUISITION AND
REHABILITATION OF TWO EXISTING AFFORDABLE SENIOR
RENTAL HOUSING PROJECTS KNOWN AS KIMBALL AND MORGAN
TOWERS RESPECTIVELY, LOCATED AT 1317 “D” AVENUE
AND 1415 “D” AVENUE IN NATIONAL CITY

WHEREAS, the California Statewide Communities Development Authority (the “Authority”), of which the City of National City (the “City”) is a member pursuant to the provisions of that certain Amended and Restated Joint Exercise of Powers Agreement Relating to the California Statewide Communities Development Authority, dated as of June 1, 1988 (the “Agreement”), is authorized by the laws of the State of California (the “Law”) to issue tax-exempt obligations and taxable obligations for the purpose of financing multifamily rental housing to be occupied, in whole or in part, by persons or families of low and very low income; and

WHEREAS, Community HousingWorks (the “Applicant”) has requested that the Authority cause the issuance of one or more series of tax-exempt bonds (collectively, the “Bonds”) in the aggregate not-to-exceed amount of \$120,000,000, the proceeds of which shall be used for the purpose of financing the acquisition and rehabilitation of the following multifamily rental housing developments (collectively, the “Projects,” and each, a “Project”), provided that the amount of Bonds to be issued for a Project shall not exceed the applicable maximum shown below:

Name and Location	Approximate Number of Units	Maximum Amount of Bonds
Kimball Tower Apartments 1317 D Avenue National City, California 91950	151	\$70,000,000
Morgan Tower Apartments 1415 D Avenue National City, California 91950	152	\$50,000,000

; and

WHEREAS, each Project is expected to be owned by a limited partnership to be established by the Applicant or an affiliate thereof (each such limited partnership, a “Borrower,” and collectively, the “Borrowers”); and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), requires that the “applicable elected representative” with respect to the Projects approve the issuance of the Bonds with respect to the Projects after a public hearing has been held concerning the issuance and delivery of such Bonds; and

WHEREAS, the City Council of the City of National City is the elected legislative body of the City and is one of the applicable elected representatives required to approve the issuance of the Bonds under Section 147(f) of the Code; and

WHEREAS, the City Council has, on July 3, 2018, held said public hearing after due public notice and, at said meeting, all those interested in speaking with respect to the financing of the Projects were heard.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of National City as follows:

Section 1. This City Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. This City Council hereby approves the issuance of the Bonds with respect to the Projects by the Authority for the purposes of Section 147(f) of the Code.

Section 3. The issuance and delivery of the Bonds shall be subject to the approval of and execution by the Authority of all financing documents relating thereto to which the Authority is a party and subject to the sale of the Bonds by the Authority.

Section 4. Each Borrower shall be responsible for the payment of all present and future costs in connection with the issuance of the Bonds for the Project to be owned by such Borrower, including, but not limited to, any fees and expenses incurred by the City in anticipation of the issuance of such Bonds. The payment of the principal, prepayment premium, if any, and purchase price of and interest on such Bonds shall be solely the responsibility of such Borrower. The Bonds shall not constitute a debt or obligation of the City.

Section 5. This City Council hereby determines that it is appropriate for the Authority to cause the issuance of the Bonds to finance the acquisition and rehabilitation of the Projects and hereby approves the issuance of the Bonds. It is the purpose and intent of this City Council that this resolution constitute approval of the Bonds for the purposes of Section 9 of the Agreement.

Section 6. The adoption of this Resolution is solely for the purpose of meeting the requirements of the Code and Section 9 of the Agreement and shall not be construed in any other manner, neither the City nor its staff having fully reviewed or considered the financial feasibility of the financing of the Projects or the expected operation of the Projects with regard to any State of California statutory requirements, and such adoption shall not obligate, without further formal action to be taken by this City Council, (i) the City to provide financing to the Borrowers for the financing of the acquisition and rehabilitation of the Projects or to cause the delivery of the Bonds for the purpose of such financing; or (ii) the City, or any department of the City, to approve any application or request for, or take any other action in connection with the ownership or operation of the Projects.

Section 7. The Clerk of the City Council shall forward a certified copy of this Resolution to:

Josh D. Anzel
Jones Hall, A Professional Law Corporation
475 Sansome Street, Suite 1700
San Francisco, California 94111

Section 8. This Resolution shall take effect from and after the date of its passage and adoption.

PASSED and ADOPTED this 3rd day of July, 2018.

Ron Morrison, Mayor

ATTEST:

Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

Angil P. Morris-Jones
City Attorney

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City rescinding the National City policy entitled Sexual and Other Forms of Harassment and adopting City Council Policy 604 as the City Council Discrimination and Harassment Policy. (Continued from t

CITY OF NATIONAL CITY, CALIFORNIA COUNCIL AGENDA STATEMENT

MEETING DATE: July 3, 2018

AGENDA ITEM NO. |

ITEM TITLE:

Resolution of the City Council of the City of National City rescinding the National City policy entitled Sexual and Other Forms of Harassment and adopting City Council Policy 604 as the City Council Discrimination and Harassment Policy.

PREPARED BY: Irene Mosley

DEPARTMENT: Human Resources

PHONE: 336-4308

APPROVED BY: 

EXPLANATION:

On May 15, 2018, while discussing draft City Council Policy 604, Discrimination and Harassment, Council had questions about the proposed policy language. Staff informed Council that it would reaffirm with outside counsel that the language in the proposed policy is compliant with current Federal, State and local laws.

Outside counsel has reviewed the current policy that was adopted on April 12, 1988 and the proposed policy. Outside counsel determined the proposed language in the policy is in accordance with current State and Federal law.

Staff recommends the proposed rescission of the Policy entitled Sexual and Other Forms of Harassment and in its place the adoption of the proposed Discrimination and Harassment Policy. The current policy was adopted by City Council Resolution on April 12, 1988, and was incorporated in the City's Administrative Policy Manual. The City's Administrative Policy Manual was last revised on December 20, 2016 with the proposed policy, 04.16.

The City's formally recognized collective bargaining groups were notified of the proposed revisions. The revisions were met and conferred upon as requested by the collective bargaining groups.

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO.

APPROVED: _____ **MIS**

There is no fiscal impact associated with this item.

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, is not subject to environmental review.

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Adopt the resolution approving revisions to the City of National City Discrimination and Harassment Policy.

BOARD / COMMISSION RECOMMENDATION:

ATTACHMENTS:

1. Policy Concerning Sexual and Other Forms of Harassment – Current Policy
2. Discrimination and Harassment City Council Policy 604 – Draft

CITY OF NATIONAL CITY
POLICY CONCERNING SEXUAL
AND OTHER FORMS OF HARASSMENT

I. INTENT

City supervisors and other staff members are expected to treat members of the public and their fellow employees, with respect and dignity. Sexual harassment or harassment related to a person's race, color, religion, national origin, age, or physical handicap by a City employee will not be tolerated under any circumstances and can lead to disciplinary action including termination.

II. DEFINITION

Harassment is considered to be anything that has the purpose or effect of creating an intimidating, hostile or offensive environment. This may include discriminatory actions as well as discriminatory language. Sexual harassment has more specific definitions that have been developed by the Federal Government. Sexual harassment is defined as subjective to unwelcomed sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature when one or more of the following circumstances are present:

- a. Submission to, or toleration of, the conduct is either an obvious or implied term or condition of employment or fair treatment.
- b. Submission to or rejection of such conduct is indicated as a basis for an official decision affecting the individual.
- c. The conduct has the purpose or effect of interfering with an employee's work performance or creating intimidating, hostile, offensive or otherwise more difficult working conditions.
- d. The conduct has the purpose or effect of interfering with a member of the public receiving consistent or fair treatment or services by a City department.

III. IMPLEMENTATION

It is the responsibility of the City Manager to issue procedures to implement this policy. Procedures shall describe program responsibilities, methods or dissemination, training objectives how employees can request assistance if they feel that they have been victims of harassment, and how to handle and record complaints. Input on the development and revision of procedures shall be sought from employees through their designated representatives, the Civil Service Commission and such other sources as deemed appropriate by the City Manager

Approved by the City Council of the City of National City
April 12, 1988
Resolution No: 15,588

CITY COUNCIL POLICY

CITY OF NATIONAL CITY

TITLE: Discrimination and Harassment

POLICY #604

ADOPTED:

AMENDED:

I. POLICY STATEMENT

It is the policy of the City of National City that all employees, applicants, volunteers, and independent contractors (collectively referred to as “workers”) have a right to work in an environment free of discrimination, which encompasses freedom from harassment based on such factors as sex, sexual orientation, gender or gender identity, marital status, pregnancy (including childbirth or related conditions), race, color, religion, national origin or ancestry, age, physical or mental disability, medical condition, genetic condition, family care or medical leave status, military or veteran status, or any other characteristic protected by law. These characteristics shall be referred to as “protected classifications.” City workers are expected to treat members of the public and their fellow workers with respect and dignity. The City strongly disapproves of discrimination and harassment in any form and will not tolerate this behavior under any circumstance. Any employee, supervisor, manager, elected official or third party is prohibited from engaging in such conduct, and doing so may result in disciplinary action up to and including dismissal.

In addition, retaliation against a worker for reporting violations of this Policy in good faith, or for participating in the investigation of a harassment or discrimination complaint, is strictly prohibited and may result in disciplinary action up to and including dismissal.

Workers who have complaints of discrimination, harassment, or retaliation against anyone at work, including supervisors, co-workers, visitors, or vendors are urged to report such conduct to designated City officials so that the City may investigate and resolve the problem. The City will investigate all complaints in conformance with procedures outlined in this Policy. Where investigators confirm the allegations, appropriate corrective action will be taken.

The City will maintain the confidentiality of information provided in the complaint and investigation process, except to the extent disclosure is required by law, as part of the investigatory or disciplinary process, or as otherwise reasonably necessary.

II. DEFINITIONS

Discrimination means unequal or abridged treatment of a person’s right or opportunity to seek, obtain, hold, and prosper in an employment relationship with the City on the basis of any of the protected classifications.

Harassment includes conduct based on a protected classification that has the purpose or effect of unreasonably interfering with an individual’s work performance; creating

CITY COUNCIL POLICY

CITY OF NATIONAL CITY

an intimidating, hostile, threatening or offensive working environment; or adversely affecting the worker's performance, evaluation, assigned duties or any other condition of employment or career development.

Sexual harassment means unwelcome sexual advances; requests for sexual favors, and other verbal or physical conduct of a sexual nature which occurs under any of the following circumstances:

- Submission to such conduct is made either expressly or by implication a term or condition of an individual's employment;
- Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting the individual; or
- Verbal or physical conduct of a sexual nature that has the purpose or effect of substantially interfering with the employee's ability to do their job or creating an intimidating, hostile, or offensive working environment.

Other examples of sexual harassment include unwelcome sexual flirtations or propositions; verbal abuse of a sexual nature; graphic verbal comments about an individual's body; sexually degrading words used to describe an individual; and the display or use in the work environment of sexually suggestive objects or pictures, posters, jokes, cartoons, or calendar illustrations.

Prohibited sexual harassment need not be motivated by sexual desire.

III. PROCEDURES

A. Worker's Responsibility

It is important that workers inform the City as soon as soon as possible about any prohibited discrimination, harassment, or retaliation because nothing can be done to remedy the situation if the City does not know that it exists.

Any worker who feels comfortable doing so should also let a co-worker know when that co-worker's behavior or comments are offensive or unwelcome, even if the situation does not rise to the level of a violation of this Policy. However, individuals are not required to handle these situations on their own and individuals should report such issues to the appropriate person as listed below.

Any individual who believes that they have been or are being discriminated against, harassed, or retaliated against in violation of this Policy shall immediately report this violation to his or her supervisor, their department head, the Director of Human Resources, the City Manager, or any other department head or supervisor with whom the individual feels comfortable speaking.

Any individual who is aware or suspects that another individual has been discriminated against, harassed, or retaliated against in violation of this Policy shall

CITY COUNCIL POLICY

CITY OF NATIONAL CITY

immediately report this violation to his or her supervisor, their department head, the Director of Human Resources, the City Manager, or any other department head or supervisor with whom the individual feels comfortable speaking. Workers may also file a complaint of discrimination, harassment, or retaliation with the California Department of Fair Employment and Housing or U.S. Equal Employment Opportunities Commission. Utilization of the grievance procedure is not a prerequisite to the pursuit of such other remedies.

Employee's reporting possible violations of this Policy will be requested to fill out a Harassment Complaint Form.

Each worker is also responsible for his or her own behavior in observing the City's Discrimination and Harassment Policy.

B. Supervisor Responsibility/City Responsibility

It is the responsibility of each department head and supervisor to maintain a work environment free of harassment, discrimination, and retaliation. This includes being available to discuss this Policy with the workers they supervise and to assure the workers that they are not required to endure any form of prohibited harassment, discrimination, or retaliation. If someone reports allegations of potential violations of this Policy to a supervisor, it is the responsibility of the supervisor to take immediate action by documenting the incident(s) through the use of the Harassment Complaint Form and reporting the allegations to the Director of Human Resources.

Any supervisor who fails to take appropriate action to report or address discrimination, harassment, or retaliation issues may be subject to disciplinary action up to and including termination and also may be found personally liable under Federal and State law.

The Director of Human Resources is responsible for the direction and coordination of the City's efforts regarding this Policy. Also, the Director of Human Resources shall be available for advising employees, managers, and supervisors concerning individual issues and this Policy in general. This Policy shall be disseminated to all City workers.

C. Investigation

The City will document and investigate all complaints of harassment in a prompt, objective, and thorough manner, including interviews of those with relevant knowledge. The investigation will be designed to maintain, to the extent possible, the privacy and confidentiality of all parties and witnesses involved. Complete confidentiality cannot occur, however, due to the need to investigate fully and to take effective remedial action. The Director of Human Resources or the appropriate department head or supervisor will be responsible for directing an investigation into such allegations and for implementing appropriate remedial action, where warranted. The extent of the investigation and the designation of the investigator will depend on the circumstances of the complaint. In certain circumstances, the City may also

CITY COUNCIL POLICY

CITY OF NATIONAL CITY

designate an outside investigator to conduct the investigation. The City will not disclose a completed investigation report except as it deems necessary to support disciplinary action, to take remedial action, to defend itself in adversarial proceedings, or as otherwise required by law.

D. Resolution

After investigation, the City will communicate the confidential findings (i.e., sustained or not sustained) to the complainant, the alleged harasser, and members of management with a legitimate need to know.

If there is a finding that discrimination, harassment, or retaliation in violation of this Policy or applicable laws has occurred, the City will take appropriate and immediate action to end any discrimination, harassment, or retaliation and prevent its recurrence. Any employee found to have violated this Policy will be disciplined up to and including termination. Specific action taken will depend upon the specific circumstances.

Knowingly, falsely accusing someone of violating this Policy or otherwise knowingly giving false or misleading information in an investigation regarding this Policy shall be grounds for disciplinary action, up to and including, termination of employment.

IV. HARASSMENT INVOLVING THE PUBLIC

The City strictly prohibits harassment or retaliation of any member of the public by any City worker.

In addition, if a worker feels that he or she is being subjected to harassment, as defined above, by a member of the public, the worker should report such harassment to his or her supervisor (or other person listed above) for investigation and appropriate action.

V. TRAINING PROGRAMS

Training programs to implement this Policy shall be developed and presented. It shall be mandatory that each management and supervisory employee attend one of these programs at least once every two years as required by State law. In addition, the City shall take measures periodically to ensure that all workers are made aware of the implications of this Policy. The emphasis in these programs shall include:

- the commitment of the City to eradicate sexual and other described forms of harassment;
- effective methods of deterring the incidence of such harassment;
- awareness of the importance and seriousness of this problem;

CITY COUNCIL POLICY

CITY OF NATIONAL CITY

- the specific procedures of responding to complaints of harassment;
- discussion of abusive conduct/bullying.

DRAFT

CITY COUNCIL POLICY

CITY OF NATIONAL CITY



CITY OF NATIONAL CITY
HUMAN RESOURCES DEPARTMENT

HARASSMENT COMPLAINT FORM

THIS FORM MAY BE USED BY ANY EMPLOYEE OR CITIZEN TO FILE A COMPLAINT OF SEXUAL OR OTHER HARASSMENT, AND SHALL BE KEPT AS CONFIDENTIAL AS POSSIBLE BY THE CITY OFFICIAL WHO RECEIVES IT, IF THE EMPLOYEE WISHES TO MAKE THE COMPLAINT VERBALLY, HE/SHE MAY DO SO, AND THE CITY OFFICIAL WHO RECEIVES THE COMPLAINT SHALL COMPLETE THIS FORM FOR THE RECORD. THE EMPLOYEE MAY OPT NOT TO MAKE THE COMPLAINT WITH THE DEPARTMENT AND CHOOSE TO MAKE THE COMPLAINT DIRECTLY WITH THE DIRECTOR OF HUMAN RESOURCES. AN EMPLOYEE WHO IS CONSIDERING A COMPLAINT OF THIS NATURE SHOULD REFER TO COUNCIL POLICY RESOLUTION 15,588 AND TO THE APPROVED PROCEDURES FROM THE CITY MANAGER.

Date of Complaint: _____

Name of Person Filing Complaint: _____

Department: _____ Job Title: _____

(If not a City employee, home address and telephone number)

Description of incident(s): Include dates, times, places and circumstances of incidents. (Attach additional sheets if necessary)

Name or description of alleged offender(s): include department and job title or address/telephone number if applicable.

Name and title of complainant's or alleged offender's supervisor (if applicable):

CITY COUNCIL POLICY

CITY OF NATIONAL CITY

Name and telephone numbers of any witnesses or persons having first hand information about this situation.

1. _____
2. _____
3. _____

Nature of relief sought: _____

Signature of complainant: _____ Date: _____

Name & Title of City of National City _____ Date _____
Official receiving complaint: _____ Received: _____

Did complainant discuss this situation with alleged offender? (when & where?):

Did complainant discuss this situation with alleged offender's or their immediate supervisor?
(when and where and action taken by supervisor?): _____

Was an in-depth investigation conducted? (give details): _____

Action to be taken (give details): _____

Has this complaint been reviewed by the City Attorney? ☐ Yes ☐ No
Does this action satisfy the complainant? ☐ Yes ☐ No

If "yes", signature of complainant: _____
(If not, refer the complaint to the Director of Human Resources for resolution)

Signature of receiving City official _____ Date: _____

Forward this form to the Director of Human Resources upon completion at the departmental level.

RESOLUTION NO. 2018 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY
RESCINDING THE CITY OF NATIONAL CITY POLICY ENTITLED
“SEXUAL AND OTHER FORMS OF HARASSMENT” AND ADOPTING
CITY COUNCIL POLICY 604 – DISCRIMINATION AND HARASSMENT

BE IT RESOLVED by the City Council of the City of National City that the National City policy entitled “Sexual and Other Forms of Harassment” is hereby rescinded.

BE IT FURTHER RESOLVED by the City Council that Council Policy No. 604, entitled “Discrimination and Harassment” is hereby adopted.

PASSED and ADOPTED this 3rd day of July, 2018.

Ron Morrison, Mayor

ATTEST:

Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

Angil P. Morris-Jones
City Attorney

The following page(s) contain the backup material for Agenda Item: Notice of Decision – Planning Commission approval of a Conditional Use Permit to operate a church at an existing building located at 1624 East 18th Street. (Applicant: George Brambila) (Case File 2018-07 CUP) (Planning)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO. |

ITEM TITLE:

Notice of Decision – Planning Commission approval of a Conditional Use Permit to operate a church at an existing building located at 1624 East 18th Street. (Applicant: George Brambila) (Case File 2018-07 CUP)

PREPARED BY: Chris Stanley C.S.

DEPARTMENT: Planning.

PHONE: 619-336-4381

APPROVED BY: 

EXPLANATION:

The applicant applied for a Conditional Use Permit (CUP) for a church at a currently vacant 2,407 square-foot commercial building. Operating hours would be 9:30 a.m. to 6:30 p.m. on Sundays and 7:00 p.m. to 8:30 p.m. on Wednesdays.

The Planning Commission conducted a public hearing on June 18, 2018. Commissioners asked questions regarding the prior use, loss of commercial space, building improvements, non-permitted construction at the site, and business operations. The Commission recommended approval of the CUP subject to attached findings and conditions.

The attached Planning Commission staff report describes the proposal in detail.

FINANCIAL STATEMENT:

ACCOUNT NO. |

APPROVED: _____ Finance

APPROVED: _____ MIS

ENVIRONMENTAL REVIEW:

Categorical Exemption – Class 1, Section 15301 (Existing Facilities)

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Staff concurs with the decision of the Planning Commission and recommends that the Notice of Decision be filed.

BOARD / COMMISSION RECOMMENDATION:

The Planning Commission recommended approval of the Conditional Use Permit.

Ayes: Flores, Garcia, Quintero, Sendt, Yamane Abstain: Baca Absent: Dela Paz,

ATTACHMENTS:

- | | |
|-------------------------------------|-------------------------------|
| 1. Overhead | 3. Reduced Plans |
| 2. Planning Commission Staff Report | 4. Resolution No. 2018-10 (a) |

2018-07 CUP – 1624 East 18th Street – Overhead



ATTACHMENT 1



CITY OF NATIONAL CITY - PLANNING DEPARTMENT
1243 NATIONAL CITY BLVD., NATIONAL CITY, CA 91950

PLANNING COMMISSION STAFF REPORT

Title: PUBLIC HEARING – CONDITIONAL USE PERMIT TO
OPERATE A CHURCH AT AN EXISTING BUILDING
LOCATED AT 1624 EAST 18TH STREET

Case File No.: 2018-07 CUP

Location: 1624 E. 18th Street

Assessor's Parcel Nos.: 561-360-48-00 & 561-360-49-00

Staff report by: Chris Stanley, Acting Assistant Planner

Applicant: George Brambila

Zoning designation: Minor Mixed-Use Corridor (MXC-1)

Adjacent zoning:

North: High Density Multi-Unit Residential Across East 18th St. / RM-2

East: Open Space / OS

South: Small Lot Residential / RS-2

West: Minor Mixed-Use Corridor / MXC-1

Environmental review: Categorically Exempt pursuant to Class 1 Section 15301
(Existing Facilities)

Staff recommendation: Approve

ATTACHMENT 2

BACKGROUND

Staff Recommendation

Staff recommends approval of a proposed church at an existing commercial building. The use is conditionally-allowed in the Minor Mixed-Use Corridor (MXC-1) zone and is consistent with the General Plan and Land Use Code.

Executive Summary

The applicant has applied for a Conditional Use Permit (CUP) for a church at a currently vacant building. Conditions would restrict the hours of operation and address non-permitted construction that would need to be approved before the CUP becomes effective.

Site Characteristics

The project location is a currently vacant commercial building located at 1624 E. 18th Street in the MXC-1 zone. Directly west of the property is a barbershop. The MXC-1 zone continues west and the development is further bordered by Small Lot Residential (RS-2) to the south, Open Space (OS) to the east, and High Density Multi-Unit Residential (RM-2) to the north.

Proposed Use

The applicant is proposing to operate a church in a 2,407 square-foot commercial space within the center. The site would consist of 28 parking spaces and two driveways; one for entering and exiting, and one for just exiting; both of which would be accessed from E. 18th St. The interior of the building would consist of an entrance hall, two restrooms, a stage, 780 square feet of seating space, an office, a storage closet, and general storage space.

Analysis

A church requires one parking space for every 35 square feet of seating area; with 780 square feet of proposed seating area, the site would need to provide 22 parking spaces. The applicant has proposed 29 parking spaces. However, one of the proposed spaces is perpendicular, which would not be permitted, leaving the applicant with 28 parking spaces. With the change in parking spaces, the applicant will still have provided an excess of six parking spaces over the requirement. The three surplus parking spaces are compact in size. A Condition of Approval has been added to require compliance with section 18.45 (Off-street loading and parking).

Unpermitted work has been noted on the site and will need to be addressed by the applicant with the Building Department before approval. The unpermitted work is an office and storage room on the rear of the building. The extent of work will be confirmed by the Building Department after City review and/or approval.

The applicant is proposing operating hours of 9:30 a.m. to 6:30 p.m. on Sundays and 7:00 p.m. to 8:30 p.m. on Wednesdays. Noise impacts are a concern for the project due to existing residential uses adjacent to the church. There is an existing single-family house on the lot directly south of the church that resides on the west end of the lot. Not only is there a parking lot between the church and the single-family lot, but the east end of the lot is vacant, further distancing the house from any potential noise. The entrance to the church is shown on the north end of the building, opposite the single-family lot. An apartment complex is located to the north across E. 18th St. approximately 95 feet from the church entrance.

Findings for Approval

The Municipal Code contains six required findings for CUPs:

1. The proposed use is allowable within the applicable zoning district pursuant to a Conditional Use Permit and complies with all other applicable provisions of the Land Use Code.

The use is allowable within the MXC-1 zone pursuant to a CUP and is consistent with the General Plan and Land Use Code.

2. The proposed use is consistent with the General Plan and any applicable specific plan.

General Plan Policy LU-4.3 Promotes infill development, redevelopment, rehabilitation, and reuse efforts that contribute positively to existing neighborhoods and surrounding areas.

3. The design, location, size, and operating characteristics of the proposed activity would be compatible with the existing and future land uses in the vicinity.

The site is an existing commercial building that permits public assembly.

4. The site is physically suitable for the type, density, and intensity of the use being proposed; including access, utilities, and the absence of physical constraints.

The site provides the required parking and would only be in use on Sundays and Wednesday nights, limiting possible traffic issues.

5. Granting the permit would not constitute a nuisance or be injurious or detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zone in which the property is located.

Potential noise from the church will not affect the surrounding properties due to conditions set within the permit requiring that both windows and doors be shut during service and noise levels be in compliance with the City's municipal code. In addition, granting the CUP will fill a long-standing vacancy and provide a public service.

6. The proposed project has been reviewed in compliance with the California Environmental Quality Act (CEQA).

The proposed project has been reviewed in compliance with CEQA. Staff has determined the proposed use to be categorically exempt from environmental review pursuant to Class 1 Section 15301 (Existing Facilities), for which a Notice of Exemption will be filed subsequent to approval of this CUP.

Findings for Denial

1. Granting the permit would constitute a nuisance or be injurious or detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zone in which the property is located.

The vicinity of the church to residential would constitute a nuisance due to the possibility of noise pollution that could have a negative impact on nearby residents.

Conditions of Approval

Planning Department conditions require that all illegal work be addressed by the applicant with the Building Department before approval of this permit as well as the requirement of a trash and recycling enclosure for the site. The trash enclosure

must be enclosed with a roof and be made of non-combustible material. The approved hours of operation for the church shall be Sundays between the hours of 9:30 a.m. and 6:30 p.m. and Wednesdays between the hours of 7:00 p.m. and 8:30 p.m. The Building Department requires that the project follow the 2016 editions of the California Building, Electrical, Plumbing, Mechanical, and Fire Codes. The Engineering Department requires that the site plan shall show the exterior limits of the site and all existing improvements as well as any proposed exterior site work. In addition they require that a drainage plan be submitted showing all of the proposed and existing on-site and off-site improvement and that it is prepared by a Registered Civil Engineer, or other qualified professional, and shall be in accordance with the City requirements. The applicant must provide a cost estimate of all proposed work and the owner/developer shall remove all weeds from the parkway and landscaping along the property frontage. The Fire Department had no comments on the project.

Summary

The proposed project is consistent with the Land Use Code in that it promotes infill development, redevelopment, rehabilitation, and reuse efforts that contribute positively to existing neighborhoods and surrounding areas. The proposed church would have more than the required amount of parking spaces and would be in operation Sunday days and Wednesday nights, limiting both the traffic and noise impacts. It was confirmed by the Building Department that unpermitted work has taken place on the site, the full extent being currently unknown. The rear portion of the building seems to be extended. An office and storage room were added. The work will have to either be permitted by the Building Department or demolished. The church would not be able to operate until the building is in compliance with the Building Department requirement.

OPTIONS

1. Approve 2018-07 CUP subject to the conditions listed below, based on the attached findings, or findings to be determined by the Planning Commission;
or
2. Deny 2018-07 CUP based on the attached finding or findings to be determined by the Planning Commission; or,
3. Continue the item to a later date in order to obtain additional information.

ATTACHMENTS

1. Recommended Findings
2. Recommended Conditions of Approval
3. Overhead
4. Applicant's Plans (Exhibit A, Case File No. 2018-07 CUP, dated 4/16/2018)
5. Public Hearing Notice (Sent to 113 property owners & occupants)
6. CEQA Notice of Exemption
7. Resolutions



CHRIS STANLEY
Acting Assistant Planner



MARTIN REEDER, AICP
Acting Planning Director

RECOMMENDED FINDINGS FOR APPROVAL

2018-07 CUP – 1624 East 18th Street

1. The proposed use is allowable within the applicable zoning district pursuant to a Conditional Use Permit and complies with all other applicable provisions of the Land Use Code, because the use is allowable within the Minor Mixed-Use Corridor zone pursuant to a CUP, and is consistent with the General Plan and Land Use Code.
2. The proposed use is consistent with the General Plan, because General Plan Policy LU-4.3 Promotes infill development, redevelopment, rehabilitation, and reuse efforts that contribute positively to existing neighborhoods and surrounding areas.
3. The design, location, size, and operating characteristics of the proposed activity would be compatible with the existing and future land uses in the vicinity, because the site is an existing commercial building that permits public assembly.
4. The site is physically suitable for the type, density, and intensity of the use being proposed, including access, utilities, and the absence of physical constraints, because the site is physically suitable for a church because it provides the required parking and would only be in use on Sundays and Wednesday nights, limiting possible traffic issues.
5. Granting the permit would not constitute a nuisance, be injurious, or detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zone in which the property is located, because potential noise from the church will not affect the surrounding properties due to conditions set within the permit requiring that both windows and doors be shut during service and noise levels be in compliance with the City's municipal code. In addition, granting the CUP will fill a long-standing vacancy and provide a public service.
6. The proposed project has been reviewed in compliance with CEQA, because staff has determined the proposed use to be categorically exempt from environmental review pursuant to Class 1 Section 15301 (Existing Facilities), for which a Notice of Exemption will be filed subsequent to approval of this CUP.

RECOMMENDED FINDING FOR DENIAL

2018-07 CUP- 1624 East 18th Street

1. The proposed use is not deemed essential to the public necessity, because the vicinity of the church to residential would constitute a nuisance due to the possibility of noise pollution that could have a negative impact on nearby residents.

RECOMMENDED CONDITIONS OF APPROVAL

2018-07 CUP – 1624 East 18th Street

General

1. This Conditional Use Permit authorizes the operation of a church at 1624 East 18th Street. Except as required by conditions of approval, all plans submitted for permits associated with the project shall conform to Exhibit A, case file no. 2018-07 CUP, dated 4/16/2018.
2. Before this *Conditional Use Permit* shall become effective, the applicant and the property owner shall both sign and have notarized an Acceptance Form, provided by the Planning Department, acknowledging and accepting all conditions imposed upon the approval of this permit. Failure to return the signed and notarized Acceptance Form within 30 days of its receipt shall automatically terminate the *Conditional Use Permit*. The applicant shall also submit evidence to the satisfaction of the Planning Department that a Notice of Restriction on Real Property is recorded with the County Recorder. The applicant shall pay necessary recording fees to the County. The Notice of Restriction shall provide information that conditions imposed by approval of the *Conditional Use Permit* are binding on all present or future interest holders or estate holders of the property. The Notice of Restriction shall be approved as to form by the City Attorney and signed by the Deputy City Manager prior to recordation.
3. This permit shall become null and void if not exercised within one year after adoption of the resolution of approval unless extended according to procedures specified in the Municipal Code.
4. This permit shall expire if the use authorized by this resolution is discontinued for a period of 12 months or longer. This permit may also be revoked, pursuant to provisions of the Land Use Code, if discontinued for any lesser period of time.
5. This *Conditional Use Permit* may be revoked if the operator is found to be in violation of any Conditions of Approval.

Planning

6. A trash and recycling enclosure must be provided for the site. It must be enclosed with a roof, and be made of non-combustible material, subject to city design requirements.
7. The operation of the church shall be permitted for Sundays between the hours of 9:30 a.m. and 6:30 p.m. and Wednesdays between the hours of 7:00 p.m. and 8:30 p.m.
8. This permit shall not be approved until all unpermitted work is addressed by the Building Department.

9. All doors and windows shall remain closed during church services or other activities that may generate excessive noise.
10. All activities shall comply with the limits set forth in Table III of Title 12 (Noise) of the National City Municipal Code.
11. All parking spaces shall conform to minimum standards as contained in section 18.45 (Off-street loading and parking).

Building

12. Plans submitted for demolition or construction improvements must comply with the 2016 editions of the California Building, Electrical, Plumbing, Mechanical, and Fire Codes.

Engineering

13. The site plan shall show the exterior limits of the site and all existing improvements. Any proposed exterior site work shall be shown.
14. A drainage plan shall be submitted showing all of the proposed and existing on-site and off-site improvements. The plan shall be prepared by a Registered Civil Engineer, or other qualified professional, and shall be in accordance with the City requirements. In particular, the plan shall show the current and proposed drainage patterns and direction(s) of flow, all existing drainage swales, ditches, inlets, drainage pipes and curb outlets or sidewalk underdrains. Flow indicator arrows shall be provide with slope given.
15. Provide a cost estimate of all proposed work.
16. The owner/developer shall remove all weeds from the parkway and landscaping along the property frontage.



CITY OF NATIONAL CITY - PLANNING DEPARTMENT
1243 NATIONAL CITY BLVD., NATIONAL CITY, CA 91950

NOTICE OF PUBLIC HEARING

CONDITIONAL USE PERMIT FOR THE OPERATION OF A CHURCH AT 1624
EAST 18TH STREET
CASE FILE NO. 2018-07 CUP
APN: 561-360-48-00 & 561-360-49-00

The National City Planning Commission will hold a public hearing after the hour of 6:00 p.m. **Monday, June 18, 2018**, in the City Council Chambers, Civic Center, 1243 National City Boulevard, National City, California, on the proposed request (Applicant: George Brambila).

The applicant is proposing a church in an existing 2,704 square-foot commercial space at 1624 E. 18th St. The currently vacant building is in the Minor Mixed-Use Corridor (MXC-1) zone. The proposed hours of operation for the church are 9:30 a.m. to 6:30 p.m. Sunday and 7:00 p.m. to 8:30 p.m. Wednesday.

Information is available for review at the City's Planning Department, Civic Center. Members of the public are invited to comment. Written comments should be received by the Planning Department on or before 12:00 p.m., **June 18, 2018**, who can be contacted at 619-336-4310 or planning@nationalcityca.gov

If you challenge the nature of the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing.

NATIONAL CITY PLANNING DEPARTMENT

MARTIN REEDER
Acting Planning Director



NOTICE OF EXEMPTION

TO: Assessor/Recorder/County Clerk
Attn: Fish and Wildlife Notices
1600 Pacific Highway, Suite 260
San Diego, CA 92101
MS: A-33

Lead Agency: City of National City

Project Title: 2018-07 CUP

Project Location: 1624 East 18th Street, National City, CA 91950

Contact Person: Chris Stanley

Telephone Number: (619) 336-4381

Description of Nature, Purpose and Beneficiaries of Project:

Conditional Use Permit application for the operation of a church in an existing building

Applicant:

George Brambilla
466 Third Avenue Suite B
Chula Vista, CA 91950

Telephone Number:

(619) 279-1992

Exempt Status:

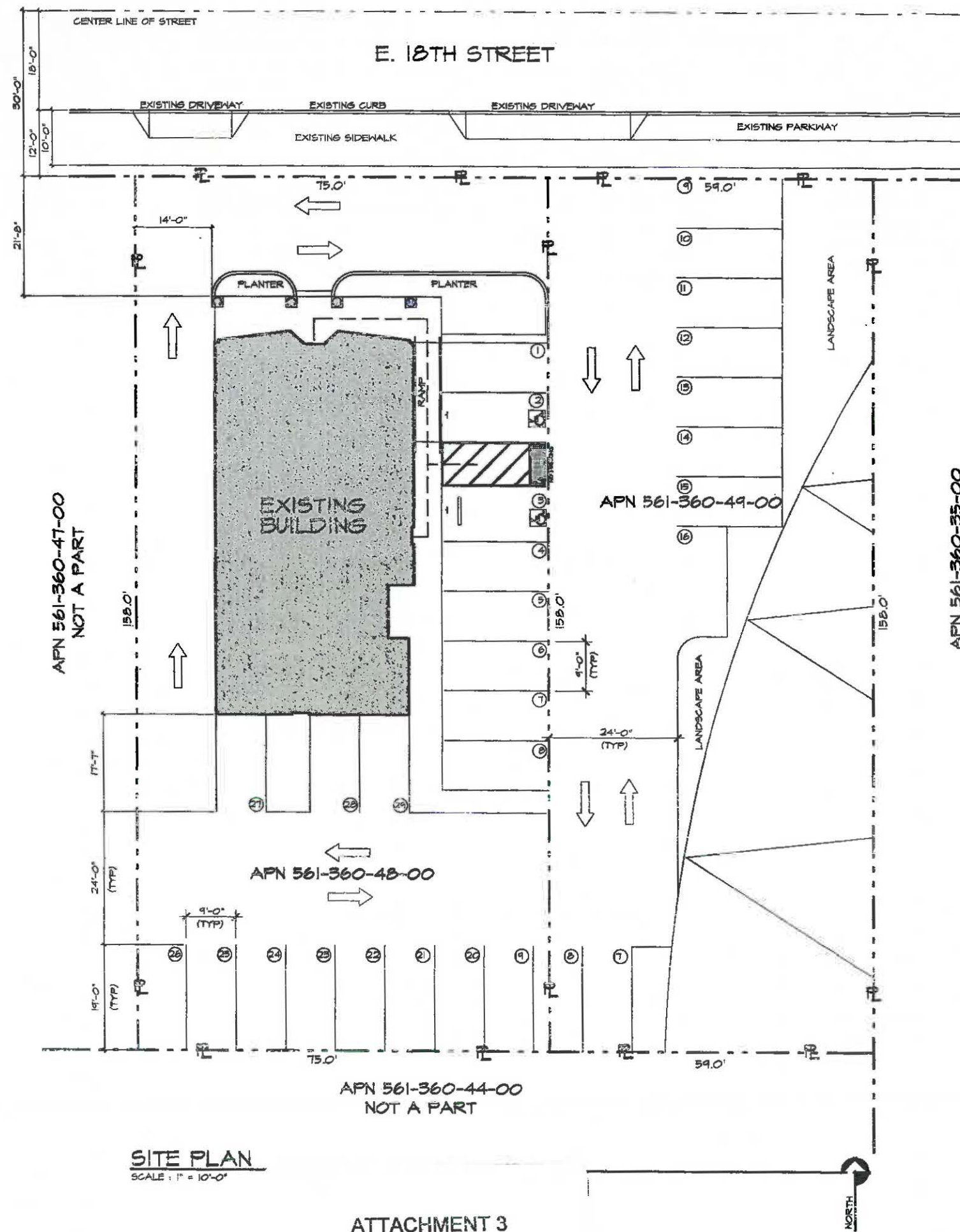
☒ **Categorical Exemption. Class 1 Section 15301 (Existing Facilities)**

Reasons why project is exempt:

It can be seen with certainty that the project will not have a significant effect on the environment. The project involves no new development and will reside in an existing facility.

Date:

CHRIS STANLEY
Acting Assistant Planner



SCOPE OF WORK

CONDITIONAL USE PERMIT TO OPERATE PLACE OF RELIGIOUS WORKSHIP UNDER EXISTING BUILDING.

NO BUILDING CONSTRUCTION WORK PROPOSED UNDER THIS PERMIT OTHER THAN PARKING AREA.

APPLICABLE CODES

2016 CALIFORNIA BUILDING CODE
2016 CALIFORNIA FIRE CODE
2016 CALIFORNIA MECHANICAL CODE
2016 CALIFORNIA ELECTRICAL CODE
2016 CALIFORNIA PLUMBING CODE
2016 CALIFORNIA ENERGY CODE
2016 GREEN BUILDING STANDARD CODE

SHEET INDEX

PROJECT DATA / SITE PLAN

EXISTING FLOOR PLAN

PROJECT DATA

ADDRESS 1624 E. 18TH STREET
NATIONAL CITY, CA 91950
APN 561-360-48 & 561-360-49
TENANT 1624 E. 18TH STREET
NATIONAL CITY, CA 91950

ZONE A-3 PLACE OF RELIGIOUS WORKSHIP
OCCUPANCY V/B
BLDG TYPE ONE
STORIES NO
SPRINKLER 1996
YEAR BUILT
LOT SIZE 5F
BUILDING AREA 2,407 SF
PARKING AREA 29 OPEN SPACES

VICINITY MAP

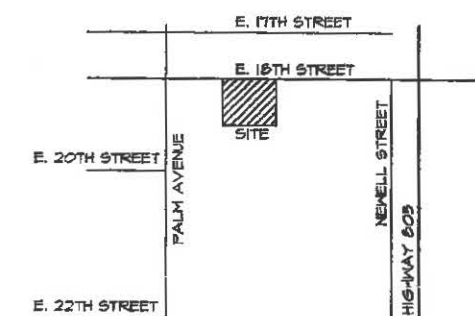
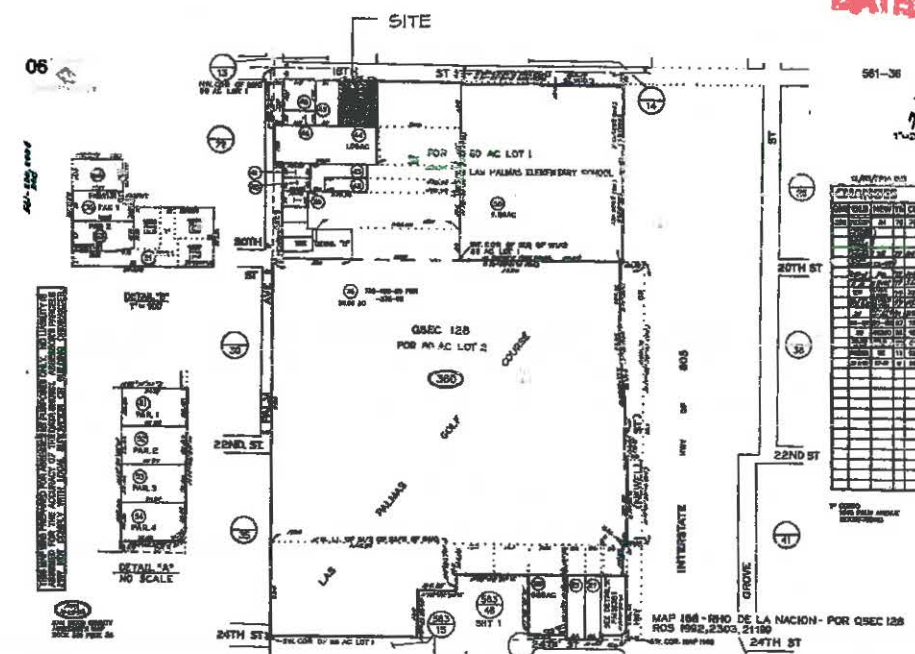


EXHIBIT A
CASE FILE NO.: 2018-07 CUP
DATED 4/16/2018



REVISIONS	
△	MARCH 20, 2018
△	
△	
△	
△	
△	
<p>CHURCH CUP 1624 E. 18TH STREET NATIONAL CITY, CA 91950</p>	
DATE	SEPT 10, 2017
PROJECT #	1739
SHEET TITLE	
SHEET #	A1
SHEET	OF

RESOLUTION NO. 2018-10 (a)

**A RESOLUTION OF THE PLANNING COMMISSION
OF THE CITY OF NATIONAL CITY, CALIFORNIA,
APPROVING A CONDITIONAL USE PERMIT FOR
THE OPERATION OF A CHURCH
AT 1624 EAST 18TH STREET
CASE FILE NO. 2018-07 CUP
APN: 561-360-48-00 & 561-360-49-00.**

WHEREAS, the Planning Commission of the City of National City considered a Conditional Use Permit for the operation of a church at 1624 East 18th Street at a duly advertised public hearing held on June 18, 2018, at which time oral and documentary evidence was presented; and,

WHEREAS, at said public hearings the Planning Commission considered the staff report contained in Case File No. 2018-07 CUP maintained by the City and incorporated herein by reference along with evidence and testimony at said hearing; and,

WHEREAS, this action is taken pursuant to all applicable procedures required by State law and City law; and,

WHEREAS, the action recited herein is found to be essential for the preservation of public health, safety, and general welfare.

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the City of National City, California, that the testimony and evidence presented to the Planning Commission at the public hearing held on June 18, 2018, support the following findings:

1. The proposed use is allowable within the applicable zoning district pursuant to a Conditional Use Permit and complies with all other applicable provisions of the Land Use Code, because the use is allowable within the Minor Mixed-Use Corridor zone pursuant to a CUP, and is consistent with the General Plan and Land Use Code.
2. The proposed use is consistent with the General Plan, because General Plan Policy LU-4.3 Promotes infill development, redevelopment, rehabilitation, and

ATTACHMENT 4

reuse efforts that contribute positively to existing neighborhoods and surrounding areas.

3. The design, location, size, and operating characteristics of the proposed activity would be compatible with the existing and future land uses in the vicinity, because the site is an existing commercial building that permits public assembly.
4. The site is physically suitable for the type, density, and intensity of the use being proposed, including access, utilities, and the absence of physical constraints, because the site is physically suitable for a church because it provides the required parking and would only be in use on Sundays and Wednesday nights, limiting possible traffic issues.
5. Granting the permit would not constitute a nuisance, be injurious, or detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zone in which the property is located, because potential noise from the church will not affect the surrounding properties due to conditions set within the permit requiring that both windows and doors be shut during service and noise levels be in compliance with the City's municipal code. In addition, granting the CUP will fill a long-standing vacancy and provide a public service.
6. The proposed project has been reviewed in compliance with CEQA, because staff has determined the proposed use to be categorically exempt from environmental review pursuant to Class 1 Section 15301 (Existing Facilities), for which a Notice of Exemption will be filed subsequent to approval of this CUP.

BE IT FURTHER RESOLVED that the application for Conditional Use Permit is approved subject to the following conditions:

General

1. This Conditional Use Permit authorizes the operation of a church at 1624 East 18th Street. Except as required by conditions of approval, all plans submitted for permits associated with the project shall conform to Exhibit A, case file no. 2018-07 CUP, dated 4/16/2018.
2. Before this *Conditional Use Permit* shall become effective, the applicant and the property owner shall both sign and have notarized an Acceptance Form, provided by the Planning Department, acknowledging and accepting all conditions imposed upon the approval of this permit. Failure to return the signed and notarized Acceptance Form within 30 days of its receipt shall automatically terminate the *Conditional Use Permit*. The applicant shall also submit evidence to the satisfaction of the Planning Department that a Notice of Restriction on Real Property is recorded with the County

Recorder. The applicant shall pay necessary recording fees to the County. The Notice of Restriction shall provide information that conditions imposed by approval of the *Conditional Use Permit* are binding on all present or future interest holders or estate holders of the property. The Notice of Restriction shall be approved as to form by the City Attorney and signed by the Deputy City Manager prior to recordation.

3. This permit shall become null and void if not exercised within one year after adoption of the resolution of approval unless extended according to procedures specified in the Municipal Code.
4. This permit shall expire if the use authorized by this resolution is discontinued for a period of 12 months or longer. This permit may also be revoked, pursuant to provisions of the Land Use Code, if discontinued for any lesser period of time.
5. This *Conditional Use Permit* may be revoked if the operator is found to be in violation of any Conditions of Approval.

Planning

6. A trash and recycling enclosure must be provided for the site. It must be enclosed with a roof, and be made of non-combustible material, subject to city design requirements.
7. The operation of the church shall be permitted for Sundays between the hours of 9:30 a.m. and 6:30 p.m. and Wednesdays between the hours of 7:00 p.m. and 8:30 p.m.
8. This permit shall not be approved until all unpermitted work is addressed by the Building Department.
9. All doors and windows shall remain closed during church services or other activities that may generate excessive noise.
10. All activities shall comply with the limits set forth in Table III of Title 12 (Noise) of the National City Municipal Code.
11. All parking spaces shall conform to minimum standards as contained in section 18.45 (Off-street loading and parking).

Building

12. Plans submitted for demolition or construction improvements must comply with the 2016 editions of the California Building, Electrical, Plumbing, Mechanical, and Fire Codes.

Engineering

13. The site plan shall show the exterior limits of the site and all existing improvements. Any proposed exterior site work shall be shown.
14. A drainage plan shall be submitted showing all of the proposed and existing on-site and off-site improvements. The plan shall be prepared by a Registered Civil Engineer, or other qualified professional, and shall be in accordance with the City

requirements. In particular, the plan shall show the current and proposed drainage patterns and direction(s) of flow, all existing drainage swales, ditches, inlets, drainage pipes and curb outlets or sidewalk underdrains. Flow indicator arrows shall be provide with slope given.

15. Provide a cost estimate of all proposed work.

16. The owner/developer shall remove all weeds from the parkway and landscaping along the property frontage.

BE IT FURTHER RESOLVED that copies of this Resolution be transmitted forthwith to the applicant and to the City Council.

BE IT FINALLY RESOLVED that this Resolution shall become effective and final on the day following the City Council meeting where the Planning Commission resolution is set for review, unless an appeal in writing is filed with the City Clerk prior to 5:00 p.m. on the day of that City Council meeting. The City Council may, at that meeting, appeal the decision of the Planning Commission and set the matter for public hearing.

CERTIFICATION:

This certifies that the Resolution was adopted by the Planning Commission at their meeting of June 18, 2018, by the following vote:

AYES: Quintero, Sendt, Yamane, Garcia, Flores

NAYS: None.

ABSENT: Dela Paz

ABSTAIN: Baca



CHAIRPERSON

The following page(s) contain the backup material for Agenda Item: Temporary Use Permit - Care Fair South Bay hosted by First Baptist Church at 635 E. 7th Street on August 11, 2018 from 10 am to 2 pm with no waiver of fees. (Neighborhood Services)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO.:

ITEM TITLE:

Temporary Use Permit - Care Fair South Bay hosted by First Baptist Church at 635 E. 7th Street on August 11, 2018 from 10 am to 2 pm with no waiver of fees.

PREPARED BY: Dionisia Trejo

PHONE: 619-336-4255

DEPARTMENT: Neighborhood Services

APPROVED BY: 

EXPLANATION:

This is a request from First Baptist Church to conduct the Care Fair South Bay at 635 E. 7th Street on August 11, 2018 from 10 am to 2 pm. Set up for the event will commence at 8 am on the day of the event.

This event is being held to connect families with resources that promote health and human flourishing as well as opportunities in the community. This event will include live music, eating areas, a kid's play area with games, food and informational booths. Applicant will provide their own stage and audio equipment.

Note: This is the first time this organization has requested a Temporary User Permit to conduct the Care Fair South Bay.

FINANCIAL STATEMENT:

ACCOUNT NO.

City fee of \$237.00 for processing the TUP through various City departments, plus \$700.00 for Fire Inspection.

Total fees: \$937.00

APPROVED: _____ **FINANCE**

APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION ☐ FINAL ADOPTION ☐

STAFF RECOMMENDATION:

Approve the Application for a Temporary Use Permit subject to compliance with all conditions of approval with no waiver of fees or in accordance to City Council Policy 802.

BOARD / COMMISSION RECOMMENDATION:

ATTACHMENTS:

Application for a Temporary Use Permit with recommended approvals and conditions.



City of National City ■ Neighborhood Services Department
1243 National City Boulevard ■ National City, CA 91950
(619) 336-4364 ■ fax (619) 336-4217
www.nationalcityca.gov

Special Event Application

Type of Event

- ☒ Fair/Festival ☐ Parade/March ☐ Walk or Run ☐ Concert/Performance
☐ TUP ☐ Sporting Event ☐ Other (specify) _____

Event Name & Location

Event Title Care Fair South Bay

Event Location (list all sites being requested) First Baptist Church, 635 E 7th ST

Event Times

Set-Up Starts
Date 08/11/18 Time 0800 Day of Week Saturday

Event Starts
Date 08/11/18 Time 1000 Day of Week Saturday

Event Ends
Date 08/11/18 Time 1400 Day of Week Saturday

Breakdown Ends
Date 08/11/18 Time 1600 Day of Week Saturday



Applicant Information

Applicant (Your name) Pastor Seth Clark Sponsoring Organization First Baptist Church

Event Coordinator (if different from applicant) _____

Mailing Address 635 E 7th ST, National City, CA 91950

Day Phone 619-477-4147 After Hours Phone 619-889-9830 Cell 619-889-9830 Fax N/A

Public Information Phone 619-477-4147 E-mail seth@firstbaptistnc.org

Applicant agrees to investigate, defend, indemnify and hold harmless the City, its officers, employees and agents from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, expense (including attorney's fees) and causes of action of any character which the City, its officers, employees and agents may incur, sustain or be subjected to on account of loss or damage to property or the loss of use thereof and for bodily injury to or death of any persons (including but not limited to the employees, subcontractors, agents and invitees of each party hereto) arising out of or in any way connected to the occupancy, enjoyment and use of any City premises under this agreement to the extent permitted by law.

Applicant understands this TUP/special event may implicate fees for City services, which will have to be paid in the City's Finance Department 48 hours prior to the event set-up. The undersigned also understands and accepts the City's refund policy for application processing and facility use and that fees and charges are adjusted annually and are subject to change.

Signature of Applicant: Seth Clark Date 5/15/18

Special Event Application (continued)

Please complete the following sections with as much detail as possible since fees and requirements are based on the information you provide us.

Fees/Proceeds/Reporting

Is your organization a "Tax Exempt, nonprofit" organization? Yes ☒ No ☐

Are admission, entry, vendor or participant fees required? Yes ☐ No ☒

If YES, please explain the purpose and provide amount (\$):

\$ 0 Estimated Gross Receipts including ticket, product and sponsorship sales from this event.

\$ 2000 Estimated Expenses for this event.

\$ 0 What is the projected amount of revenue that the Nonprofit Organization will receive as a result of this event?

Description of Event

☒ First time event ☐ Returning Event ☐ Include site map with application

Note that this description may be published in our City Public Special Events Calendar:

A casual, family-friendly fair that connects connects individuals and families with

resources that promote health and human flourishing as well as opportunities to

in the community.

Estimated Attendance

Anticipated # of Participants: 300 Anticipated # of Spectators: _____

Traffic Control, Security, First Aid and Accessibility

Requesting to close street(s) to vehicular traffic? Yes ☐ No ☒

List any streets requiring closure as a result of the event (provide map): _____

Date and time of street closure: _____ Date and time of street reopening: _____

☐ Other (explain) _____

Requesting to post "no parking" notices? Yes ☐ No ☒

☐ Requested "No Parking" on city streets and/or parking lots (list streets/parking lots) (provide map): _____

☐ Other (explain) _____

Security and Crowd Control

Depending on the number of participants, your event may require Police services.

Please describe your procedures for both Crowd Control and Internal Security: We intend to have
volunteers who will act as security. The venue is largely outdoor with multiple paths to exit
in the case of emergency.

Have you hired Professional Security to handle security arrangements for this event?

Yes ☐ No ☒ If YES, name and address of Security Organization _____

Security Director (Name): _____ Phone: _____

If using the services of a professional security firm AND the event will occur on City property, please provide a copy of its insurance certificate, evidencing liability with limits of at least \$1 Million dollars per occurrence/\$2 Million dollars aggregate, as well as an additional insured endorsement naming the City of National City, its officers, employees, and agents as additional insureds. Evidence of insurance must be provided by the vendor or its insurer to the City's Risk Manager for review and approval prior to the event.

Is this a night event? Yes ☐ No ☒ If YES, please state how the event and surrounding area will be illuminated to ensure safety of the participants and spectators: _____

First Aid

Depending on the number of participants, your event may require specific First Aid services.

First aid station to be staffed by event staff? Yes ☐ No ☒ First aid/CPR certified? Yes ☐ No ☒

☐ First aid station to be staffed by professional company. ► Company _____

Accessibility

Please describe your Accessibility Plan for access at your event by individuals with disabilities:

All areas that will be in use, especially since most are outdoor and flat, are accessible.

Elements of your Event

Setting up a stage? Yes ☒ No ☐

☐ Requesting City's PA system

☐ Requesting City Stage; if yes, which size? ☐ Dimensions (13x28) ☐ Dimensions (20x28)

☐ Applicant providing own stage ► apx. 20x20 (Dimensions)

Setting up canopies or tents?

30 # of canopies size 10x10

0 # of tents size

☐ No canopies/tents being set up

Setting up tables and chairs?

☒ Furnished by Applicant or Contractor

40 # of tables ☐ No tables being set up

100 # of chairs ☐ No chairs being set up

☐ (For City Use Only) Sponsored Events – Does not apply to co-sponsored events

of tables ☐ No tables being set up

of chairs ☐ No chairs being set up

Contractor Name N/A (Furnished by applicant)

Contractor Contact Information _____
Address City/State Phone Number

Setting up other equipment?

- ☐ Sporting Equipment (explain) _____
- ☐ Other (explain) _____
- ☐ Not setting up any equipment listed above at event

Having amplified sound and/or music? Yes ☒ No ☐

- ☒ PA System for announcements ☒ CD player or DJ music
- ☒ Live Music ➤ ☒ Small 4-5 piece live band ➤ ☐ Large 6+ piece live band
- ☐ Other (explain) _____

If using live music or a DJ. ➤ Contractor Name Furnished by applicant (First Baptist Church)

➤ 635 E 7th ST National City, CA 619-477-4147

Address City/State Phone Number

Using lighting equipment at your event? Yes ☐ No ☒

- ☐ Bringing in own lighting equipment
- ☐ Using professional lighting company ➤ Company Name _____
- Address City/State Phone Number

Using electrical power? Yes ☒ No ☐

- ☒ Using on-site electricity ☐ For sound and/or lighting ☐ For food and/or refrigeration
- ☐ Bringing in generator(s) ☐ For sound and/or lighting ☐ For food and/or refrigeration

Vendor Information

PLEASE NOTE: You may be required to apply for a temporary health permit if food or beverages are sold or given away during your special event. Also see 'Permits and Compliance' on page 8 in the Special Event Guide. For additional information on obtaining a temporary health permit, please contact the County of San Diego Environmental Health at (619) 338-2363.

Having food and non-alcoholic beverages at your event? Yes ☒ No ☐

- ☐ Vendors preparing food on-site ➤ # _____ ➤ Business License # _____

If yes, please describe how food will be served and/or prepared: _____

If you intend to cook food in the event area please specify the method:
☐ GAS ☐ ELECTRIC ☐ CHARCOAL ☐ OTHER (Specify): _____

- ☐ Vendors bringing pre-packaged food ➤ # _____ ➤ Business License # _____
- ☐ Vendors bringing bottled, non-alcoholic beverages (i.e., bottled water, can soda, etc.) ➤ # _____
- ☒ Vendors selling food # ¹ _____ ➤ Business License #(s) B2012006889
- ☐ Vendors selling merchandise # _____ ➤ Business License #(s) _____

- ☒ Food/beverages to be handled by organization; no outside vendors
- ☐ Vendors selling services # _____ ▶ Business License #(s) _____
- ▶ Explain services _____
- ☒ Vendors passing out information only (no business license needed) # _____ up to 30
- ▶ Explain type(s) of information Health and wellness info
- ☐ No selling or informational vendors at event

Having children activities? Yes ☒ No ☐

PLEASE NOTE: In the event inflatable jumps are provided at the event, The City of National City requires commercial liability insurance with limits of at least \$1 Million dollars per occurrence/\$2 Million dollars aggregate. In addition, the City of National City must be named as an Additional Insured pursuant to a separate endorsement, which shall be provided by the vendor or its insurer to the City's Risk Manager, along with the Certificate of Insurance, for approval prior to the event. The application should be filed out at least one week prior to the event. There is a \$25 fee to process the permit application. For questions or to obtain a copy of the "Facility Use Application", please contact the Engineering/Public Works Department at (619) 336-4580.

- ☒ Inflatable bouncer house # 1 ☐ Rock climbing wall Height _____
- ☐ Inflatable bouncer slide # _____ ☒ Arts & crafts (i.e., craft making, face painting, etc.)
- ☒ Other Family games such as ladder ball and bean bag toss

Having fireworks or aerial display? Yes ☐ No ☒

- ☐ Vendor name and license # _____
- Dimensions _____ Duration _____
- Number of shells _____ Max. size _____

PLEASE NOTE: In the event fireworks or another aerial display is planned for your event, The City of National City requires commercial liability insurance with limits of at least \$2 Million dollars per occurrence/ \$4 Million dollars aggregate. In addition, the City of National City must be named as an Additional Insured pursuant to a separate endorsement, which shall be provided by the vendor or its insurer to the City's Risk Manager, along with the Certificate of Insurance, for approval prior to the event. Depending on the size and/or nature of the fireworks display, the City reserves the right to request higher liability limits. The vendor must also obtain a fireworks permit from the National City Fire Department and the cost is \$502.00

Arranging for media coverage? Yes ☒ No ☐

- ☒ Yes, but media will not require special set-up
- ☐ Yes, media will require special set-up. Describe _____

Event Signage

PLEASE NOTE: For City sponsored or co-sponsored events, banners publicizing the event may be placed on the existing poles on the 1800 block and 3100 block of National City Boulevard. The banners must be made to the City's specifications. Please refer to the City's Special Event Guidebook and Fee Schedule for additional information.

Are you planning to have signage at your event? Yes ☒ No ☐

☐ Yes, we will post signage # 20 Dimensions 18"x36"

☐ Yes, having inflatable signage # _____ ▶ (complete Inflatable Signage Request form)

☐ Yes, we will have banners # 2

☐ What will signs/banners say? Care Fair San Diego with event info

☒ How will signs/banners be anchored or mounted? Various - according to city ordinances

Waste Management

PLEASE NOTE: One toilet for every 250 people is required, unless the applicant can show that there are sufficient facilities in the immediate area available to the public during the event.

Are you planning to provide portable restrooms at the event? Yes ☐ No ☒

If yes, please identify the following:

▶ Total number of portable toilets: _____

▶ Total number of ADA accessible portable toilets: _____

☐ Contracting with portable toilet vendor. ▶ _____

▶ Load-in Day & Time _____ ▶ Load-out Day & Time _____

☐ Portable toilets to be serviced. ▶ Time _____

Set-up, Breakdown, Clean-up

Setting up the day before the event?

☐ Yes, will set up the day before the event. ▶ # of set-up day(s) _____

☒ No, set-up will occur on the event day

Requesting vehicle access onto the turf?

☐ Yes, requesting access onto turf for set-up and breakdown (complete attached Vehicle Access Request form)

☒ No, vehicles will load/unload from nearby street or parking lot.

NPDES-Litter Fence

- ☐ City to install litter fence
- ☐ Applicant to install litter fence
- ☒ N/A

Breaking down set-up the day after the event?

- ☐ Yes, breakdown will be the day after the event. ▶ # of breakdown day(s) _____
- ☒ No, breakdown will occur on the event day.

How are you handling clean-up?

- ☐ Using City crews
- ☒ Using volunteer clean-up crew during and after event.
- ☐ Using professional cleaning company during and after event.

Miscellaneous

Please list anything important about your event not already asked on this application:

Accessible indoor restrooms will be open for attendees.

**Please make a copy of this application for your records.
We do not provide copies.**



Special Events

Pre-Event Storm Water Compliance Checklist

I. Special Event Information

Name of Special Event:	<u>Cane Fair South Bay</u>		
Event Address:	<u>635 E 7th ST</u>	Expected # of Attendees:	<u>300</u>
Event Host/Coordinator:	<u>Seth Clark</u>	Phone Number:	<u>619-477-4147</u>

II. Storm Water Best Management Practices (BMPs) Review

	YES	NO	N/A
Will enough trash cans provided for the event? Provide number of trash bins: <u>4</u>	✓		
Will enough recycling bins provided for the event? Provide number of recycle bins: <u>2</u>	✓		
Will all portable toilets have secondary containment trays? (exceptions for ADA compliant portable toilets)			✓
Do all storm drains have screens to temporarily protect trash and debris from entering?		✓	
Are spill cleanup kits readily available at designated spots?		✓	

* A Post-Event Storm Water Compliance Checklist will be completed by City Staff.

City of National City

PUBLIC PROPERTY USE HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

Persons requesting use of City property, facilities or personnel are required to provide a minimum of \$1,000,000 combined single limit insurance for bodily injury and property damage which includes the City, its officials, agents and employees named as additional insured and to sign the Hold Harmless Agreement. Certificate of insurance must be attached to this permit. The insurance company issuing the insurance policy must have a A.M. Best's Guide Rating of A:VII and that the insurance company is a California admitted company; if not, then the insurance policy to the issuance of the permit for the event. The Certificate Holder must reflect:

City of National City
Risk Management Department
1243 National City Boulevard
National City, CA 91950

Organization: _____

Person in Charge of Activity: _____

Address: _____

Telephone: _____ Date(s) of Use: _____

HOLD HARMLESS AGREEMENT

As a condition of the issuance of a temporary use permit to conduct its activities on public or private property, the undersigned hereby agree(s) to defend, indemnify and hold harmless the City of National City and the Parking Authority and its officers, employees and agents from and against any and all claims, demands, costs, losses, liability or, for any personal injury, death or property damage, or both, or any litigation and other liability, including attorneys fees and the costs of litigation, arising out of or related to the use of public property or the activity taken under the permit by the permittee or its agents, employees or contractors.

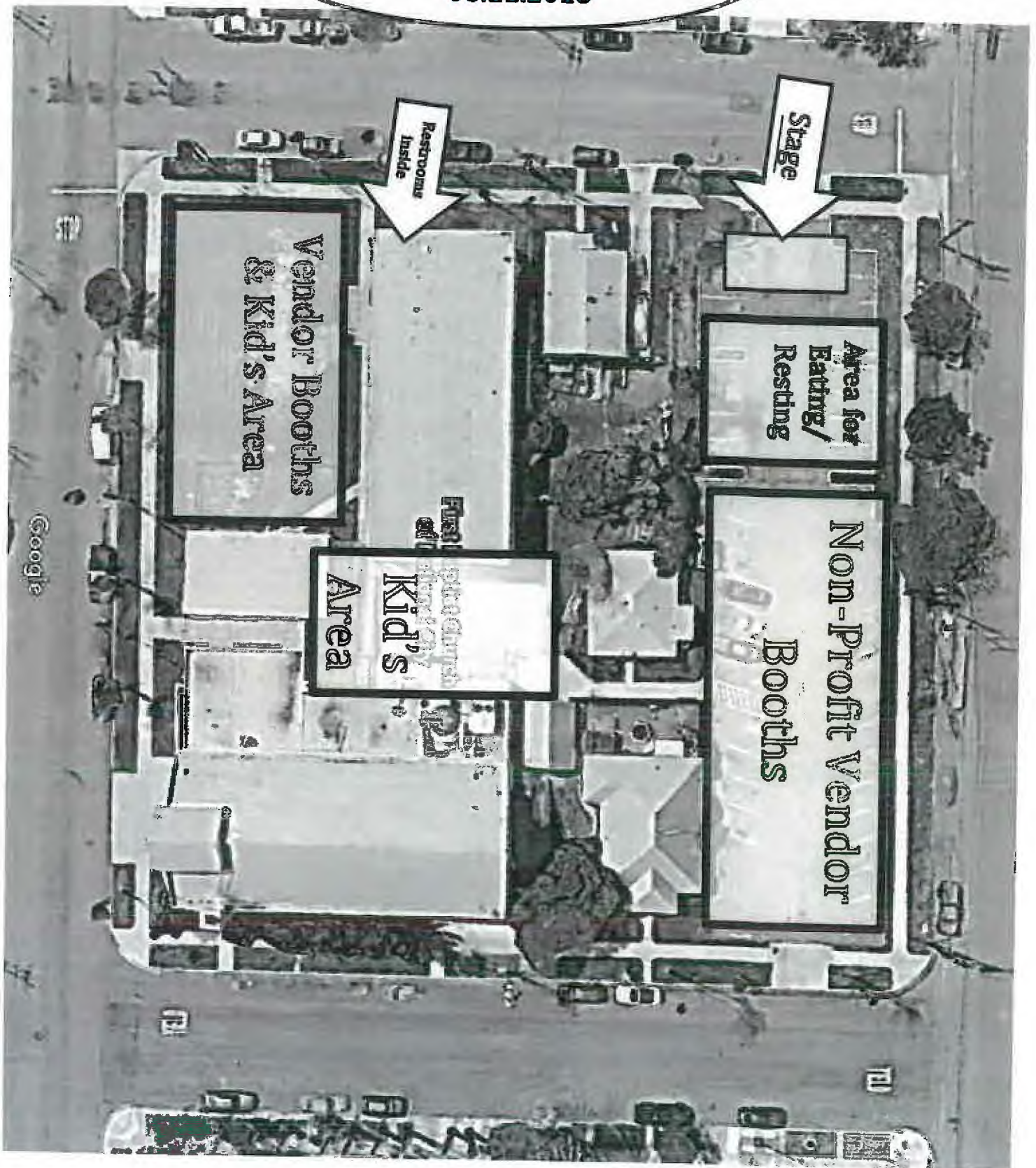
Signature of Applicant: Seth (ank)

Official Title: Lead Pastor Date: 5/15/18

For Office Use Only

Certificate of Insurance Approved _____ Date _____

CARE FAIR SOUTH BAY
08.11.2018



**CITY OF NATIONAL CITY
NEIGHBORHOOD SERVICES DEPARTMENT
APPLICATION FOR A TEMPORARY USE PERMIT
RECOMMENDATIONS AND CONDITIONS**

SPONSORING ORGANIZATION: First Baptist Church

EVENT: Care Fair South Bay

DATE OF EVENT: August 11, 2018

APPROVALS:

DEVELOPMENT SERVICES	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	SEE CONDITIONS <input checked="" type="checkbox"/>
RISK MANAGER	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	SEE CONDITIONS <input checked="" type="checkbox"/>
PUBLIC WORKS	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	SEE CONDITIONS <input type="checkbox"/>
FINANCE	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	SEE CONDITIONS <input checked="" type="checkbox"/>
FIRE	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	SEE CONDITIONS <input checked="" type="checkbox"/>
POLICE	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	SEE CONDITIONS <input checked="" type="checkbox"/>
CITY ATTORNEY	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	SEE CONDITIONS <input checked="" type="checkbox"/>
COMMUNITY SERVICES	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	SEE CONDITIONS <input type="checkbox"/>
NEIGHBORHOOD SERVICES	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	SEE CONDITIONS <input checked="" type="checkbox"/>

CONDITIONS OF APPROVAL:

DEVELOPMENT SERVICES (619) 336-4318

Building

No comments

Planning

- All speakers located outside shall face away from nearby residential properties.
- All activities shall comply with Table III of Title 12 (Noise) of the Municipal Code.

Engineering

No comments

POLICE DEPARTMENT

The police department has no stipulations. On duty police personnel to provide extra patrol depending on calls for service.

CITY ATTORNEY

Approved on condition that Risk Manager approves.

COMMUNITY SERVICES

No involvement

NEIGHBORHOOD SERVICES

Neighborhood Notifications – Events are required to notify residents and/or businesses of the surrounding impacted areas by the event. The notice shall include the name of the event, name and phone number of the company/organization producing the event, the dates and times of the event (including set-up and breakdown) and a detailed description of how the residents and/or businesses may be affected, such as by street closures, “No Parking” signs being posted, music at the event, etc.

RISK MANAGER (619) 336-4370

Risk Management has reviewed the above captioned application for the issuance of a Temporary Use Permit. In as much as the event will held solely on private property there will be no additional insurance requirements necessary for the issuance of the permit.

It should be noted that the Hold Harmless and Indemnification Agreement were properly executed by the applicant at the time the Special Event Application was submitted.

PUBLIC WORKS (619)366-4580

No involvement

FINANCE

All Food Vendors should have a Health Permit and Business License.

FIRE (619) 336-4550

Inspection Required

\$200.00 After Hours Inspection Fee, \$500.00 Carnival/Fair Fee. Total \$700.00

Stipulations required by the Fire Department for this event are as follows:

- 1) Access to the area to be maintained at all times, entrances and emergency roadways.
- 2) Fire Department access into and through booth areas are to be maintained at all times. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet and an unobstructed vertical clearance of not less than 14 feet.
- 3) Fire Hydrants and /or fire protection equipment shall not be blocked or obstructed.
- 4) Participants on foot are to move immediately to the sidewalk upon approach of emergency vehicle(s)
- 5) Vehicles in roadway are to move immediately to the right upon approach of emergency vehicle(s)
- 6) Provide a 2A:10BC fire extinguisher at stage area. Extinguisher to be mounted in a visible location between 3½'to 5' from the floor to the top of the extinguisher. Maximum travel distance from an extinguisher shall not be more than 75 feet travel distance. *See Attached*
- 7) Internal combustion power sources that may be used for inflatables, shall be of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when the ride is not in use
- 8) Internal combustion power sources shall be isolated from contact with the public by either physical guards, fencing or an enclosure. Internal combustion power shall be at least **20** feet away stage area
- 9) Any electrical power used is to be properly grounded and approved. Extension cords shall be used as "Temporary Wiring" only
- 10) A fire safety inspection is to be conducted by the Fire Department prior to operations of the event to include all rides, cooking areas, game booths, etc.

- 11) If tents or canopies are used, the following information shall apply:
- Tents having an area from 0-200 square feet shall be \$200.00
 - Tents having an area more than 201 square feet shall be \$400.00
 - Canopies having an area from 0-400 square feet shall be no charge.
 - Canopies from 401-500 square feet shall be \$250.00.
 - Canopies from 501-600 square feet shall be \$300.00.
 - Canopies from \$601.00 or greater shall be \$400.00.
 - Multiple tents and or canopies placed together equaling or greater than the above stated information shall be charged accordingly.
 - Tents shall be flame-retardant treated with an approved State Fire Marshal seal attached. A permit from the Fire Department must be obtained. Fees can only be waived by the City Council.
- A ten feet separation distance must be maintained between tents and canopies. A permit from the Fire Department must be obtained. **Cooking shall not be permitted under tents or canopies unless the tents or canopies meet State Fire Marshal approval for cooking. See Fire Marshal for required explanation**
- 12) Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides and shall not be located within 10 feet of tents or canopies.
- 13) All cooking booths or areas to have one 2A:10BC fire extinguisher. **If grease or oil is used in cooking a 40:BC or class "K" fire extinguisher will be required.** See Fire Marshal for required explanation. All fire extinguishers to have a current State Fire Marshal Tag attached.
- 14) First Aid will be provided by organization.
- 15) All Jumpers, Bounce Houses, Inflatables, Stage coverings etc. shall have a Certificate of State Fire Marshal flame resistance shall be provided to the National City Fire Department before the event.
- 16) Carnivals and Fairs require a \$500 Permit.
- 17) Required inspections taking place, after hours, holidays, and weekends will be assessed a minimum of one hundred (\$200.00) dollars.
- 18) Fire Suppression systems used for cooking shall have a current certification.
- 19) If venue is fenced you must provide a map with exit's and dimensions for review and approval before the event.
- 20) Map shall show locations of all event/items and canopies.

- 21) Does the stage have a covered top? Please provide information and Flame Resistance Certification.
- 22) Automobiles, Food Trucks and other internal combustion engines shall be a minimum distance of twenty feet (20) from tents, canopies and Inflatable Zone.

The following page(s) contain the backup material for Agenda Item: Update on December 19, 2017 staff report where City Staff was directed by City Council through a unanimous vote to bring back a contract with YALLA San Diego, Inc., acting as fiscal agent to Mundo Gardens (MG FAY), for legitimizing “Joe’s Pocket Farm” and

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO. |

ITEM TITLE:

Update on December 19, 2017 staff report where City Staff was directed by City Council through a unanimous vote to bring back a contract with YALLA San Diego, Inc., acting as fiscal agent to Mundo Gardens (MG FAY), for legitimizing "Joe's Pocket Farm" and a separate contract to maintain and operate the proposed Paradise Creek Park Community Garden (PCPCG). Staff is seeking further direction based on updates and changes explained in the following report and the attached City Attorney investigation report. (City Manager)

PREPARED BY: Brad Raulston, Deputy City Manager

PHONE: (619) 336-4256

DEPARTMENT:

APPROVED BY: 

EXPLANATION:

See report attached.

FINANCIAL STATEMENT: Not applicable.

APPROVED: _____ **Finance**

ACCOUNT NO. |

APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

This action is not subject to the California Environmental Quality Act since it is not a project as defined in the California Code of Regulations, Section 15378.

ORDINANCE: **INTRODUCTION:** ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

See recommendations at the end of the attached staff report.

BOARD / COMMISSION RECOMMENDATION:

ATTACHMENTS:

- 1 – December 19, 2017 Staff Report
- 2 – City Attorney's Investigation Report for Joe's Pocket Farm
- 3 – Sage Project Report

Background Report

ITEM

Update on December 19, 2017 staff report where City Staff was directed by City Council through a unanimous vote to bring back a contract with YALLA San Diego, Inc., acting as fiscal agent to Mundo Gardens (MG FAY), for legitimizing “Joe’s Pocket Farm” and a separate contract to maintain and operate the proposed Paradise Creek Park Community Garden (PCPCG). Staff is seeking further direction based on updates and changes explained in the following report and the attached City Attorney investigation report.

OBJECTIVE

Strategic Plan Objective #5- Promote a Healthy Community

By creating community gardens as part of a healthy local food system in National City, residents will have increased accessibility to fresh and healthy produce. The City hopes to achieve this by partnering with nonprofits such as Mundo Gardens and Olivewood Gardens to manage community gardens and educational programs across the City. Creating these partnerships will allow fresh food to be grown, prepared, and consumed locally which benefits National City residents. The City is also working with Brightside Produce, a nonprofit founded at San Diego State University (SDSU), to distribute healthy produce to local corner stores. Brightside’s goal is to provide National City residents with options to purchase healthier foods at convenient locations at an affordable price. Improving health and quality of life in National City are consistently top priorities of City government.

BACKGROUND

On December 19, 2017, a staff report was provided to City Council seeking direction on City dealings with MG FAY (see Attachment 1). Mundo Gardens is a community group that organized approximately 10 years ago to clean up an abandoned vacant lot owned by the City (“Lot”) at North “Q” Avenue (Joe’s Pocket Farm; APN # 552-390-40). The group has continued to improve the property over the last decade and is currently growing fruits and vegetables, hosting community events, and teaching the benefits of wellness and healthy practices.

YALLA San Diego, Inc. was a nonprofit operating in San Diego that was prepared to act as Mundo Garden’s fiscal agent in order to provide Mundo Gardens the necessary legal City requirements to enter into an agreement. YALLA San Diego, Inc. has recently gone through organizational changes and is no longer acting as Mundo Garden’s fiscal agent.

Joe’s Pocket Farm (JPF)

In 1973, after completing Interstate 805, Caltrans transferred ownership of a remnant parcel to the City. This remnant parcel is the Lot where Mundo Gardens operates its community garden. Between 1973 and 2009 the lot sat vacant. According to senior Public Works Department (“PW”) staff, PW continuously responded to calls on the Lot to remove items that had been dumped there and conducted weed abatement there on a regular basis.

According to the Mundo Gardens' Facebook page, Joe's Pocket Farm was founded on January 1, 2010. Since its inception, events have included garden visits from El Toyon Elementary, after school Garden Clubs for students, teachers and parents and internship opportunities by University of California, San Diego (UCSD) Global Ties Engineering students, and students from New School of Architecture and Design.

The Police Department has received no calls for service since the Lot became active in 2010. No complaints have been filed with the Neighborhood Services Department by neighbors for activities and events held at the Lot.

In response to City Council direction, the City Attorney's office prepared an Investigation Report on the history of Joe's Pocket Farm dated February 20, 2018. (See Attachment 2)

The Paradise Creek Community Garden (PCPCG)

The PCPCG is a part of a new park, Paradise Creek Park, which is a fully-funded capital project in final engineering stages. The City will construct this new park along the west side of Paradise Creek in the Old Town neighborhood between 18th and 22nd Streets. The City has been working for over a decade with the community to design, fund, and build the Paradise Creek Apartments (formerly known as WI-TOD). This apartment project required the City to build the park. Paradise Creek is an award-winning affordable housing project for over 200 families developed by Related and Community Housing Works that is now complete. Construction on the park will begin in 2019. The community has prioritized a community garden as part of the concept plan for park.

El Toyon Park Community Garden

In 2013, as part of the El Toyon Park improvements that included the multi-purpose athletic field, the City removed grass and fenced in an area intended to be operated as a community garden. At that time, there was a verbal commitment from a nonprofit group (San Diego Community Garden Network) to maintain and operate the garden for the City in order to serve a community benefit. The nonprofit organization was unable to meet their obligations and the site remains mostly unused today. Soil testing has been completed and the site has been approved for agriculture. The City has recently planted a citrus grove due to a grant that was received from a local service club. There is currently no proposal to operate the garden and staff believes there are synergies to operating a network of gardens throughout the City that support a healthy food system. City staff currently maintains the property.

General Plan Update – Urban Agriculture, Health, and Environmental Justice

Portions of the General Plan (updated in 2011) propose policies for (1) urban agriculture integrated into open space, and (2) establishing health and environmental justice as guiding principles.

Park master plans were created that envisioned urban agriculture playing a critical role both serving and engaging the community. Certain neighborhoods in National City are commonly referred to as “food deserts” where access to healthy foods is poor.

Goal 3 of the Open Space Element is “Urban agriculture thoughtfully integrated into the urban fabric that serves as open space, fosters community involvement, and provides a local food source.” The element further explains the importance of urban agriculture and community gardens:

Urban agriculture and community gardens can serve multiple purposes within a community. First, community gardens can contribute to better health within a community, as they can increase access to healthy foods by lower-income residents, who may lack the financial resources to purchase fresh or organic produce. Also, lower-income areas may be underserved by grocery chains or specialty foods markets and have a disproportionately high concentration of convenience stores or fast-food chains, which offer few healthy food options. Gardening also offers benefits of physical activity. Community gardens also can foster community interaction by encouraging neighbors to cooperate in the cultivation of fresh food and flowers and offer educational opportunities by demonstrating community stewardship and teaching the importance of environmental sustainability.

Urban agriculture may assist in the revitalization of abandoned or underutilized land and development of community gardens may help reduce a community's carbon-footprint. Locally produced food requires less packaging, preservation, and transportation than foods not grown in the community, thus reducing the consumption of natural resources, energy use, and the emission of greenhouse gases. Additionally, community gardens can help reduce the urban heat island effect, lessen urban run-off, and improve air quality. Sustainable food systems, especially the incorporation of urban farming, can improve public health and is an important component when planning a community.

The City's General Plan Health and Environmental Justice Element Policy HEJ-4.4 encourages the development of convenient and accessible community gardens in appropriate zones, and within each neighborhood, where feasible and Policy HEJ-4.5 encourages new development to include a healthy food supply or edible garden. The advantages of community gardens are many, ranging from supporting community health and wellbeing to helping reduce the urban ecological footprint and increasing a sense of connection to the local environment.

UPDATE SINCE DECEMBER 2017 STAFF REPORT

Staff negotiated the terms of a proposed Maintenance & Operating Agreement (“Agreement”) with MG FAY starting in January 2018 through March 2018. Staff regularly communicated with MG FAY during these negotiations and provided MG FAY a timeline for finalizing and presenting the Agreement to the City Council. In late March, staff once postponed introduction of the Agreement because MG FAY had not completed its business plan and regulatory inspections of the site had not been finalized. City staff again postponed introduction of the Agreement because two corporate officers of YALLA, San Diego, Inc. did not sign the Agreement. While staff provided MG FAY nearly one month to obtain these two signatures, MG FAY was ultimately unable sign the Agreement. Mundo Gardens later informed staff that the

Agreement was not signed because YALLA, San Diego, Inc. would eventually be dissolved as an organization.

Mundo Gardens has not officially received their 501(c)(3) status, but has made commitments to City staff that it is forthcoming. They have also provided preliminary documents in an effort to comply with the City's insurance and indemnity requirements.

Olivewood Gardens has recently hired a new Executive Director, Jen Nation, and is beginning a strategic planning process to establish priorities for the successful nonprofit to continue its mission to "empower students and families from National City to be healthy and active citizens through organic gardening, environmental stewardship, and nutrition education." Olivewood Gardens hosts thousands of National City youth per year and have graduated over 150 "Kitchenistas" that are trained to prepare and consume healthy food. Olivewood Gardens is interested in working with the City to further its goals and policies and to develop a healthy local food system.

Brightside Produce continues to expand into National City corner stores and is currently selling fresh produce in 13 markets in National City. Brightside Produce and Olivewood Gardens have started a relationship where food produced by Olivewood Gardens is being distributed by Brightside Produce into local stores. There is a potential to expand this relationship so that more fresh produce being sold in local markets could be produced locally. Brightside Produce founder Iana Castro created a report with her marketing class titled Integration of Local Food Systems in National City through the Sage Project and is included as Attachment 3.

The City and A Reason to Survive (ARTS) have partnered for the first "market makeover" at Big B market on 16th St. & Coolidge Ave. where the storefront is being transformed into a healthy hub in the heart of Old Town. The collaboration with ARTS is part of a storefront improvement program through the Together We Can campaign that will work with local corner stores to improve their appearance and offer healthier food options. Brightside Produce is working with ARTS to design a produce stand that Brightside Produce will distribute produce to.

Paradise Creek Apartments, owned and operated by Community Housing Works (CHW) is beginning to generate "grant program income" from the project that must be invested in social programs in the project area with the consent of the City. This ongoing income could serve as a catalyst to supporting a healthy neighborhood initiatives that incorporates local food systems and best practices and partners for implementing the City's goals and policies. An annual plan needs to be created by CHW in the near future.

A "Kitchenista" recently reported to the community that graduates of a recent Resident Leadership Academy (RLA) are proposing the formation of a food commission, or food collaborative, to create a forum for discussing food issues in National City. Many stakeholders are involved in food and health issues in National City in addition to those listed in this report including, but not limited to, the County's Live Well Initiative, Paradise Valley Hospital, Paradise Creek Educational Park, the Environmental Health Coalition, the San Diego Food Alliance, SDSU Center for Regional Sustainability, UCSD Center for Community Health, and The Farm Project.

CHW has agreed to host preliminary meetings of an informal food and health collaborative that can make recommendations to the City for further implementing the City's goals and policies and to CHW for making best use of the grant program income. It is important that the City receive feedback by the end of September so the design of the PCPCG can be consistent with the group's recommendations and City Council direction.

CONSIDERATIONS

Currently, there are several locations besides Paradise Creek that would be feasible to operate urban farms or community gardens, including El Toyon Park and Butterfly Park. Both these locations already have some agricultural and community work done on them and with a nonprofit to managing these areas for the production of food, National City can begin creating its own healthy local food system. A "food system assessment" was created by ICF, Inc. and the City in 2010 that considered many additional areas for the production of food such as the municipal golf course, front lawns, and rooftops.

Considering the entire food system is important to addressing health issues Citywide. The food-system cycle typically includes a variation of six phases: (1) production; (2) distribution; (3) purchasing; (4) processing/cooking; (5) consumption; and (6) waste/compost. Production of food locally is increasingly important to address sustainability and resiliency goals of local communities. Establishing distribution lines is critical in allowing local residents to purchase healthy food conveniently and affordably. Distribution can be done in many forms including stores, farmers markets, co-ops, community supported agriculture (CSA), produce stands, and food banks.

The City faces a structural budget deficit and needs to be conservative about any initiatives that will require ongoing funding. Maintaining and operating parks are costly and a partnership that shifts some of those costs to dependable non-profits is good for the fiscal sustainability of the City. The grant program income from the Paradise Creek Apartments can act as an ongoing funding source for a nonprofit collaborative that can alleviate ongoing costs and serve as a catalyst to address the City's goals and policies. It is also an opportunity to leverage the funds with philanthropy and program income that can sustain programs over the long term.

CONCLUSION

National City can implement many of its policies on urban agriculture and health goals by creating a healthy, sustainable, and local food system. Working with community organizations, such as Mundo Gardens, Olivewood Gardens, and Brightside Produce, is critical to achieving these goals. Not only has Mundo Gardens cared for Joe's Pocket Farm for many years, they have demonstrated the ability to sustain volunteers and care for neglected property. The El Toyon Community Garden is immediately available for food production and should be used to pilot the community garden operating plan to test community demand and demonstrate community benefit.

RECOMMENDATIONS

City staff recommends the following:

1. To formalize Mundo Gardens' arrangement on Joe's Pocket Farm with a Maintenance & Operating Agreement with a community based organization that provides proper insurance and indemnities to the City.
2. Include in the Joe's Pocket Farm Maintenance & Operating Agreement a non-exclusive provision allowing for Mundo Gardens to begin renting plots at El Toyon Park Community Garden to National City residents based on demand with rules and regulations to be included in the agreement.
3. Participate in a National City Healthy Food Collaborative (NCHFC) to help provide recommendations for health initiatives, food systems, and urban agriculture in Paradise Creek, El Toyon, and other parks and open space where suitable. Such participation must meet City policies and strategies for promoting healthy residents, businesses, and neighborhoods. (Final direction on PCPCG must be provided by September)
4. Utilize NCHFC recommendations to negotiate a Maintenance & Operating Agreement for PCPCG with a community benefit organization.
5. Utilize NCHFC recommendations to guide the CHW annual plan for Paradise Creek/Old Town Health Initiatives that will determine the best use of CHW grant program income.

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

Attachment 1

MEETING DATE: December 19, 2017

AGENDA ITEM NO.

ITEM TITLE:

Presentation on a proposal to maintain and operate a community garden by Yalla, Inc. and Mundo Gardens as part of the expansion of Paradise Creek Educational Park.

PREPARED BY: Carlos Aguirre
Housing and Econ. Dev.
Manager

DEPARTMENT: Housing & Economic
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APPROVED BY: 

EXPLANATION:

See attached staff report.

FINANCIAL STATEMENT:

ACCOUNT NO.

N/A

APPROVED: _____ **Finance**

APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: ☐ **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Staff is seeking further direction in consideration of Yalla and Mundo Garden's proposal to operate a community garden at Paradise Creek Educational Park.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

1. Background Report

Background Report

Presentation on a proposal to maintain and operate a community garden by Yalla, Inc. and Mundo Gardens as part of the expansion of Paradise Creek Educational Park.

The City of National City is currently in the process of completing construction design for the expansion of Paradise Creek Education Park ("Park"). The construction plans and specifications are scheduled to be completed by January 2018. The City plans to bid out the Paradise Creek Park Expansion Project ("Park Expansion") by March 2018 to start construction by the summer of 2018. The Park Expansion is set to have several features that will serve the community including benches and picnic tables, tree groves, open areas, playgrounds, walking and biking paths, and the renovation and expansion of an existing amphitheater and kiosk.

During design workshop meetings with the community held on September 7, 2017 at Kimball Elementary School and on September 28, 2017 at Casa de Salud, the City's design team for the Park Expansion received extensive feedback on the amenities to consider for the Park's expansion. One of the most requested amenities by workshop participants was a community garden. On October 3, 2017, City staff and the design team provided the City Council with a summary of the information gathered from the park design workshops held in September and presented a final design program which incorporated a community garden.

The advantages of community gardens are many, ranging from supporting community health and well-being to helping reduce the urban ecological footprint and increasing a sense of connection to the local environment. The City's General Plan Health and Environmental Justice Element Policy HEJ-4.4 encourages the development of convenient and accessible community gardens in appropriate zones, and within each neighborhood, where feasible and Policy HEJ-4.5 encourages new development to include a healthy food supply or edible garden.

On September 28, 2017, City staff received a proposal from Yalla, Inc. ("Yalla") and Mundo Gardens to operate the community garden at the Park. Mundo Gardens has been working in National City to promote community gardens as an effective strategy to cultivate community participation and wellness. Mundo Gardens approached Yalla, Inc. to partner on the community garden project at the Park and provide their 501(c)3 non-profit corporation status to fulfill the City's contractual requirements including insurance. Yalla would also serve as a fiscal agent for grant funding opportunities and receive donations to expand programming for the community garden. City staff has met with Yalla and Mundo Gardens on several occasions to discuss their proposal, to gather their input on the design of a community garden, and the form of a Maintenance and Operating Agreement.

Yalla and Mundo Gardens proposes to maintain a clean and attractive garden during all four seasons, recruit and involve neighbors, have a system in place with coordinators

assigned to adequately distribute and coordinate tasks. Most importantly, the City would not commit any funding for the operational support of the community garden as proposed but instead support grant applications to further develop educational programming at the community garden. Yalla and Mundo Gardens will provide a verbal presentation of their proposal to City Council and will be available to answer any questions.

Since the Park's design must be completed by the end of January 2018 to move forward with construction of the Park, staff is seeking further direction from City Council on the community garden. Upon direction from the City Council, City staff can bring back a Maintenance and Operating Agreement with Yalla on January 16, 2018 for City Council's consideration. City staff recommends that a Maintenance and Operation Agreement be fully executed if the community garden is to be incorporated in the final Park Expansion specifications and site plans. Without the firm commitment from a community garden operator, it may be difficult to adequately plan for the operational needs of the community garden by the time the Park is open to the public. If the City considered issuing a Request for Proposal ("RFP") process to seek other interested organizations to operate a community garden, the process could take four to six months to complete. Moreover, previous outreach efforts by City staff to seek interest in operating a community garden at the Park have yielded limited interest. The design team for the Park Expansion has already included a budget for a community garden in the Park Expansion Project.

**City Attorney's Investigation Report for Joe's Pocket Farm on North
"Q" Avenue Lot February 20, 2018**

*December 9, 1977 Transfer of Lot to the City by Caltrans	Caltrans transferred ownership of the North "Q" Avenue Lot APN# 552-390-40 ("Lot"), on which Joe's Pocket Farm ("Garden") is currently situated, to the City of National City ("City") after the Interstate 805 was completed. The Lot's legal description includes a length of about 470 feet of paved walking path adjacent to the Interstate 805. The City currently maintains the paved path. *Our research indicated a grant deed recorded on December 9, 1977. Upon further research at the County of San Diego it was found that the triangular portion had been transferred in 1973 to the City.
1977-2009 Illegal Dumping on Lot a constant issue for Public Works Dept.	Public Works staff responded to calls for service on a regular basis for dumping and annual weed abatement of the Lot. The City installed a "no dumping sign" around 2005. According to Public Works staff, illegal dumping ceased upon the initiation of gardening activities on the Lot.
July 16, 2009 Kick-off of General Plan update	The City entered into an Agreement with Project Design Consultants (PDC's) to begin the process of working with City staff to update the General Plan. Consistent with the City's Strategic Plan and Guiding Principles, part of the PDC's scope was to draft and incorporate a Conservation and Open Space component to the General Plan after conducting a comprehensive review and provide recommendations on City planning policies for agriculture, urban farms, and gardens.
2008 History of Garden	According to the Mundo Gardens' ("Mundo") Facebook page, the Garden's history goes back many years and began with a man named Jose Nuñez, also known as Joe. The webpage further states that Joe farmed a vacant plot of land neighboring his home for many years, but that after Joe moved away with his family in 2008 the Garden was uncared for and became overgrown with weeds and used as an [illegal] dumping ground.
December 15, 2009 ICF Urban Agriculture Workshop highlights Joe's Pocket Farm	The International Community Foundation ("ICF") held a workshop facilitated by Michael Ableman, an internationally recognized authority on urban agriculture, on the potential opportunities for urban agriculture in National City that included a tour of emerging and proposed sites in National City including El Toyon Park and Joe's Pocket Farm. As part of the workshop, City public officials were de-briefed on workshop activities.
January 1, 2010 Founding of Joe's Pocket Farm	According to Mundo's Facebook webpage, Joe's Pocket Farm ("Garden") was founded on January 1, 2010.
2010-Present No police calls or neighbor's complaints filed	Since 2010, the Police Department has had no calls for service and there have been no complaints filed with the Neighborhood Services Department by neighbors for activities at Joe's Pocket Farm.

**City Attorney's Investigation Report for Joe's Pocket Farm on North
"Q" Avenue Lot February 20, 2018**

January 21, 2010 ICF contract with City includes Joe's Pocket Farm	The City entered into a Consultant Services Agreement ("ICF Agreement") with the International Community Foundation to host an urban agriculture workshop, develop a Master Plan for Joe's Pocket Farm, and develop an Urban Agriculture and Community Gardening Action Plan for the City.
March 2010 Linear Urban Farm Master Plan includes Joe's Pocket Farm	Under the ICF Agreement, a team of architects completes a draft Linear Urban Farm Master Plan which proposes Joe's Pocket Farm as a site for urban agriculture.
May 6, 2010 Public comment in support of Joe's Pocket Farm	Under Public Oral Communications of the regular City Council Meeting, Janice Reynoso spoke in support of Joe's Pocket Farm.
August 2010 Preliminary Food System Assessment promotes Urban Gardens	Under the ICF Agreement, a Preliminary Food System Assessment ("Assessment") is drafted which included a preliminary agricultural review of the National City Municipal Code.
June 7, 2011 General Plan adopted and establishes Joe's Pocket Farm as an opportunity site	The City Council voted unanimously to adopt the updated General Plan. The updated General Plan establishes Joe's Pocket Farm as an area of opportunity for urban agriculture as illustrated under Figure OS-2 titled Urban Agriculture Opportunity Sites (Section 3, Page157 of the updated General Plan.)
July 1, 2012 First event at Joe's Pocket Farm	The date of the first Garden event listed on Mundo's Facebook webpage.
April 1, 2014 Real Estate Asset Management Division formed by the City	The City formed the Real Estate Asset Management Division under the Department of Housing and Grants and a Property Agent is hired to manage real estate assets. The Housing and Grants Department is renamed Department of Housing, Grants, and Asset Management.
May 2014 Active Transportation Grant application prioritizes improvements to the walking path adjacent to the Joe's Pocket Farm	The City's Engineering Department submitted and was awarded a grant by the Caltrans Active Transportation Program for \$375,000 for the El Toyon-Las Palmas Bicycle Blvd. Project. The grant application mentioned Joe's Pocket Farm and included pictures of the Garden. The grant discusses that City had been working with Caltrans to expand the City's right-of-way and improve the walking path adjacent to Joe's Pocket Farm. However, the ten foot width of the existing path would not meet the twelve foot width requirements for grant funding under the Active Transportation Program. The Engineering Department considered an alternate route for the El Toyon-Las Palmas Bicycle Blvd. Project and is currently still in negotiations with Caltrans to increase the City's right-of-way of the walking path adjacent to Joe's Pocket Farm.

**City Attorney's Investigation Report for Joe's Pocket Farm on North
"Q" Avenue Lot February 20, 2018**

<p>Spring 2015 Competing priorities- Real Estate Inventory Completed</p>	<p>The Asset Management Division completed an inventory of all City-owned real estate assets including all remnant parcels. This was the first comprehensive inventory of City-owned parcels conducted. From an inventory analysis, City staff drafted three separate Property Management Plans for property owned by the: (1) City of National City; (2) the Community Development Commission-Housing Authority of the City of National City ("CDC-HA"); and (3) the Successor Agency to Community Development Commission of the City of National City as the National City Redevelopment Agency ("Successor Agency").</p>
<p>2015-Present Competing priorities- Economic Impact of Successor Agency Parcels</p>	<p>The Asset Management Division prioritized the disposition and development of Successor Agency parcels given the strict timelines provided by the State of California for performance and given that certain large parcels included in the Successor Agency's Revised Long Range Property Management Plan would yield greater economic benefit to the City than other City-owned parcels. These parcels included a large parcel off of Palm Ave. and Plaza Blvd. (sold and currently under development for 72 housing units); the H&M Goodies site (under contract for development as a major mixed-use project); and the Bay Marina parcels off of the Interstate 5. Currently under a major environmental review process, the Bay Marina parcels are key in the City and Port of San Diego's Bay Marina District master planning efforts.</p>

**City Attorney's Investigation Report for Joe's Pocket Farm on North
"Q" Avenue Lot February 20, 2018**

2015-Present Competing priorities- Major Housing Assets	The development of major housing real estate assets had also been prioritized over City-owned parcels including Morgan and Kimball Towers (currently under exclusive negotiations for a Development and Disposition Agreement), the two phases of the Paradise Creek affordable housing project (first phase completed and second phase to be completed by May 2019 for a total of 201 affordable housing units), and the preservation of 130 affordable units at 16 th and Q Avenue know Vista del Sol apartments (currently undergoing substantial renovation).
2015-Present Competing priorities- CarMax Superstore	The City's Parking Authority owns a 15.08 acre site that has also been a major economic development priority for City's Asset Management staff. Staff has worked on securing development and disposition agreements with CarMax for a CarMax Superstore, a hotel, and additional retail space. The estimated revenue to the City for this parcel is well over \$500,000 per year and its development would cure the blight, crime, and illegal encampments that have been costly to remove every year. Additionally, the Parking Authority is on its eleventh, and last, extension to an Option Agreement to purchase an Open Space Easement for the 15.08 acre parcel.
2015-Present Introduction of City's Property Management Plan delayed by competing priorities	The Property Management Plan drafted for City-owned property contains 66 parcels. In the Draft Property Management Plan there are six categories: (1) Planned for Future Development; (2) Independently Developable and Available for Sale; (3) Sell to Adjoining; (4) Encroachments (5) Retained for continued governmental use; and (6) Parks, Facilities, and Leases. The draft Property Management Plan for City-owned parcels acknowledges that the North "Q" Avenue lot has been used as a community garden and walkway and is placed by staff under Category (5) Retained for Government Use. Asset Management Staff was planning to have draft Property Management Plan for City Parcels considered for adoption by the City Council in the summer of 2017. However, the Plan's adoption was further delayed given City Council's direction to implement a financial Request for Proposals for the Kimball Morgan Towers Refinance and Rehabilitation Project. Provided the current resources available, Asset Management staff currently expects to introduce the Property Management Plan for City-owned properties to the City Council after the final disposition and development agreement is considered for the Refinance and Rehabilitation Project for Kimball and Morgan Tower by the summer of 2018.
July 2015 Property Agent resigns	The City's Property Agent resigns to take a position with the City of San Diego and the position was filled in November 2015.

**City Attorney's Investigation Report for Joe's Pocket Farm on North
"Q" Avenue Lot February 20, 2018**

November 2015 New Property Agent works on Successor Agency Plan approval	Under strict timelines provided by the State of California, the first priority for the newly hired Property Agent is to gain full approval of the Successor Agency's Long Range Property Management Plan and begin its implementation.
December 2015 Revised Long Range Property Management Plan approved	The State of California approves the Revised Long Range Property Management Plan and the City's Property Agent begins disposing of properties and negotiating agreements for future development of several Successor Agency parcels.
March 2017 Mundo Gardens seeks Agreement with City after event cancelled	City staff is informed of an event to be held at the North "Q" Avenue lot. City staff requested that temporary use permit be submitted to the City. Subsequently, the event is cancelled by the event organizers. At the same time, the Neighborhood Services Department referred Mundo Gardens to meet with the City's Asset Management Division to discuss the use of the Lot as a community garden. The Asset Management Division informed Mundo Gardens that a Maintenance and Operating Agreement would be necessary to operate the Garden on the Lot. The Asset Management Division suggested that Mundo Gardens meet with the City's Community Services Department to review the requirements of a Maintenance and Operating Agreement ("Agreement") since the Community Services Department was in negotiations for a similar Agreement for an Urban Farm at El Toyon Park.
Summer 2017 City staff meet with Mundo Gardens to discuss requirements for maintaining and operating Joe's Pocket Farm	The Community Services Department met with Mundo to discuss the operation of Joe's Pocket Farm. Community Services staff provide Mundo Gardens with the requirements from the City to operate a garden including a template for a Maintenance and Operating Agreement to consider. Mundo Gardens partners with Yalla, Inc. ("Yalla") to meet the City's contractual requirements.
September 7, 2017 First community meeting for the Paradise Creek Educational Park Expansion Project- Community supports Garden	A community meeting for the design of the expansion of Paradise Creek Educational Park was held at Kimball Elementary. Community members provided feedback on the proposed design of the Park and showed overarching support for a Community Garden as part of the Park's expansion. City staff informed the community that the City has conducted outreach to several organizations and had not been able to secure a firm commitment from a qualified community garden operator.
September 26, 2017 Second community meeting for Paradise Creek Educational Park Expansion Project- Yalla	The second and final community meeting is held at Casa de Salud for the expansion of Paradise Creek Educational Park. City staff received a proposal for the operation of a Community Garden at Paradise Creek Educational Park ("Paradise Creek Garden") from Mundo Gardens during the second meeting.

**City Attorney's Investigation Report for Joe's Pocket Farm on North
"Q" Avenue Lot February 20, 2018**

submits proposal to operate Garden	Community groups and members voice their support for Mundo's proposal at meeting.
October/November 2017 City staff discuss qualifications and requirements to begin negotiations with Yalla	Asset Management and Community Services staff meet with Mundo Gardens and Yalla to further discuss their qualifications and capacity to operate the community garden at Paradise Creek Educational Park. In discussions, Yalla makes a commitment to provide insurance and assume the liability of operations of the proposed community garden at Paradise Creek Educational Park on behalf of Mundo Gardens. Yalla further agrees to continue negotiations on a Maintenance and Operating Agreement for the proposed community garden. City staff prepared a staff report to City Council seeking further direction on Yalla's proposal to maintain and operate the Community Garden at Paradise Creek Park.
December 19, 2017 City Council votes unanimously in favor of negotiations with Yalla	Staff requests further guidance on the operation of Paradise Creek Garden from City Council which unanimously approved for staff to move forward on the negotiation of a Maintenance and Operating Agreements with Mundo Gardens for both Paradise Creek Education Park and Joe's Pocket Farm.
January 2018 City staff initiate due diligence on Joe's Pocket Farm	Based on City Council direction on December 19, Asset Management Division staff initiated site due diligence on Joe's Pocket Farm before initiating negotiations of a Maintenance and Operating Agreement with Yalla and Mundo Gardens.

Please note that similar situations have existed, for example Paradise Creek Educational Park, Inc. conducted clean-ups of Paradise Creek before the organization incorporated in 1998. Not until last year did the City enter into an Agreement with Paradise Creek Educational Park, Inc. that contained insurance and indemnification provisions for operating on City property.



Integration of Local Food Systems in National City, CA

SUMMER 2017 • Marketing
Integration of Local Food Systems

AUTHOR | Nathan Kling, Sustainability

INSTRUCTOR | Iana Castro, Marketing

This report represents original student work and recommendations prepared by students in San Diego State University's Sage Project for the City of National City. Text and images contained in this report may not be used without permission from San Diego State University.



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About the Sage Project

The Sage Project is a partnership between San Diego State University (SDSU) and a local government in the San Diego region. Students, through their course work, engage in meaningful real-world projects and contribute to pressing social needs in a community in SDSU's service area. Students from across the University assist local governments with partner-directed projects that address their livability and sustainability goals. SDSU students and faculty connect with high-priority, high-need, highly interdisciplinary community projects, thereby generating interest and fresh ideas that create momentum and provide real service to the community. Each year, the Sage Project at SDSU engages hundreds of students from diverse disciplines who invest thousands of hours assisting communities in our region as they seek to build a more equitable and sustainable future. The Sage Project is part of the Educational Partnerships for Innovation in Communities (EPIC) Network and is based on the highly successful and award winning Sustainable City Year Program at the University of Oregon.

About National City

National City is a highly urban community of about 61,000 residents in south San Diego County. It is the second oldest city in the county and boasts a rich history, a diverse community, and is known as one of the most walkable cities in San Diego County. Located just south of downtown San Diego and just north of the US-Mexico border, the city is flanked by freeways and is home to large-scale industries. National City is a mid-size city that faces big city challenges, and, like many municipalities, the city is challenged to meet community needs and new demands of sustainability. By providing new ideas and human capacity, this partnership with the Sage Project will help National City implement sustainability concepts and practices into projects that will improve livability.

Executive Summary

In this report, we review successful sustainable agricultural practices and describe the process of developing a local food system. Furthermore, we characterize the current food system in National City and make recommendations to incorporate more sustainable methods into the already existing model. Recommendations include potential approaches to incorporating urban agriculture into National City parks, a review of approaches that can be used to sell produce in National City, and an overview of implementable composting practices. Further research and implementation of these recommendations may benefit National City and the health of its residents.

Keywords: Community gardens, urban agriculture, local food systems, sustainability

Overview

Access to healthy food options is a critical prerequisite to a healthy lifestyle. Despite recent and continuing advances in our knowledge of food and nutrition, many people remain with limited access to fresh produce. Even in California, where healthy lifestyle choices are growing in popularity, there are numerous food deserts. Food deserts are defined by the US Department of Agriculture (USDA) as “parts of the country void of fresh fruit, vegetables, and other healthful whole foods.” Fostering the creation of a sustainable food system can work to address food deserts and other critical issues facing the well-being of local communities’ health and economies. These local networks address issues that can arise in the production, processing, distribution, consumption, and disposal of food.

National City is a small municipality with a population of about 61,000. Within the city, there is limited access to fresh, locally grown produce (USDA Food Desert Map, 2015). To combat this limitation, National City is seeking ways to build a sustainable local food system that would support the health and wellness of its community and improve the local economy. Alongside National City’s new “Together We Can” campaign, the city is ready to establish and support a sustainable food system—a collaborative network integrating sustainable production, processing, distribution, consumption, and waste management (“Defining Sustainable Community Food Systems,” n.d.).

Purpose

The purpose of this report is to outline sustainable practices related to each step of the food system—food production, processing, distribution, and waste management, highlight the successful implementation of food system initiatives in other cities, and address the feasibility of various entities taking responsibility for specified plots of land to be used for urban agriculture.

Mission Statement

To identify areas for growth within several stages and categories of National City’s food system to support the community’s long-term physical, mental, and economic health. These areas of growth include the local production of fresh produce through urban agriculture, promoting better access to healthy foods, and creating methods to responsibly dispose of food products.

Introduction to Sustainable Food Systems

A sustainable food system is an arrangement of multiple institutions that focuses on the cycle of food from production to disposal, improving the community’s economic, social, and environmental health. It also improves the health of community members through proper nutrition, along with the benefits that come with environmental stewardship. Sustainable food systems foster community involvement to create a system of accountability and transparency for responsible production practices and to advocate for healthy behaviors by community members. A properly established food system allows for an equal distribution of nutritious and environmentally sustainable food products, allowing the community to work towards eliminating food deserts.

Sustainable food systems include all parts of the food cycle, including production, processing, distribution, consumption, and disposal. Table 1 outlines each stage of the food cycle as it pertains to a sustainable food system, alongside important points of consideration for National City.

Table 1: Stages of a sustainable food system.

Production	<p>In the production stage, farmers grow crops to be sold depending on the demand for goods from their buyers. This could be a small-scale operation that services small local markets or a large operation that requires acres of land and distributes widely throughout the country.</p> <p>Production in National City: There is one small-scale operation currently working in National City, and its customer base is limited to very niche markets, such as selling organic herbs and vegetables. There are also forms of production for educational purposes, such as Olivewood Gardens & Learning Center.</p>
Aggregation	<p>In the aggregation stage, crops that are harvested and ready to be sold are sorted and packaged for sale or for a distributor to pick up. At this stage, products are checked for quality and safely packaged so they are not damaged during transport. Aggregation can occur in the same place as production for smaller-scale operations and in aggregation centers or food hubs for larger operations.</p> <p>Food aggregation, as described in a Growing Food Connections policy brief, is a vital step that incorporates food items from several sources to meet the constant demand of the consumer. The classification of consumers can include individuals, restaurants, and institutional markets, such as schools or corporations (Dillemuth & Hodgson, 2016).</p> <p>Aggregation in National City: Currently, there are no food hubs or aggregation centers in the greater San Diego area.</p>

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In the distribution stage, distributors collect produce from farmers or aggregators and transport it to their customers. These can be large chain grocery stores or small corner stores. Usually, distributors operate on a large scale, transporting hundreds of pounds of produce to grocery stores. For this reason, most distributors require a purchasing minimum from the farmer, therefore, limiting many small operations. In turn, distribution services with lower purchasing minimums charge more to accommodate for travelling more and picking up less produce. This also creates a problem for small store owners who cannot purchase the minimum that distributors also require to be purchased for the service.

Distribution in National City: Most farmers in the area have small-scale operations that cannot satisfy the minimum yields that large distributors require. Larger stores within National City are mainly supplied by Sysco, a large-scale distributor who operates within the entire country. BrightSide Produce is a small distributor that buys produce from a supplier and then offers store owners however much they need in relation to their volume of business. In the future it is hoped that BrightSide's suppliers will be local farmers.

At the retail stage, produce is received from the distributor, where it is inspected and transferred to store shelves to be sold to the customer. Food handling and rotating procedures may vary across establishments.

Retail in National City: Currently, there are a few supermarkets, such as Foodland and El Super, in National City. However, apart from these, accessibility to food is through small convenience stores and liquor stores scattered throughout the city. These markets' main customer base are households with Electronic Benefits Transfer (EBT)/Supplemental Nutrition Assistance Program (SNAP) benefits. In 2017, the USDA changed its guidelines on store eligibility for EBT so that participating stores must offer more perishable foods.

At the consumption stage, produce purchased by the consumer is taken to be consumed by themselves and/or their family. This could also include food cooked in restaurants or outside of the home.

Consumption in National City: Food products are consumed at home or prepared in restaurants or schools and then consumed. Consumption is normal in National City; however the availability of fresh, local produce is limited which also contributes to lack of available healthy food options within the community.

In the disposal stage, food waste is thrown out to be picked up by a waste management service, which then transports the waste to a landfill. Separating biodegradable waste products to be reintroduced into the food system as compost can reduce the quantity of waste sent to landfills and contribute to a sustainable food system. Unused product can also be donated.

Disposal in National City: In National City, food waste is currently collected by waste management with general trash and taken to a landfill. No public composting is provided, but privately run operations utilize composting practices.

Production: Farming and Harvesting

Introduction

Because of its temperate climate, San Diego County is a host to many farms and other forms of agricultural production. Currently, it is rated as the 12th largest agricultural economy within the U.S., with more small farms (less than ten acres) than any other county in the US (San Diego County Agriculture Facts, n.d.). In an urban setting, such as National City, two main types of food production can be adopted: urban farms and community gardens. These differ from traditional agriculture by reducing the scale and quantity of produce that would otherwise be grown. They also provide more flexibility for the location of farm sites, allowing residents of urban regions to contribute to and enjoy farming.

Geographic and Seasonal Trends of Food Production in San Diego

Within San Diego County, traditional agriculture can be divided into four geographic sub-regions according to which types of crops can be grown within them. These distinctions are maritime and inland, hill and mesa, valley and canyon, and high elevation. The geographic characteristics of these regions also determine the times of the year that these crops can be grown. These regions' distribution throughout San Diego County are illustrated in Figure 1.



Figure 1: Geographic sub-regions in San Diego County.

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Within these regions, farmers follow general seasonal trends to dictate which crops they will cultivate at various times throughout the year. Figures 2 and 3 display the seasonal timing of these crops. National City is primarily classified as maritime and inland region, and is therefore suitable for a wide range of crops throughout the year.

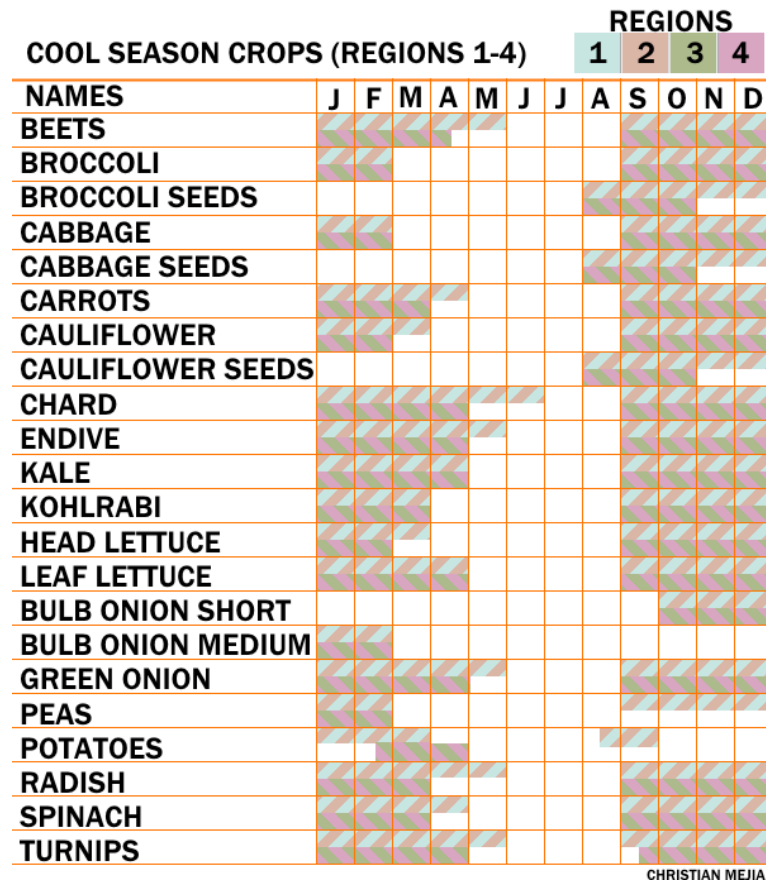


Figure 2: Cool season crops.

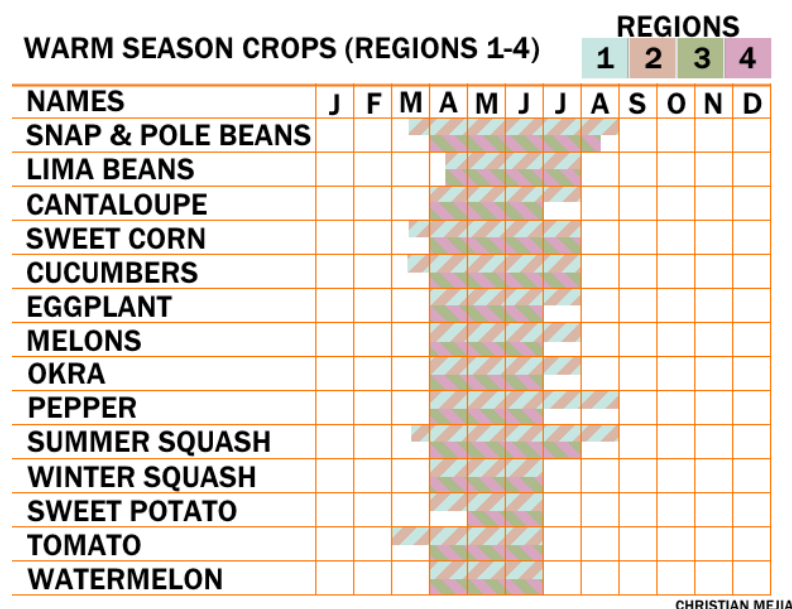


Figure 3: Warm season crops.

Urban Farms

Introduction to Urban Farms

An urban farm is a method of food production that uses traditional farming methods in small urban spaces. The produce is usually grown by local non-profit organizations or private vendors and is then aggregated and distributed to local businesses. Because the produce is grown in local communities, urban farms generate local income, reduce the environmental impact of transporting the products, and educate residents about nutrition and food production.

Planting. Urban farms have many similarities to other forms of agriculture and can include a combination of greenhouse growing practices and medium-scale plots of seasonal crops that will yield a variety of produce. In operating this kind of urban farm, a considerable amount of knowledge is required to manage growing seasons, best practices, and water use. Resources on urban agriculture are widely accessible from the Environmental Protection Agency (EPA) and the University of California Agriculture and Natural Resources website (see Appendix A).

Business planning. To create a sustainable urban farm, it is important to develop a long-term business plan that outlines its development. The EPA supplies an urban farm business plan handbook that guides for-profit and non-profit farms in the structure of their operations (Zigas, 2014). To establish an urban farm, it will be necessary to establish a five-year plan for the site, including risk management, organization, management, and marketing strategies.

Farm design. The design would vary substantially based on the soil quality of the site, the planned crops, and goals for harvest yield. Using raised beds on the site would reduce costs related to soil remediation but could reduce the available area for harvest and induce more material costs. See Appendix B for additional resources regarding farm design and its relation to urban farm production.

Managing Urban Farms

Due to its relatively small scale, an urban farm can be effectively managed by a local organization or by volunteers guided by experienced leaders from the farming community. Ideally, an entity would assume control over administration services, including coordination with other institutions' production and harvesting of crops, facilitation of onsite educational activities, and maintaining an active role in the community to ensure the success of the urban farm.

Aggregation and Distribution

The goal in implementing a local food system is to maintain a steady influx of locally grown crops to use as inputs. By keeping the produce grown within the greater National City area, community members can benefit alongside the local economy. It is anticipated

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that the produce grown in urban farm locations could be used to supply BrightSide Produce, which would then supply small markets within National City. Urban farmers would benefit from the relationship due to BrightSide's ability to buy, aggregate, and incorporate produce into BrightSide's normal deliveries to local markets in the area and/or potentially to a local community supported agriculture (CSA) program.

Educational and Community Outreach

With urban agriculture sites located in publicly accessible parks (e.g., Paradise Creek and El Toyon), the individuals using the parks would be exposed to urban agriculture. This provides opportunity to interact with the community through a variety of events that stimulate growth in different areas of interest, such as arts, music, food, and nutrition. These events could be individually run or community supported. Events could incorporate the activities taking place on the farms or be supported by them; regardless, all events would foster community growth by addressing multiple varying interests.

Community Gardens**Introduction to Community Gardens**

Community gardens are a form of agriculture that consists of a self-identified community managing and maintaining a garden plot for non-commercial use (Albala, 2015). These groups can range in origin and identity, including schools, neighborhood groups, faith-based institutions, and corporations. These gardens can also be created in a wide variety of spaces, including schools, corporate offices, and unused public lands. In addition to becoming a source of fresh food, these community gardens can become a source of urban beautification, physical exercise, and mental well-being.

Public community gardens, those open for members outside of pre-existing organizations, are often governed by a single management body, such as a non-profit organization or neighborhood homeowner association (Albala, 2015). Community members can then apply for a plot within the garden to plant their own crops, with some gardens charging a fee for membership. Participants then often share their crop yields to provide each member access to a wide variety of produce.

Community gardens can be created on a wide variety of spaces, such as public lands, residential plots, privately owned real estate, and school grounds. In National City, community gardens could be established in a variety of spaces. These could include unallocated public park spaces such as the site in El Toyon Park, the proposed residential space in Paradise Creek, or in one of the many local schools.

Managing Community Gardens

Challenges facing the establishment and management of community gardens can be economic and social in nature but can be overcome with active assessment and approaches.

Combating vandalism. As with any choice of land use, the threat of vandalism is important to address. Community gardens have several options in this regard. Plants with thorns, such as rose bushes or cacti, can act as a natural boundary to prevent trespassing. Areas that are susceptible to vandalism can also be preemptively decorated with murals and other forms of art to discourage graffiti.

Finding economic resources. Economic resources could be supplied by several sources, including the City of National City, local non-profits focused on food security, or by organizations founded by participants. For instance, New York City allocated funds through its Department of Housing Preservation and Development to establish community gardens (Schmelzkopf, 1995). Although these gardens were initially mismanaged, community organizations revived these sites and took ownership of their longevity by establishing committees to ascertain sustainable sources of funds. In some of these gardens, participants also invested financially into their infrastructure, providing adequate funding.

Fostering engagement. Although it is possible for any group to establish the space and infrastructure for a community garden, creating a membership body of participants is important for a project's longevity. This was shown in New York City's initial attempt to establish community gardens; their initial establishment did not directly correlate to participant involvement (Schmelzkopf, 1995). This has been attributed to a lack of community engagement during the establishment of the gardens and an inability to incorporate community feedback on garden spaces. Gardens that successfully fostered participation helped participants to understand the benefits of their involvement and used their feedback in decisions about garden management. One study within Latino communities found that promoting garden participation as community development increased the likelihood for consistent engagement (Saldivar-Tanaka & Krasny, 2004).

Managing competing land uses. Given the lack of immediate economic gains from community gardens, the space which they would utilize is often prioritized for other capital land uses (Albala, 2015). This is true for both public and private lands. To ensure proper consideration when allocating land uses, the positive impacts of community gardens outlined above should be included in the value assessment of community gardens.

Finding a Suitable Site

Given their reduced scale in comparison to urban farms, community gardens are suitable for a wide range of sites.

Unused public space. National City could establish unallocated public space for use as community gardens. The plots identified as possible sites for use at Paradise Creek and

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El Toyon Park and additional land use considerations for a community garden or urban farm are described in subsequent sections.

Infrastructure. Upon establishing the most suitable site to host a community garden, other community gardens and applicable experts should be consulted to generate potential designs. Selecting a garden design is an important but highly variable step in establishing a community garden. For instance, the soil quality of the site could dictate the implementation of raised garden beds or large in-ground plots. These considerations and best practices for garden design can be found in Appendix B.

There are many types of communal plants that can lead to the success of a community garden space. In creating an initial budget for the space, locating funds for multiple types of fruit trees that could later be maintained by community garden participants is recommended. Additionally, ornamental crops can beautify the spaces and discourage vandalism.

Overview of Proposed Sites

National City has identified two potential sites for urban farms or community gardens that serve as sites for produce production and distribution within the community.

Paradise Creek

Location: South of 18th Street, east of Harding Avenue, north of 22nd Street, and west of Hoover Avenue.

This site would be established with raised beds, an irrigation system, a supply shed, and an administrative facility. There is a need for soil revitalization, seeds, gardening supplies, and ongoing maintenance of crops and garden.



Figure 4: A current project proposal for the Paradise Creek site, designed by PYATOK Architecture and Urban Design. The design illustrates several sites in which a community garden or urban farm could be placed.

El Toyon Park

Location: East 4th Street, west of South U Avenue, east of Interstate 805 and south of Rancho de la Nación Elementary School.

This site is already equipped with raised beds for planting crops. There is a need for soil revitalization, seeds, and ongoing maintenance of crops and garden. The site's classification as open space on the National City zoning map may facilitate the process of authorizing the space's use.

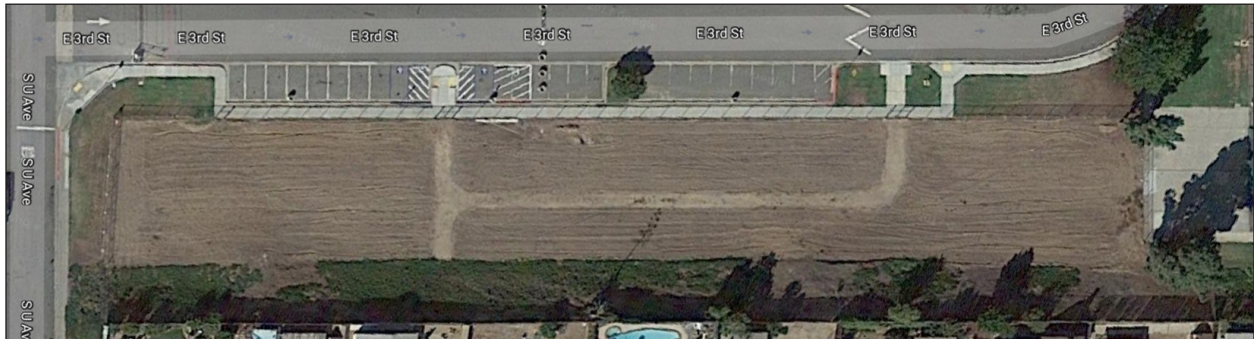


Figure 5: An empty field near El Toyon Park.

Example Layout: El Toyon Urban Garden Proposal

To assess the feasibility of creating a gardening space within one of the proposed sites, we created a sample layout and budget of the available space in El Toyon Park. We first allocated the available space into multiple sections, then assigned crops and facilities to be budgeted. With each of these sections available, we used budget information from various sources to create a general budget required to launch urban agriculture operations.

Layout



Layout with measurements



Figure 6: A sample layout for the El Toyon Park site, including segments for several varieties of crops.

Note: Distances are approximate, generated from GoogleMaps

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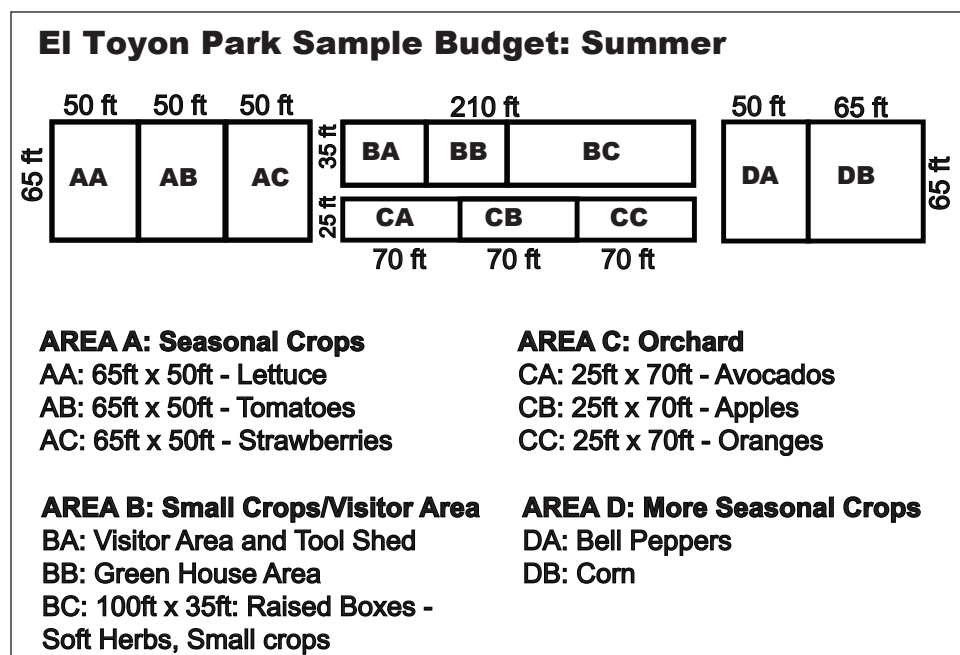


Figure 7: A sample layout with proposed seasonal crops for the El Toyon Park urban farm.

Table 2: Sample budget summary for El Toyon Park urban farm.

Section/Product Name	Total Cost
Soil Health Test	\$1,175.00
Tool Costs	\$556.26
AA - Lettuce	\$211.67
AB - Tomatoes	\$161.46
AC - Strawberries	\$433.78
BA - Visitor Area	\$2,300.17
BB - Greenhouse/Toolshed	\$2,839.58
BC - Raised Boxes	\$765.43
CA - Avocados	\$628.12
CB - Apples	\$364.54
CC - Oranges	\$418.71
DA - Bell Peppers	\$365.89
DB - Corn	\$443.87
ESTIMATED TOTAL COST:	\$10,664.48

Note: Costs for all agriculture factors were extracted from UC Davis' most current cost estimate research. Local farmers should be consulted for costs that will better reflect final costs. Source: <https://coststudies.ucdavis.edu/current/>

The full proposed budget to start the garden is included in Appendix B. This budget was generated for the proposed layout of the El Toyon garden to estimate a list of needs for infrastructure and possible crops. With this list of needs, we used resources from UC Davis' Agricultural Studies program to approximate their costs. This budget is suggestive of potential costs for the city, but urban agriculture experts should be consulted to create a more accurate estimate generated for the site in question.

Urban Agriculture Land Use Decisions for Open Space

Both urban farms and community gardens could be implemented in available city space in National City. In this section, we discuss the costs, benefits, and challenges related to implementation of both types of urban agriculture.

Urban Farms

One of the greatest benefits of an urban farm is increased output. The large, organized production of an urban farm would yield more total crops than is possible for a community garden. Management of these larger yields might require partnership with a nonprofit organization, such as BrightSide Produce, for these crops to directly benefit the community.

Because an urban farm would provide a source of produce for the local community, it would also reduce the community's environmental impact. Locally sourced produce mitigates the environmental impact of packaging and transporting the food, and small-scale farming allows for better management of potentially harmful contaminants in the production process.

One of the greatest obstacles for an urban farm is the need for staffing. Unlike a community garden, plots would not be allocated to local community members, and farming to produce larger crop yields would likely require paid staff. The scale of urban farming also requires agricultural knowledge beyond the scope of most volunteers or community garden participants. This creates an opportunity to provide local employment but requires additional funding.

Potentially, long-term funding for the project could be provided by California Bill AB 551, which allows cities to offer tax incentives for urban agriculture. Acquiring this or other additional funding sources would be necessary for successful urban farm implementation.

Community Gardens

A community garden is a small-scale project that requires and fosters community involvement, which differentiates this form of urban agriculture from a larger, more community-independent urban farm. The nature of a community garden provides direct benefits to community members and can leverage community engagement to ensure the sustainability of the project.

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The greatest advantages of community gardens come in the benefits to participants and the surrounding community. Community garden participants have been found to foster better nutritional habits (Barnidge et. al., 2013). Additionally, exposure to green spaces, such as a community garden, have been found to offer positive mental health benefits (Louv, 2011).

Because volunteer participants are the main source of labor to maintain the space, recruiting community members to engage with the garden is perhaps the most important and potentially challenging obstacle to the success of the project. Recruitment would require considerable resources for marketing and managing logistics. Once these participants are found, more resources would need to be invested to educate them about best gardening practices to ensure the long-term health of the garden.

To assess the feasibility of participant recruitment for a given garden site, additional ethnographic or demographic research could identify communities that are most likely to engage with a local community garden.

Urban Farms and Community Gardens Compared

The benefits and challenges associated with urban agriculture are considerably different for an urban farm and a community garden. An urban farm can provide a larger amount of produce to the community, whereas a community garden may be able to foster greater community involvement and participation. The costs, benefits, and challenges associated with both types of urban agriculture are displayed in Table 3. Either use allocation stands to benefit from funding by California Bill AB 551, which allows for incentive programs for urban agriculture spaces.

Table 3: Benefits, costs, and challenges associated with urban farms and community gardens

Option:	Benefits	Costs: (unavoidable results)	Challenges: (conditions that can be addressed)
Community Garden	<ul style="list-style-type: none"> Residents would be more immediately involved than urban farms, resulting in several public health benefits Community investment and pride in the project could ensure project longevity Proximity of food production for low-income residents in nearby affordable apartments Access to the garden would provide an environmental space for the community 	<ul style="list-style-type: none"> Less output of produce, as operations are comparatively less organized Produce would only be supplied to garden participants Educating participants about best practices for farming would require investment by city or non-profit partners Requires time investment from participants to grow produce, which may be difficult for working-class households 	<ul style="list-style-type: none"> Threats of vandalism Generating interest for participation and maintaining longevity of participation Ensuring participants are those in high-need of fresh produce A management body for the site would be needed to help participants with operations, but multiple options are available Supplying participants with necessary tools
Urban Farm	<ul style="list-style-type: none"> Opportunities to provide employment for local farmers in the community Comparatively more organized form of agriculture, resulting in largest possible output of fresh and sustainable food Locally sourced produce could be distributed Would be distributed to local stores, through a non-profit company such as BrightSide Does not require immediate community participation for operations 	<ul style="list-style-type: none"> Residents may feel excluded from the space if direct participation is not allowed Social and cultural benefits for residents would be lower than those experienced by community garden participants Preparing the site for larger-scale operations will have more initial economic costs Need to supply and organize staff for farm operations 	<ul style="list-style-type: none"> Threats of vandalism Reduced educational opportunities for the community Organizing the operations of a larger agricultural use would be more difficult Supplying the producer with adequate funding Creating method of distributing food grown at the site
Combined Use: Urban Farm and Comm. Garden	<ul style="list-style-type: none"> Most benefits listed for both options above could be provided 	<ul style="list-style-type: none"> Combined management between community participants and urban farm operations would be difficult to manage Smaller scale of benefits of either use 	<ul style="list-style-type: none"> As each option requires a minimum amount of space to be effective, combining them would require more space than a singular use
Public Park Space: No Agriculture	<ul style="list-style-type: none"> Increased space for existing park, which could be used for other community desires outside of agriculture Parks & Recreation office already defined as management body 	<ul style="list-style-type: none"> Would not address community desires for an urban agricultural space 	<ul style="list-style-type: none"> Identifying serviceable uses for the space within the park site would require additional research

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An additional consideration is the possibility of a multi-use space, where portions of the plot serve different purposes. Dependent on local interest, a portion of the space could be available for community gardens, and the remaining space could be used by a non-profit organization as an urban garden to provide produce for local vendors. As a mixed-use space, the project could stand to gain benefits from both land use types.

It is also important to note that both projects provide an opportunity to raise awareness about local produce production and proper nutrition. The final land use decision should depend on the evaluation of possible community involvement and the need to provide produce to households that are not able to participate in the garden.

Possible Partners for Urban Farm Maintenance

The goal in implementing a local food system is to incorporate institutions within the community to help support urban agricultural production efforts. By working with various local groups, the community can become more involved, and many more individuals can benefit from the venture. Also, collaboration with other organizations can mitigate the financial and labor burdens associated with maintenance of a garden or community farm. Below, we discuss potential partners that could assist in managing the urban agriculture sites.

San Diego City College (SDCC)

An agricultural program exists at SDCC offering courses related to urban farm maintenance, such as organic gardening for the culinary arts, urban gardening and urban farming professional. The space utilized for instruction is limited in size, which, in turn, is limiting the types and size of agricultural programs SDCC offers. A partnership with SDCC would be mutually beneficial. Through such a partnership, SDCC students could contribute to the maintenance of the gardens at both sites and could offer innovative growing methods utilized by the school, supporting urban gardens in National City. In kind, SDCC students would benefit from access to the outdoor space and resources to implement the agricultural methods associated with their courses.

Current Programs. SDCC currently has an urban agricultural program that offers courses for an associate degree in three areas: organic gardening for the culinary arts, urban gardening, and urban farming professional. Organic gardening for the culinary arts prepares students with the tools to work with urban farming in food as a career. Urban gardening is intended for students who are interested in any agriculture-related job or large-scale gardens. Urban farming professional is intended for individuals seeking to create and operate their own urban farm business. There is currently a limited amount of physical space for instruction of these courses.

Benefits. With SDCC taking responsibility for the urban farms, there would be much room for growth with their current courses. SDCC could use the urban farms as practice space for students in courses that, previously, were limited by gardening space.

Potentially, new courses could be added to the curriculum with the additional space to practice agricultural techniques. SDCC would benefit from this responsibility because it would combine community outreach with expanded resources for student practice in support of its agricultural programs. The urban gardens in National City would benefit from the reliable influx of student volunteers providing garden maintenance.

Necessary Roles. SDCC would need to provide an administrator to ensure maintenance of the gardens through SDCC courses. This would include scheduling, appointing instructors, establishing guidelines, and ensuring that produce is properly grown to service the local food system.

Local Production Farmer

The space for urban gardens could be leased to a private production partner that would manage the operations for the space. A private vendor would provide additional agricultural expertise that may not be provided by non-profit or volunteer-based systems.

Current Programs. There are a limited number of local farmers who are already skilled in production within National City. Crops vary depending on the farmer and production scale, and their customer base within National City is limited. As such, it would be beneficial to expand the search to the greater San Diego County region.

Benefits. Local farmers have relevant experience and readily available knowledge of agricultural techniques. Members of the community may be more inclined to entrust a local farmer to supply their local stores than they would a larger organization. Perhaps the most significant benefit of having a local farmer assume responsibility of the gardens is the experience they offer to produce large yields.

Necessary Roles. If the city plans to provide the land, water, initial setup, and irrigation system for the urban farm, the local farmer would then be responsible for maintaining the urban farm. This would include all necessary upkeep as well as coordination with BrightSide Produce and other educational programs, institutions, and events. This might require the farmer to seek additional assistance; however, the farmer would be appropriately compensated for this responsibility.

Kimball Elementary School

Although Kimball Elementary already has a school garden, an after-school program could be implemented for students who want to learn more about gardening, nutrition, or science. To facilitate such a program, school staff or a garden administrator would take leadership of providing a curriculum of activities for the program. This program would occur on the Paradise Creek site unless an approved mode of transportation for students could be arranged. This would provide the site with light maintenance, such as weeding, watering, and overall clean-up, and would provide students with hands-on gardening experience and exposure to sustainable agriculture. There may also be potential to incorporate local produce into school lunches by having BrightSide deliver to Kimball Elementary.

Attachment 3**Sweetwater High School**

Students at Sweetwater High School are required to complete a minimum of 30 hours of unpaid community service to graduate. To help students complete these hours, community service hours could be logged at the Paradise Creek and El Toyon Park urban garden sites. Students would receive hours for performing various light maintenance tasks at both sites as needed.

Olivewood Gardens & Learning Center

Olivewood has a mentoring program for high school students that teaches gardening and nutrition skills within the community. Olivewood could coordinate with BrightSide Produce to arrange student volunteers to participate in the distribution process by assisting with store deliveries. These students could also volunteer for maintenance at the urban farm sites.

Current programs. Olivewood currently offers various programs, like gardening classes, field trips and educational tours, mommy and me events, and some big fundraising events. Their Kitchenista program involves a small group of parents within the community. The participants take a seven-week nutrition education and behavior modification program designed to teach how to make healthy changes at home. Parents who participate in this program are then able to bring this knowledge to their households where healthy lifestyle behaviors can be passed on to others. Olivewood currently uses compost to fertilize their crops and strives to incorporate all food in their goal of leaving little to no food waste.

Benefits. There is much to gain from Olivewood assuming leadership of the urban gardens in National City. First and foremost, Olivewood's mission statement and vision coincide with creating a sustainable local food system. Olivewood offers programs that are educationally based, which is an effective way to keep community members involved and maintain their aspiration for wellness. Olivewood would be able to expand their Kitchenista program and offer more educational tours given more physical space to provide them. This would also give Olivewood a greater and more positive presence in the community. Furthermore, Olivewood's already existing educational programs and involvement with the community would facilitate maintenance of the gardens and dissemination of sustainable gardening practices.

Necessary roles. Upon assuming leadership, Olivewood would provide administrative services related to scheduling and working with staff of various collaborating organizations. This might require an on-site manager for the gardens. Olivewood's volunteer and school programs would be responsible for garden maintenance to provide the necessary yield for BrightSide Produce to distribute within the community.

Aggregation, Distribution, and Retail

In addition to their role in production, sustainable food systems facilitate produce and food deliveries to consumers.

Sustainable Methods for Aggregation, Distribution, and Retail

Farmers can distribute their products through many avenues. Food aggregation can include the following methods: food cooperatives, community supported agriculture (CSA), farmer's markets, and food hubs.

Food Cooperatives

Food cooperatives, also known as "co-ops," are retail businesses owned by a group of local community members that sell produce and other consumer products (Knupfer, 2013). Consumers who shop at food cooperatives can opt to become partial owners of the store—referred to as "members"—which allows them to influence the store's policies and decisions. This can include determining what products are offered, where they are purchased from, and their pricing. The participatory democracy used by food cooperatives is designed to ensure that consumer demands are met and that products are sourced responsibly.

Food cooperatives can offer several benefits over traditional grocery stores (Knupfer, 2013). By establishing democratic business models, consumer voice is amplified beyond traditional supply-and-demand models in which businesses make decisions based upon products sold. Also, by encouraging community involvement, members become more educated about the fundamental tenants of nutritional needs and aspects of a sustainable food system. They are also able to encourage local sourcing of food products, which can lower greenhouse gas emissions and encourage sustainable farming practices.

The International Co-Operative Alliance offers seven fundamental principles, which guide the creation and maintenance of successful co-ops ("Co-operative Identity, Values & Principles," 2013)

1. Voluntary and Open Membership: everyone is able to access the services and become an owner of a co-op, regardless of background.
2. Democratic Member Control: co-ops are democratically run organizations, with each member having equal voting rights.
3. Member Economic Participation: members of co-ops contribute equally to the capital that is required to start and support the business.
4. Autonomy and Independence: the businesses are self-run, and any partnerships that they enter with other organizations must maintain the organization's autonomy.
5. Education, Training, and Information: co-ops educate their members, as well as the public, to ensure properly informed decisions regarding the business' practices.

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6. Cooperation among Cooperatives: co-ops support one another through mutually supported interaction, which supports each organizations autonomy.
7. Concern for Community: members should vote and make decisions in a way which supports the sustainable development of their community.

In San Diego, the Ocean Beach People's Organic Food Market is an example of a successful cooperative market. The People's Market was founded in 1971 as a result of consumer demand for more responsibly sourced and nutritional foods from a business that is more responsive to community needs. The market encourages community involvement by offering the nullification of a 10% surcharge on purchases for members, with membership at an annual cost of \$15. The voting members of People's Market have made decisions that heavily influenced the direction of the business, such as adopting a focus on vegetarian foods. The business has expanded within the past four decades from a small street-side apartment to an environmentally friendly facility. The People's Market and co-ops like it attest to the potential longevity and community involvement they can attain.

Food cooperatives could reduce food insecurity within National City but would require significant resident entrepreneurship and engagement. The equal capital investment required by co-ops may pose an issue for some members of the community and act as a barrier to its implementation. The South Bronx Food Co-operative was founded with the goal of eliminating food deserts in New York, but it closed three years after its founding due to loss of funding and low sales (Knupfer, 2013). To increase the longevity of a local food cooperative, we recommend correspondence and collaboration with successful projects, such as the Ocean Beach People's Market, to adopt successful and sustainable practices.

Given that the structure of a food cooperative requires democratic community involvement, it may be difficult for the city to facilitate or encourage the foundation of such a business without threatening its autonomy. The city could instead look to encourage the creation of food cooperatives by offering educational opportunities which inform community members about the creation and benefits of cooperatives. Furthermore, future land-use policies could be adapted to encourage and incentivize the creation of these types of businesses.

Community Supported Agriculture

Community Supported Agriculture (CSA), is a direct farmer-to-consumer distribution model in which consumers purchase investment shares for a corresponding portion of the harvest (Waltz, 2010). These investments can come in the form of periodic subscriptions or other formal forms of payment. Direct investment ensures income for local and small-scale food producers in times of low harvest, but consumers bear the risk of lower product return on investment. Because a CSA investment ensures a portion of the total harvest, a reduction or increase in the total harvest would directly impact the consumer. Despite this risk, CSAs have rapidly grown in popularity, with the number of CSAs rising from 761 to 1,144 from 2001 to 2005 (Adam, 2006).

CSAs can offer several benefits to a sustainable food system. They provide the capacity to support smaller food production operations, which can be widely distributed and reduce the total transportation required to deliver produce. This also allows for a diversification of food sources, creating resilience from pests and dangerous food contaminants. Finally, it creates a way for citizens to further connect with natural land by directly supporting organic agriculture.

CSAs are generally classified into two types (Ertmańska, 2015):

Farmer-driven, subscription CSAs: In a farmer-driven system, a farmer will make all management decisions regarding their business internally and seek out consumers to act as shareholders through subscription services. Subscription CSAs can also be run by groups of farmers who cooperate to provide additional variety to consumer packages. Many farmer-driven CSAs also allow consumers to gain shares in the farm through employment, but this often provides less than five percent of these businesses' work force (Tegtmeier & Duffy, 2015)

Consumer-driven, shareholder CSAs: Similar to food cooperatives, consumer-driven CSAs are organized by groups of subscribers who then act as shareholders to hire farmers to deliver consumer products.

An example of a successful CSA is Farm Fresh to You, located in Capay, California. The second-generation farm, Capay Organic, was founded in 1976 by two individuals who decided that their produce should not be treated with harmful chemicals, such as DDT. The farm expanded to Farm Fresh to You in 1992 with the intention of providing organic foods to a larger customer base. Currently, the farm has expanded in southern California to serve the Los Angeles area. The CSA and farm has been so successful that they are able to provide donations to local food banks as well as produce boxes for those in need. This CSA offers home or office delivery services and varied content, such as fruit only, fruit and vegetables, vegetables only, no cooking required, snack, and the traditional CSA box. This CSA allows recipients to add artisan items to the box, such as eggs, jams, dairy, and honey.

Farmer's Markets

Farmer's markets are physical marketplaces where farmers and other vendors can rent a stall to sell their produce or food products directly to the consumer. These markets allow farmers to increase profit margins from their production and allow consumers to gain awareness of the origins of their produce (Brown & Miller, 2008).

One of the first successful farmer's markets, Pike Place Market in downtown Seattle, Washington, has a long history. The summer of 1907 saw the first public market open to farmers where consumers could buy directly from the source. The initial area consisted of a wooden roadway where farmers would set up their makeshift store from their wagons. With the potential demolition of the original buildings, a movement to save Pike

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Place took action, and, in 1971, the market grew to 17 acres. Since then, the market has kept to its original mission: to provide locally produced food and craft items. Social services can also be found inside the market, such as the Pike Market Senior Center and Food Bank, Pike Market Childcare and Preschool, and Pike Market Clinic. Housing these services at the farmer's market increases the accessibility of these services, especially to vulnerable populations, including low-income seniors, disabled individuals, and homeless individuals.

Currently, there are many farmer's markets in San Diego County. Most of these farmer's markets serve central and northern San Diego County. According to the San Diego Farm Bureau, these markets include Coronado, Escondido, Mira Mesa, Otay Ranch, Pacific Beach, UCSD/La Jolla, Carlsbad, Encinitas, Ocean Beach People's Produce, Santee, Serra Mesa, Clairmont, El Cajon, Liberty Station, Linda Vista, North Park, Rancho Bernardo, Valley Center, Borrego Springs, Imperial Beach, Horton Plaza, La Mesa, City Heights, Del Mar, Golden Hill, Little Italy, Poway, Rancho Peñasquitos, Scripps Ranch, Vista, North San Diego, Leucadia, Rancho Santa Fe, and Solana Beach.

Food Hubs

Regional food hubs are organizations that work to facilitate the aggregation, storage, preparation, distribution, and advertisement of locally created food products (Bragg, 2012). Traditionally, food hubs were defined as businesses, but recently there has been a rise in non-profit food hubs that operate similarly to a donation-based food pantry.

Components of Local Food Hubs

There are several components found within most food hubs, listed below (Bragg, 2012).

- **Wholesale aggregation and distribution.** Multiple producers, mainly farmers, provide products for food hubs. These are then sold to multiple groups of customers, ranging from restaurants to traditional grocery stores.
- **Active management.** Food hubs are operated within a traditional business structure, in which a hub's management staff facilitate market practices for their producers.
- **Permanent facilities.** Unlike many other forms of local produce aggregation, such as farmers' markets, food processed by food hubs is done so in a permanent facility. This provides another source of organization, which promotes the food hub's longevity.
- **Benefits of local food hubs.** Recently, improving food hubs has been one of the largest focuses in the movement to create sustainable food systems.

- **Improve distribution of local food sources.** Creating another method of distribution for local food systems can offer multiple benefits. Involvement with local food sources has been found to increase consumers' knowledge and understanding of nutrition and growing processes (Klavinski, 2013).
- **Job creation in rural areas.** Regional food hubs have been shown to provide important sources of job training and community networking in rural areas (Barham, Tropp, & Enterline, 2012). It also helps to provide another source of demand for local suppliers.

Challenges of Local Food Hubs

As with other sources of food aggregation, there are several challenges that arise in the creation of local food hubs (Barham, Tropp, & Enterline, 2012).

Economic viability. Because customers frequently provide payment after contributing producers require payment, an initial investment must be made to facilitate the creation of a food hub. To combat this challenge, the USDA has begun offering several types of grants and additional funding to assist in the creation of food hubs for non-profits. These grants are often not made available for privately owned food hubs.

Managing market systems. Food hub management staff must learn to facilitate price sensitivity. It is also important to participate in research on market trends to ensure a proper balance of supply and demand of the multiple products offered.

Managing growth. Due to the constraints of the physical facilities required for a food hub, many struggle to manage growing demand of food suppliers as they begin to grow. This also applies to an increasing demand for food hub staff as more components are added to the food hubs' operations.

Distribution and Retail

Many types of food aggregation include methods for distribution; however, some organizations offer services exclusively related to distribution.

Brightside Produce

BrightSide Produce, a program in the Center for Regional Sustainability (CRS) at San Diego State University (SDSU), has begun to address issues related to distribution of fresh produce in National City. BrightSide is a student-run social venture that distributes fresh produce to small- and medium-sized food and convenience stores that would otherwise be unable to carry fresh fruits and vegetables. This provides store customers access to nutritious foods that may otherwise be unavailable. BrightSide provides storeowners with a suite of services to ensure that the produce is properly handled, merchandised, and priced, increasing the availability, accessibility, and affordability of produce while working with retailers to attract customers. As of December 2017,

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BrightSide was serving nine stores in National City. BrightSide also contributes to food recovery efforts by buying back unsellable produce from its stores and donating it to a community kitchen where the produce is used in prepared meals.

Disposal and Recovery

Introduction

The disposal and recovery stage of a sustainable food system aims to reduce the amount of food going into municipal solid waste streams to help ensure the loop is closed. Although there are many ways to return these initial wastes back to the system, the EPA has highlighted several behaviors to reduce waste at various stages of the food system. These include planning, prepping, storing, donating, and composting. A preliminary assessment of National City's food system in 2010 resulted in a series of food recovery and disposal recommendations based on their complexity for National City (Massellink et al., 2010). This section presents these options in addition to other food management preferences and initiatives that have been utilized by communities across the country as successful examples for National City's own sustainable food system.

According to the USDA's Economic Research Service, food waste accounts for 30–40 percent of the food supply in the US, and the EPA estimated that, in 2014, over 38 million tons of food were disposed of. This is a significant issue as much of the food being wasted is still edible and could be used to feed as many as 42.2 million people living in food-insecure US households in 2015 (USDA Economic Research Service, 2016). Furthermore, in a sustainable circular food system, inedible food should be returned to the cycle. The USDA stresses the importance of food waste recovery at all stages due to the impacts it can have on addressing food insecurity and various environmental issues.

The USDA provides several examples of the impacts of food waste:

- Wholesome food that could have helped feed families in need is sent to landfills.
- The land, water, labor, energy, and other inputs used in producing, processing, transporting, preparing, storing, and disposing of discarded food are pulled away from uses that may have been more beneficial to society and generate impacts on the environment that may endanger the long-term health of the planet.
- Food waste, which is the single largest component entering municipal landfills, quickly generates methane, helping to make landfills the third largest source of methane in the US.

Due to its impacts, reducing the amount of food waste at each stage brings numerous benefits as it would save money, reduce methane emissions from landfills, conserve energy and resources, and support a local sustainable food system (US EPA, 2016). A 2011 study of the economic impact of food waste in the US found that a family of four

spends about \$1,600 each year on food that is wasted (Venkat, 2012). This provides a substantial economic motivation for consumers to reduce their food waste. Additionally, the methane produced by food waste in landfills is 25 times more effective at trapping heat than carbon dioxide, making it a contributor to global warming. Food waste represents an inefficient allocation of the energy and resources that were spent producing the food.

EPA Guidance

Given the importance of addressing the issues related to food waste, the US EPA introduced the “Food: Too Good to Waste” (FTGTW) campaign in 2016. This consisted of an implementation guide and toolkit to assist in the reduction of household waste and change the management practices that allowed for this waste (US EPA, 2016a). The EPA also introduced the “Food Recovery Challenge,” which is a part of the EPA’s Sustainable Material Management Program (SMM), set to guide organizations in reducing the impact of materials at all stages of their life cycle (US EPA, 2016c).

Food: Too Good to Waste

The implementation guide is intended to teach local communities and governments how to implement a food waste reduction program in their local communities. The toolkit “provides behavior changes and outreach tools designed to assist individuals and households to implement strategies to reduce wasted food in their homes” (US EPA, 2016a, p.2) The guide provides information on the following:

- Designing a small-scale campaign to help individuals learn what works in their community.
- Using the tools available in the FTGTW toolkit most effectively.
- Engaging, recruiting, and retaining participants.
- Providing information through effective outreach and education.
- Collecting results and analyzing the data in a meaningful way.
- Scaling up an initial successful small-scale campaign into a broader campaign.
- Examples from early pilots across the nation that will help design a customized campaign.

(US EPA, 2016a, p.3)

The strategies and tools in the guide and toolkit utilize community-based social marketing (CBSM) principles, which emphasize the social dimensions of human behavior, as well as information gathered from background research and focus groups. The CBSM principles are used to reduce wasted food by utilizing the influence of social groups to encourage

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changes in behavior. The main objectives of a small-scale campaign are to determine the campaign's reach and effectiveness and quantifiable impacts, such as reduction in food waste (US EPA, 2016a). The campaign's design principles can be found in §1.8 of the implementation guide, which details how the campaign directly addresses the needs of the community.

The EPA enlisted 17 communities for their pilot program of the FTGTW campaign to determine which behaviors were potential candidates for large-scale change and to determine successful strategies that could then be used to address food waste in households. The pilot program was also launched to determine if the campaign, in general, would serve as a successful tool. This pilot program consisted of several communities implementing the FTGTW campaign strategies and principles. Below is a brief overview of the findings and the aspects of the program implemented by each community.

In the EPA's 2016 Evaluation Report, it was found that households gave both quantitative and qualitative positive remarks regarding the FTGTW strategies and tools. It was also found that 96% of participants would continue to use the tools and strategies after the pilot program ceased. The program used the degree to which awareness was shifted from the tendency to waste food as a key measure of strategy and tool effectiveness. Furthermore, the "Get Smart Strategy," in which waste was measured by household members, was deemed the most effective as it strongly motivated residents to reduce waste. The campaigns that utilized social networks to create social norms were found to be very effective forms of outreach and engagement within the program. Among other positive findings, it was emphasized that a campaign without a focused effort can fail, as seen in one county with two competing agencies attempting to promote the campaign.

A few best practices resulted from CBSM and allowed the communities to tailor campaign messages to their residents. For example, in Iowa City, Iowa, an intensive targeted outreach approach led to a 17% recruitment rate obtained with mailings to 300 households, door hangers, open houses, and yard. Iowa City also selected participants reflective of the city's demographics so that results would be reflective of the city's population (US EPA, 2016b).

A different approach was taken in Rhode Island by The Rhode Island Food Policy Council. They offered workshops demonstrating the strategies and techniques participants would utilize. This hands-on approach was very successful as Rhode Island had the greatest percentage reduction of wasted food. Food was also shared at demonstrations, and workshops were translated into Spanish to create an inclusive environment (US EPA, 2016b).

In a third example, Kings County, Washington engaged participants by taking pictures of public commitments to reduce food waste at tabling events and sharing them on social media. With this approach, Kings County had the highest retention rate in the pilot.

According to the EPA's report, the following guidelines can contribute to a successful FTGTW campaign:

- Develop clear campaign objectives and a clear sense of how implementation choices support these objectives.
- Engage target audiences early and often for higher recruitment and retention rates.
- Before modifying any campaign materials, particularly campaign instructions, implementing organizations should review the need for these changes and vet any changes carefully. Seemingly minor changes can undermine the data collection and analysis process.
- Having households focus on the preventable waste portion of food waste may help to simplify the measurement of food waste and challenge the perception that only non-edibles are being discarded. By measuring the preventable food waste portion only, households will also see a more dramatic reduction in the amount wasted, incentivizing the continued use of the strategies.
- The length of time needed for households to establish new food management practices is at least 3 to 4 weeks. Implementing partners are strongly encouraged to engage households in trying strategies for four weeks minimum in addition to the two weeks required for baseline data collection. Shortening these time periods does not appear to increase participation. Also, campaigns that opted for shorter challenges reported that this negatively impacted their results and they would not do so again.
- Households can either measure the waste reduction throughout the period of strategy implementation or at the end of this period. However, the analysis should compare the baseline average to the final week average.
- There are trade-offs between volumetric and weight measurements. A volumetric measure is less precise than a weight measurement but is simpler for participants to execute and does not require scales. Pilots should consider these trade-offs in relation to their objectives. For campaigns wishing to collect data, weight measurements are strongly recommended.
- A few comments indicated that there was some confusion about the relationship between composting and strategies to reduce wasted food. It is recommended that a future campaign along with an academic partner investigate messaging to clarify this relationship.
- The social nature of behavior change suggests that a focus on engaging households in FTGTW, through existing social networks that meet regularly would be very effective.
- It is strongly recommended that pilots not schedule household engagement during the holiday seasons as participants are particularly busy, which makes participation difficult.

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- The importance of peer group learning was instrumental in the success of the pilots. Participation in a FTGTW peer learning group is strongly recommended.

(US EPA, 2016b, p.49)

Although this report states that insufficient data were collected to determine lasting or significant environmental benefits, the macro data showed a trend towards positive benefits (US EPA, 2016b, p.50). National City can utilize these findings to further tailor a FTGTW campaign with the best behaviors to target food waste reduction in National City households. Even without launching a FTGTW campaign, these findings can be referenced for implementing any type of food waste reduction or recovery strategy.

Food Recovery Challenge

The Food Recovery Challenge seeks organizations to “pledge to improve their sustainable food management practices and report their results” (US EPA, 2017a). Organizations can do so by signing up on SMM Data Management System, where they will enter their baseline data of food waste, set a goal by choosing a series of activities to reduce waste, and act by implementing the selected activities. Businesses are held accountable by tracking their progress and providing a self-report of their results every year (US EPA, 2017a). Figure 8 shows the recommended hierarchy for organizations to follow when prioritizing the prevention and diversion of wasted food.

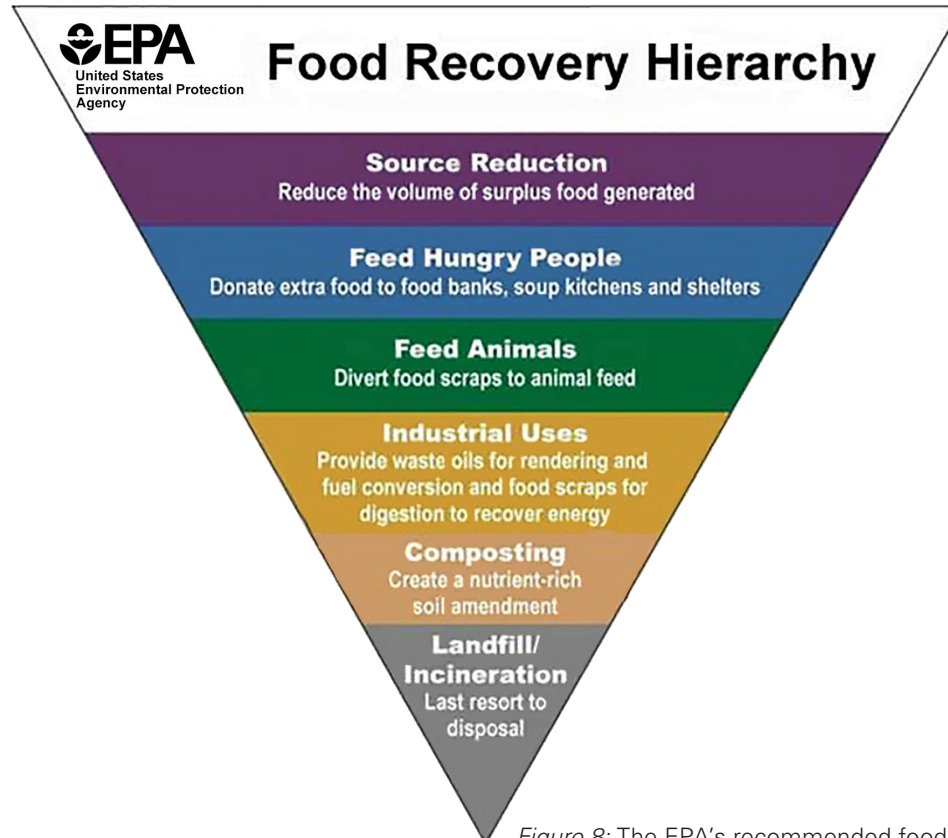


Figure 8: The EPA's recommended food recovery hierarchy.
Source: epa.gov

There are several ways that food waste can be mitigated at each level of the hierarchy. For instance, a restaurant could seek to reduce the waste it produces in its operations, also known as source reduction. By participating in the Food Recovery Challenge, this restaurant could survey the food preferences of its customer base and adjust its menu accordingly to reduce the amount of uneaten food. It could also reduce portion sizes or garnishes to limit unnecessary waste.

To address the second tier, “feeding hungry people,” a restaurant could donate excess food to a food bank. Kroger, a chain of grocery stores, currently implements a program of food donations. Kroger donates many of its safe-to-eat food products to local food banks. These donations are protected from liability due to the Bill Emerson Good Samaritan Food Donation Act, discussed below. (US EPA, 2017a).

At the next tier, “feeding animals,” participants could act by contacting their local zoo or animal shelter to obtain more information about food donations they accept. In the “industrial uses” tier, city officials could adjust their industrial operations to reduce their waste. The final tier in this hierarchy before the landfill consists of composting food waste. Petco Park participates in this tier by sending food waste to the Miramar Greenery for composting.

Current Implementation

The largest impact is coming from the San Diego Food System Alliance (SDFSA) as it has a series of initiatives currently underway in San Diego. In 2016, the “Know Your Food Campaign” used San Diego farmer’s markets and schools to speak with residents about identifying “good food” and where their food comes from to create a culture that supports access to healthy, environmentally responsible, and affordable food choices (SDFSA, n.d.). The “Re:Source” initiative, which was also launched in 2016, was a series of unwasted food pop-up dinners that paired top chefs in San Diego with food that would have otherwise been wasted. This initiative was designed to raise awareness of the amount of wasted food, inspire the use of overlooked byproducts of our food system, and redefine food waste as an important resource.

Another initiative, also launched in 2016 and currently active, is the Emies Awards for Unwasted Food. This awards initiative was launched in celebration of the 20th anniversary of the Bill Emerson Good Samaritan Food Donation Act, which encourages food donation to non-profits for distribution to those in need by “protecting the donor and recipient agency against liability, excepting only gross negligence and/or intentional misconduct” (SDFSA, 2017a). This initiative encourages San Diego businesses, organizations, and institutions to take advantage of this bill by awarding those who divert waste.

Additionally, SDFSA is implementing an initiative to educate feeding agencies on capacity building and expansion through a workshop hosted with several other San Diego agencies. The focus of this workshop is reducing the quantity of processed and prepared foods that reaches the landfill. SDFSA has also incorporated a “Healthy Foods, Healthy

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Soils” initiative after being tasked with finding ways that local characteristics or jurisdictions make it difficult to implement composting in their food systems (SDFSA, n.d.). This initiative is especially relevant because San Diego does not have the current public or private facilities nor the capacity to comply with California’s recent mandates to address the multiple tiers of food disposal reduction. The project ran from July–September 2017.

Most recently, SDFSA has launched its initiative, “Save the Food San Diego,” a county-wide partnership that will utilize the national Save the Food campaign, which emanated from a partnership between the National Resources Defense Council and the Ad Council (SDFSA, 2017b). Although development of this initiative is still in progress, it aims to reduce food waste and increase donation. Individuals can access the national campaign website at savethefood.com to learn about food waste reduction strategies.

Recommendations

The National City Preliminary Food System Assessment has three stages of recommendations increasing in complexity. The implementation of these recommendations would stem from food hubs that would “provide the resources and facilities needed to accommodate, stimulate and support local community recovery activities” (Massellink, et al., 2011). The following recommendations are displayed in Table 4.

Table 4: Stages of food waste reduction.

Stage 1 Simple	Stage 2 Moderately Complex	Stage 3 More Complex
Home composting of kitchen and green waste from garden	Curbside collection of kitchen waste	All organic waste recycled
Community-wide composting of green waste	Community-based composting of kitchen waste	Collection, storage, and use of rainwater in public landscapes
Compost classes offered by non-public entities	Reuse of grey water in private and public landscapes	Local solar aquatic sewage treatment integrated with food production
Collection, storage, and use of rainwater in private landscapes	Centrals warehouse for diversion of leftover commercial perishables with food processing capacity	
Diversion of healthy perishables from restaurants and grocery stores (gleaning).		

These recommendations were never implemented city wide. However, the following organizations partake in food diversion methods recommended under Stage 1.

San Diego Food Bank: A non-profit with a distribution site in National City that delivers leftover edible food from participating organizations and delivers to those in need.

Olivewood Gardens and Learning Center: An educational garden that composts and provides classes on composting technique. This can aid in meeting Stage 1 recommendations, including the possibility of expanding their current program to reach more adults in the city.

San Diego Food System Alliance: The SDSFA, mentioned above, hosts several initiatives related to food waste reduction. This includes organizing donations of food, food system education, and recognizing other successful food waste awareness programs.

Various farms throughout the city and in neighboring cities also compost and educate community members. However, composting is not a widespread practice among businesses or residents. With programs like San Diego County's Compost Voucher program, bins are more accessible than before; however, they can still be expensive. Making bins more accessible would help National City residents to meet a portion of the Stage 1 recommendations.

Miramar Landfill: Adjacent to National City, in the City of San Diego, Miramar Landfill runs a composting program; however, it lacks the technology and infrastructure to expand and is currently maxed out in terms of the amount of waste it can accepted from businesses in the city. It is unlikely to open to neighboring businesses and residents outside the city boundaries anytime soon.

Although private companies, such as Closing the Loop, are attempting to fill the gap made by the lack of city infrastructure, these usually charge a fee (Closing the Loop charges \$15) to collect food waste. This is, however, a viable option if city residents are amenable, and other resources are made available that would lower or eliminate the cost for residents.

Due to the lack of infrastructure and resources required to implement a curbside program, we suggest that an appropriate approach for National City would be to focus its efforts on educating businesses and residents about food waste reduction strategies they can implement at home and throughout each stage of the food cycle from purchase to disposal. This can be accomplished by adapting the EPA's successful campaigns or the education programs currently implemented by other successful farms and organizations, described in this report. These programs can be modified to accommodate the demographics and needs of the households and businesses in National City. A more focused and united approach among the main entities serving National City would reach the most businesses and residents.

Conclusion

This report identified and described the processes involved in a local food system, including production, aggregation, distribution, and disposal as they would apply to the City of National City. The costs, benefits, and challenges associated with the development and maintenance of various forms of urban agriculture at proposed sites at Paradise Creek and El Toyon Park were also described. Our recommendation for the city is to first identify the aspects of a local food system that could most easily be improved and would have the most positive economic impact. Specifically, the city could assess the feasibility of improvements to food disposal processes to reduce the total amount of waste within the region. After a feasibility assessment, the city could establish a timeline for a holistic approach to improving its local food system.

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Appendix A: Urban Farm and Community Garden Resources

EPA:

Steps to create or expand urban farm or community garden

<https://www.epa.gov/brownfields/steps-create-community-garden-or-expand-urban-agriculture>

Soil Remediation vs. Raised Beds/Soil Testing

<https://www.epa.gov/brownfields/steps-create-community-garden-or-expand-urban-agriculture>

UC Agriculture Resources:

Community Gardens

http://ucanr.edu/sites/UrbanAg/Community_and_School_Gardens/Community_Gardens/

Garden Design

http://ucanr.edu/sites/UrbanAg/Production/Farm_Garden_Design/

Planting

http://homeorchard.ucanr.edu/The_Big_Picture/Site_Considerations/

http://ucanr.edu/sites/UrbanAg/Production/Planting/Planting_Schedule_Crop_Care/

Appendix B: El Toyon Urban Farm Sample Budget

"Costs for all agriculture factors were extracted from UC Davis' most current cost estimate research. Local farmers should be consulted for costs that will better reflect final costs.

All produce costs come from this website: <https://coststudies.ucdavis.edu/current/>"

MISC. START UP COSTS

Product/Service	Cost Per Unit	Number of Units	Total Costs	Notes
Soil Test			\$1,175.00	Average cost, many be different based on needs
All			\$1,175.00	
TOOL COSTS				
Small Tool Set	\$16.49	6	\$98.94	
Long Tool Set	\$76.22	6	\$457.32	
All			\$556.26	

AREA A – Seasonal CROPS

Product/Service	Cost Per Unit	Number of Units	Total Costs	Notes
AA – Lettuce – Costs Pulled From UC Davis Survey, Table 2 unless otherwise noted				
Fertilizers	\$387.00	0.075	\$28.87	Costs will be more dependent on soil quality
Drip Irrigation	\$1,650.00	0.075	\$123.11	From PSU, not including some equipment (such as large-scale pumps)
Seed	\$265.00	0.075	\$19.77	
Herbicide, Insecticide, Fungicide	\$535.00	0.075	\$39.92	
All			\$211.67	
AB – Tomatoes – Costs Pulled From UC Davis Survey, Table 2 unless otherwise noted				
Fertilizers	\$174.00	0.075	\$12.98	Costs will be more dependent on soil quality
Drip Irrigation	\$1,650.00	0.075	\$123.11	From PSU, not including some equipment (such as large-scale pumps)
Seed	\$253.00	0.075	\$18.88	
Herbicide, Insecticide, Fungicide	\$87.00	0.075	\$6.49	
All			\$161.46	
AC – Strawberries – Costs Pulled From UC Davis Survey, Table 2 unless otherwise noted				
Fertilizers	\$626.00	0.075	\$46.71	Costs will be more dependent on soil quality
Drip Irrigation	\$1,650.00	0.075	\$123.11	From PSU, not including some equipment (such as large-scale pumps)
Strawberry Plant/Seedlings	\$3,451.00	0.075	\$257.48	
Herbicide, Insecticide, Fungicide	\$87.00	0.075	\$6.49	
All			\$433.78	
Total Area A Costs			\$806.90	

Attachment 3**AREA B – SMALL CROP/VISITOR AREA**

Product/Service	Cost Per Unit	Number of Units	Total Costs	Notes
BA – Visitor Area				Plants/Flowers can be added in this area for decoration
Pavers (16in x 16in)	\$3.22	256	\$824.32	For 24ft x 24ft area
Gravel	-	-	\$299.85	Drainage for Pavers
	\$588.00	2	\$1,176.00	
All			\$2,300.17	
BB – Greenhouse/Toolshed				
Greenhouse Structure	-	-	\$2,066.09	From Home Depot: possible better deal from Private Dealer
Tool Shed	\$589.99	1	\$589.99	Price for 10 x 12 shed, could be smaller or larger (see tools section)
Seedling Set (72)	19.98	6	\$119.88	
Small Pots	0.79	20	\$15.80	
Garden Soil 2 cu.ft bags	7.97	6	\$47.82	
All			\$2,839.58	
BC – Raised Boxes				Also possibility for "Community Garden"
Fertilizers	\$626.00	0.075	\$46.71	Costs pulled from Davis strawberry cost study
Raised Garden Beds	43.67	16	\$698.72	Could be hand-made for cheaper
Assorted Seeds			\$20.00	Rough cost, could be used for herbs, small batch crops, etc.
All			\$765.43	
Total Area B Costs			\$5,905.18	

AREA C – ORCHARD

Product/Service	Cost Per Unit	Number of Units	Total Costs	Notes
CA – Avocados – Costs Pulled From UC Davis Survey, Table 2 unless otherwise noted				
Planting Costs (sprouts,mulch.etc)	\$5,708.00	0.040	\$229.32	
Cultural Costs (fertilizer, pest, etc)	\$1,090.25	0.040	\$43.80	Some costs removed for small scale (ex. ATV and Truck costs)
Tree Sprouts	\$71.00	5	\$355.00	
All			\$628.12	
CB – Apples				
Operating Costs (fertilizer, pesticide)	\$2,204.00	0.040	\$88.54	Costs will be more dependent on soil quality
Tree Sprouts	\$46.00	6	\$276.00	
All			\$364.54	

CC – Oranges

Planting Costs (sprouts,mulch.etc)	\$2,445.00	0.040	\$98.23	Costs will be more dependent on soil quality From PSU, not including some equipment (such as large-scale pumps)
Cultural Costs (fertilizer, pest, etc)	\$572.00	0.040	\$22.98	
Tree Sprouts	\$59.50	5	\$297.50	
All			\$418.71	
Total Area C Costs			\$1,411.37	

AREA D – MORE SEASONAL CROPS

Product/Service	Cost Per Unit	Number of Units	Total Costs	Notes
DA – Bell Peppers				
Land Prep Costs:	\$469.00	0.075	\$34.99	
Transplant Costs	\$1,732.00	0.075	\$129.22	Including irrigation
Growing Costs	\$2,703.00	0.075	\$201.67	
All			\$365.89	
DB – Corn				
Land Prep Costs:	\$112.00	0.097	\$10.86	
Cultural Costs (fertilizer, pest, etc)	\$692.00	0.097	\$67.12	Including irrigation
Harvest Costs	\$281.00	0.097	\$27.25	
All			\$77.98	
Total Area D Costs			\$443.87	

ESTIMATED TOTAL COSTS:	\$10,298.58
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The following page(s) contain the backup material for Agenda Item: League of California Cities Annual Conference - Designation of Voting Delegate and Alternate(s). (City Manager)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: July 3, 2018

AGENDA ITEM NO. |

ITEM TITLE:

League of California Cities Annual Conference – Designation of Voting Delegate and Alternate(s).
(City Manager)

PREPARED BY: Leslie Deese, City Manager

PHONE: 619-336-4240

DEPARTMENT: City Manager

APPROVED BY: 

EXPLANATION:

Please see attached Staff Report

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO.

APPROVED: _____ **MIS**

If approved by Council, the travel costs and registration fees associated with this meeting would be charged to the appointed City Council members' training funds included in the FY 2018-19 preliminary budget.

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Staff requests Council's designation of a voting delegate and up to two alternates to represent the City of National City during the 2018 League of California Cities Annual Conference.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

1. Staff Report
2. League of California Cities' information dated May 17, 2018

Title: League of California Cities Annual Conference – Designation of Voting Delegate and Alternate(s)

Background: The League of California Cities 2018 Annual Conference is scheduled for September 12 - 14 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting scheduled for 12:30pm on Friday, September 14 at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order for cities to cast a vote during the Business Meeting, each city's respective Council must designate a voting delegate. In the instance that the selected voting delegate is unable to serve in that capacity, the League of California Cities' bylaws afford each city the opportunity to appoint up to two alternate voting delegates.

According to the League's bylaws, the selection of the voting delegate and alternates must be performed through the official action of the City Council. Furthermore, the voting delegate and alternates must be registered to attend the conference. Eligible individuals who may be selected as the City's voting delegate include the Mayor, each City Councilmember, as well as any other City official selected by the City Council to serve in this capacity.

At this time, Staff respectfully requests the City Council consider appointing a voting delegate and one of two alternate voting delegates to vote on the City's behalf at the Annual Business Meeting of the League of California Cities on September 14, 2018.

Staff Recommendation: City Council designate a voting delegate and up to two alternates to represent the City of National City during the 2018 League of California Cities Annual Conference.

Fiscal Impact: The travel costs and registration fees associated with this meeting will be charged to the appointed City Council members training funds included in the 2018-19 preliminary budget.



RECEIVED

MAY 24 2018

CITY OF NATIONAL CITY
CITY MANAGER'S OFFICE

1400 K Street, Suite 400 • Sacramento,
California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2018

May 17, 2018

TO: Mayors, City Managers and City Clerks

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 12 - 14, Long Beach

The League's 2018 Annual Conference is scheduled for September 12 – 14 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 14, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 31, 2018. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 12, 8:00 a.m. – 6:00 p.m.; Thursday, September 13, 7:00 a.m. – 4:00 p.m.; and Friday, September 14, 7:30 a.m. – 11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Friday, August 31. If you have questions, please call Kayla Curry at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2018 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, August 31, 2018. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail: _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 31, 2018

League of California Cities
ATTN: Kayla Curry
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kcurry@cacities.org
(916) 658-8254